

B F & S

BUSINESS FORMS AND SUPPLIES



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Return Policy

Returns must be approved within 30 days of the purchase date. The returned product is subject to a 10% restocking fee. All returned products must be in saleable condition. Imprinted or custom orders are non-returnable.

Unconditional Guarantee

Your satisfaction is guaranteed. We are proud of the work we do. If we don't do it right, we'll make it right. Prices, conditions and specifications are subject to change without notice. Colors of products illustrated are approximations.
Printed July 2024 • SC101

Helpful Icons

Look for these helpful icons throughout the catalog to assist you with features and delivery times.



Ordering made easy

Choose the business product you need. Locate the quantity and number of parts you desire. Add any additional costs for extra imprint lines, booking or padding. Select an ink color and typestyle for your heading imprint and we'll take care of the rest. Please note form sizes are width by height and imprint area is height (number of lines) by width. **Call us today!**

Ink Colors

Select from four ink colors (unless noted otherwise) for your heading imprint at no extra charge. Black ink is standard unless otherwise specified. Colors shown are approximate.



Extra Imprint Lines

Call for pricing on additional lines of type (up to six lines) in the body of most imprinted forms.

Available typestyles for your company imprint

Please specify typestyle by I.D. code for manual and computer forms and checks. If no typestyle is specified, we will use TB2 - Helvetica Bold for the first line and TB1 - Helvetica for remaining lines.

TA1 Bookman
TA2 Bookman Bold
 TA3 Bookman Italic
TA4 Bookman Bold Italic
 TB1 Helvetica
TB2 Helvetica Bold
 TB3 Helvetica Italic
TB4 Helvetica Bold Italic
 TC1 Cloister Black
 TD1 Zapf Chancery
TE1 Brush Script
TE2 Brush Script Bold Italic

TF1 Kabel Md
TF2 Kabel Md Bold
 TG1 Galliard
TG2 Galliard Bold
TG3 Galliard Italic
TG4 Galliard Bold Italic
 TH1 Helvetica Narrow
TH2 Helvetica Narrow Bold
 TJ1 Benguait
TJ2 Benguait Bold
TJ3 Benguait Italic
TJ4 Benguait Bold Italic

Estimated Delivery times

From the time we receive your order and proofs are approved, we ship:

| | | | |
|-----------------------------|-----------|---------------------|-----------|
| Blank Products | 1 Day | Envelopes | 5-7 Days |
| Business Stationery | 5-7 Days | Floor Mats | 5-7 Days |
| Custom Products | 7-10 Days | Imprinted Products | 3-5 Days |
| Design-A-Form SM | 3-5 Days | Ready-To-Go Forms | 7-10 Days |
| Document Jackets | 5-7 Days | Stock Products | 1 Day |
| Door Hangers | 5-7 Days | Writing Instruments | 7-10 Days |

Samples of most forms are available upon request.

Artwork Guidelines on page 131.

**BEST
SELLER**

Back

AROC-664, ARO-656, 356 - Snap-A-Part

Auto Repair Form, 11" x 8 1/2" overall

Imprint area 1" x 4"

Last part is manila tag.

Min. qty. 250

- | | | |
|--|---|---|
| AROC-664-3 3-part Carbonless 35# per 1000 | ARO-656-3 3-part Carbon 41# per 1000 | ARO-356-3* 3-part Carbon 41# per 1000 *Valid in California. |
|--|---|---|

**BEST
SELLER**

AROC-665, 365, ARO-672, 372 - Snap-A-Part

Auto Repair Order, 11" x 8 1/2" overall

Imprint area 1" x 4"

Last part is manila tag.

Min. qty. 250

- | | | |
|--|--|---|
| AROC-665-4 4-part Carbonless 43# per 1000 | AROC-365-4* 4-part Carbonless 43# per 1000 *Valid in California. | ARO-672-4 4-part Carbon 51# per 1000 |
|--|--|---|

ARO-372-4*

4-part Carbon
51# per 1000

*Valid in California.

**BEST
SELLER**

AROC-600, ARO-666 - Snap-A-Part

Auto Repair Order, 8 1/2" x 7" overall

Imprint area 1" x 3"

Last part is manila tag.

Min. qty. 250

- | | |
|--|---|
| AROC-600-3 3-part Carbonless 24# per 1000 | ARO-666-3 3-part Carbon 27# per 1000 |
|--|---|

AROC-646, ARO-647 - Snap-A-Part

Auto Repair Order, 11" x 8 1/2" overall

Imprint area 1" x 4"

Last part is manila tag.

Min. qty. 250

- | | | |
|--|--|---|
| AROC-646-3 3-part Carbonless 35# per 1000 | AROC-646-4 4-part Carbonless 43# per 1000 | ARO-647-3 3-part Carbon 41# per 1000 |
|--|--|---|

ARO-647-4

4-part Carbon
51# per 1000

NOTE:



**COMPANY
IMPRINT**

Includes your company's name, address and phone number in one of four colors!



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.

ROCC-558, RO-658 - Snap-A-Part

Auto Repair Order, 11" x 8½" overall
Imprint area 1" x 4"
Last part is manila tag.
No back printing.
Min. qty. 250

ROCC-558-3 RO-658-3

3-part Carbonless 3-part Carbon
35# per 1000 41# per 1000

AROCC-667, ARO-657 - Snap-A-Part

Auto Repair Order, 11" x 8½" overall
Imprint area 1" x 4"
Last part is manila tag.
Min. qty. 250

AROCC-667-3 ARO-657-3

3-part Carbonless 3-part Carbon
35# per 1000 41# per 1000

AROCC-645, ARO-655 - Snap-A-Part

Auto Repair Order, 8½" x 8½" overall
Imprint area 1" x 4"
Last part is manila tag.
Min. qty. 250

AROCC-645-3 ARO-655-2 ARO-655-3

3-part Carbonless 2-part Carbon 3-part Carbon
26# per 1000 24# per 1000 32# per 1000

Form 59-3 - Snap-A-Part

Commission Voucher, 4¼" x 5" overall
3-part Carbonless
10# per 1000
Not available imprinted or numbered.
Min. qty. 500

ROCC-573, RO-673 - Snap-A-Part

Auto Repair Order, 8½" x 5½" overall
Imprint area 1" x 3"
Last part is manila tag.
No back printing.
Min. qty. 250

ROCC-573-3 RO-673-3

3-part Carbonless 3-part Carbon
21# per 1000 22# per 1000

NOTE:

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

AROCC-644, ARO-637 - Snap-A-Part

Auto Repair Order, 11" x 8 1/2" overall

Imprint area 1" x 4"

Designed for use in Florida. (revised 2/08)

Last part is manila tag.

Min. qty. 250

AROCC-644-3

3-part Carbonless
35# per 1000

AROCC-644-4

4-part Carbonless
43# per 1000

ARO-637-3

3-part Carbon
41# per 1000

ARO-637-4

4-part Carbon
51# per 1000

AROCC-685, ARO-682 - Snap-A-Part

Auto Repair Order, 11" x 8 1/2" overall

Imprint area 1" x 4"

Message area 2 3/4" x 4"

Last part is manila tag.

Min. qty. 250

AROCC-685-3

3-part Carbonless
35# per 1000

AROCC-685-4

4-part Carbonless
43# per 1000

ARO-682-3

3-part Carbon
41# per 1000

ARO-682-4

4-part Carbon
51# per 1000

AROCC-624, ARO-659 - Snap-A-Part

Auto Repair Order, 11" x 8 1/2" overall

Imprint area 1" x 4"

Last part is manila tag.

Min. qty. 250

AROCC-624-3

3-part Carbonless
35# per 1000

ARO-659-3

3-part Carbon
41# per 1000

ARO-659-4

4-part Carbon
51# per 1000

RFI-237-2 - Snap-A-Part

Deal Recap, 8 1/2" x 11" overall

2-part Carbonless

16# per 1000

Not available imprinted or numbered.

Min. qty. 100

NOTE:



Includes your company's name, address and phone number in one of four colors!



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.

Consecutively numbered for strict control.

AROCC-677, 377, ARO-671, 371 Snap-A-Part

Auto Repair Order, 8 1/2" x 8 1/2" overall
Imprint area 1" x 4"
Last part is manila tag.
Min. qty. 250

AROCC-677-4 4-part Carbonless 35# per 1000
AROCC-377-4* 4-part Carbonless 35# per 1000 *Valid in California.
ARO-671-4 4-part Carbon 40# per 1000

ARO-371-4* 4-part Carbon 40# per 1000 *Valid in California.

AROCC-648-4 - Snap-A-Part

Auto Repair Estimate, 11" x 8 1/2" overall
Imprint area 1" x 3 3/4"
4-part Carbonless
46# per 1000
Last part is manila tag.
*Valid in California.
Min. qty. 250

AROCC-374, ARO-373 - Snap-A-Part

Auto Repair Order, 11" x 8 1/2" overall
Imprint area 1" x 3 3/4"
Last part is manila tag.
Min. qty. 250

AROCC-374-4* 4-part Carbonless 43# per 1000 *Valid in California
ARO-373-4* 4-part Carbon 51# per 1000 *Valid in California

EROCC-560, ERO-660 - Snap-A-Part

Estimate and Repair Order, 8 1/2" x 11" overall
Imprint area 1" x 4"
Envelopes available on page 88. (9906)
Min. qty. 250

EROCC-560-2 2-part Carbonless 16# per 1000
EROCC-560-3 3-part Carbonless 25# per 1000
ERO-660-2 2-part Carbon 19# per 1000

NOTE:

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

Auto Register Forms
available on page 54.

Forms are subject to change as products are updated.

My Customer: _____

The items we ordered for you arrived in our parts dept. today. Please
write to pack them up to call our service dept. and arrange for an equip-
ment to have them installed as soon as possible. If we do not hear from you
within 14 days from this date _____ items will automatically be
returned to manufacturer. _____

DTE: Please bring this card with you _____
when you pick up your order. By _____

DSA-115, DSA-115-NC - Snap-A-Part

| DSA-115-3-NC | DSA-115-4-NC | DSA-115-3 |
|-------------------|-------------------|---------------|
| 3-part Carbonless | 4-part Carbonless | 3-part Carbon |
| 20# per 1000 | 30# per 1000 | 20# per 1000 |



PR-8178-2 Snap-A-Part

NEW

SA-112-4 Snap-A-Part

Front

Dear Customer, Date _____

The merchandise we ordered for you has arrived:

☐ Please pick it up as soon as possible.

☐ We will deliver _____

☐ _____

Thank you for your patronage!

SOCC-695-3 - Snap-A-Part

[illegible]

GMPS-115-5 Snap-A-Part

NOTE:

To view most forms in greater detail visit

Min. qty. 250Min. qty. 250Min. qty. 250Min. qty. 25010

RSD-141-2 - Wire-Bound Book
Road Service Dispatch Book, 5 $\frac{3}{8}$ " x 11" overall
Receipt size 5" x 3 $\frac{3}{8}$ "
150 sets per book.
Not available imprinted.
No choice of starting number.
2-part Carbonless
5# per 5 books
Min. qty. 5 books

ODOM-103 - Snap-A-Part
Odometer Disclosure Statement, 5 $\frac{3}{8}$ " x 8 $\frac{1}{2}$ " overall
Not available imprinted or numbered.
Min. qty 250

ODOM-103-3 **ODOM-103-4**
3-part Carbonless 4-part Carbonless
13# per 1000 17# per 1000

NEW

Form 62-3 - Snap-A-Part
Odometer Disclosure Statement (Leased Vehicle)
5 $\frac{3}{8}$ " x 9 $\frac{1}{4}$ " overall
3-part Carbonless
14# per 1000
Not available imprinted or numbered.
Min. qty. 250

RSB-142
Road Service Book, 5 $\frac{3}{8}$ " x 8 $\frac{1}{2}$ " overall
Imprint area 1" x 3"
50 sets per book.
Min. qty. 10 books

RSB-142-2 **RSB-142-3**
2-part Carbonless 3-part Carbonless
6# per 10 books 7# per 10 books

OSCC-668-3 - Snap-A-Part
Odometer Disclosure Statement
5 $\frac{3}{8}$ " x 8 $\frac{1}{2}$ " overall
3-part Carbonless
13# per 1000
Not available imprinted or numbered.
Min. qty. 250

NEW

Form 65-2 - Snap-A-Part
Odometer Disclosure Statement
5 $\frac{3}{8}$ " x 9 $\frac{1}{4}$ " overall
2-part Carbonless
21# per 1000
Pt 2 is $\frac{1}{8}$ " longer than Pt 1
Not available imprinted or numbered.
Min. qty. 250

NOTE:

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

To view most forms in greater detail visit

bfands.com

[illegible]

9927
Weekly Service Appointment Pad, 22" x 17" overall
52 pages per pad.
Not available imprinted or numbered.
3# per pad
Min. qty. 1 pad

SA-1506 - Snap-A-Part
We Owe, 8 1/2" x 5 1/2" overall
Imprint area 3/4" x 4 1/4"
Last part is white tag.
Min. qty. 250

SA-1506-3 3-part Carbonless
21# per 1000

SA-1506-4 4-part Carbonless
27# per 1000

OARE-9920
Overnight Auto Repair Envelope, 6" x 9" overall
Imprint area 1¼" x 5¼"
Custom envelopes available on page 86. (9831)
24# per 1000
Min. qty. 250

NC-124-3 FUEL - Wire-Bound Book
 Fuel Purchase Order Book, 8¼" x 11" overall
 Receipt size 7½" x 2¾"
 Imprint area ½" x 3"
 3pt-200 receipts per book.
 6# per 5 books
 Min. qty. 5 books

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

AA-138 - Wire-Bound Book

Cash Receipt Book, 8½" x 11" overall
 Receipt size Pt 1: 5½" x 2¾", Pt 2 & 3: 8½" x 2¾"
 Pt 4: 8½" x 11"
 Imprint area ¾" x 2½"
 Pt 1 does not have "Over \$10,000 file form IRS-8300."
 200 receipts per book.
 Min. qty 5 books

AA-138-3
 3-part Carbonless
 6# per 5 books

AA-138-4
 4-part Carbonless
 8# per 5 books

NC-146 - Wire-Bound Book

Cash Receipt Book, 8¼" x 11" overall
 Receipt size 7½" x 2¾"
 Imprint area ¾" x 4½"
 200 receipts per book.
 Min. qty. 5 books

NC-146-2
 2-part Carbonless
 5# per 5 books

NC-146-3
 3-part Carbonless
 6# per 5 books

NC-124 - Wire-Bound Book

Purchase Order Book, 8¼" x 11" overall
 Receipt size 7½" x 2¾"
 Imprint area ½" x 5½"
 200 receipts per book.
 Min. qty. 5 books

NC-124-2
 2-part Carbonless
 5# per 5 books

NC-124-3
 3-part Carbonless
 7# per 5 books

NEW

AA-1301-B

Cash Receipt Journal, 11" x 13¾" overall
 1-part Carbonless
 Not available imprinted.
 30# per 1000
 Min. qty. 50

NEW

AA-508 Cash Receipt

6½" x 2¾" overall
 Receipt size 5½" x 2¾"
 Imprint area ½" x 3"
 Available numbered
 Min. qty. 500

AA-508-2
 2-pt Carbonless
 3# per 1000

AA-508-3
 3-pt Carbonless
 5# per 1000

NEW

DSA-127-3 - Wire Bound Book

Purchase Order Book, 7¼" x 11" overall
 Tear-out size 6½" x 3¾"
 Imprint area ½" x 4"
 3-part Carbonless
 Last part not perforated
 #7 per 5 books
 Min. qty. 5 books

NOTE:



**MULTI-PART
 COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
 (with no special features)



MCH-350-1, MCH-351-1, MCH-352-1, MCH-353-1

Mega Car Hanger, 8½" x 11" overall

Imprint area 8" x 9"

1-part, 42# per 1000

No back printing available. Additional imprint charge for colors other than black. See page 95 for available imprint colors.

Min. qty. 250

MCH-350-1 Red **MCH-351-1** Yellow **MCH-352-1** Pink

MCH-353-1 Green



MCH-354-1 - Your custom file printed 2-color on white

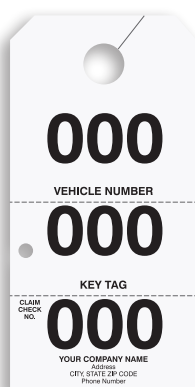
Mega Car Hanger, 8½" x 11" overall

Imprint area 8" x 9"

1-part, 50# per 1000

No back printing available. See page 95 for available imprint colors.

Min. qty. 250



CT-300

3-Section Claim Ticket, 4" x 8"

Imprint area: top section - 2" x 3½" (up to 1¼" number)

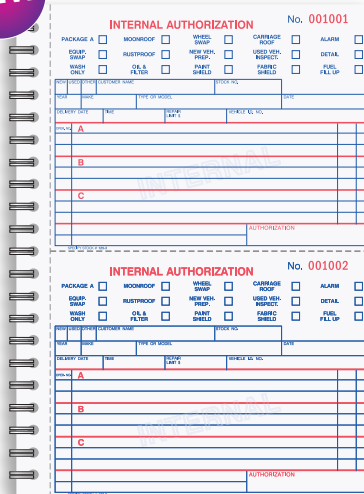
middle section - 1½" x 3" (up to ¾" number)

bottom section - 1½" x 3½" (up to ¾" number)

1-part, 15# per 1000

No back printing available. Imprint available in red, black, blue or green.

Min. qty. 500



Form 125-3 - Wire Bound Book

Internal Authorization Book, 11" x 7½" overall

Tear-out size 7½" x 5½"

Not available imprinted.

3-part Carbonless

#7 per 5 books

Min. qty. 5 books

Spanish Buyer's Guide Warranty form. Title: GUÍA DEL COMPRADOR. Includes sections for AS IS - NO WARRANTY, DEALER WARRANTY, and IMPLIED WARRANTIES ONLY. It contains checkboxes for various warranty types and a section for dealer information.

Spanish Buyer's Guide Warranty form. Title: BUYERS GUIDE. Includes sections for AS IS - NO WARRANTY, DEALER WARRANTY, and IMPLIED WARRANTIES ONLY. It contains checkboxes for various warranty types and a section for dealer information.

Spanish Buyer's Guide Warranty form. Title: BUYERS GUIDE. Includes sections for AS IS - NO WARRANTY, DEALER WARRANTY, and IMPLIED WARRANTIES ONLY. It contains checkboxes for various warranty types and a section for dealer information.

BGS-555-2 - Snap-A-Part
Spanish Buyer's Guide Warranty
As is - no warranty, 7 1/8" x 12" overall
Available numbered in red by request.
2-part Carbonless
14# per 1000
Min. qty. 250

BGS-675, 775 - Snap-A-Part
Buyer's Guide Warranty, 7 1/8" x 12" overall
Imprint area 1/2" x 2"
Available numbered in red by request.
Min. qty. 250

BGS-675-2 2-part Carbonless 16# per 1000
BGS-775-3* 3-part Carbonless 16# per 1000
*Mirror hanger.

Spanish Buyer's Guide Warranty form. Title: BUYERS GUIDE. Includes sections for AS IS - NO WARRANTY, DEALER WARRANTY, and IMPLIED WARRANTIES ONLY. It contains checkboxes for various warranty types and a section for dealer information.

Spanish Buyer's Guide Warranty form. Title: BUYERS GUIDE. Includes sections for AS IS - NO WARRANTY, DEALER WARRANTY, and IMPLIED WARRANTIES ONLY. It contains checkboxes for various warranty types and a section for dealer information.

Spanish Buyer's Guide Warranty form. Title: BUYERS GUIDE. Includes sections for AS IS - NO WARRANTY, DEALER WARRANTY, and IMPLIED WARRANTIES ONLY. It contains checkboxes for various warranty types and a section for dealer information.

Updated to meet new regulatory requirements.

COMPANY IMPRINT
Includes your company's name, address and phone number in one of four colors!

MULTI-PART COLOR SEQUENCE
Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

STARTING NUMBER
Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

Blank forms will be sequentially numbered unless specified otherwise.



FM-9944, 9945, 9946, 9935 Floor Mats, Car Design

| Size | Imprint |
|-----------|--------------|
| 20" x 14" | 3 1/4" x 13" |
| 19" x 17" | 3 1/4" x 12" |
| 22" x 17" | 3 1/4" x 15" |

Imprint available in black ink only.
Min. qty. 250

FM-9944 Red, 20" x 14"
44# per 1000

FM-9945 Red, 19" x 17"
48# per 1000

FM-9946 Red, 22" x 17"
52# per 1000

FM-9935
Blue, 19" x 17"
48# per 1000



FM-9941, 9931, 9932, 9933 Floor Mats, Footprints Design

| Size | Imprint |
|-----------|-------------|
| 20" x 14" | 3" x 6" |
| 19" x 17" | 3" x 6" |
| 22" x 17" | 4" x 7 1/4" |

Imprint available in black ink only.
Min. qty. 250

FM-9941 Red, 20" x 14"
44# per 1000

FM-9931 Blue, 20" x 14"
44# per 1000

FM-9932 Blue, 19" x 17"
48# per 1000

FM-9933
Blue, 22" x 17"
52# per 1000



FM-9922 Truck Floor Mats, Truck Design

| Size | Imprint |
|-----------|--------------|
| 17" x 22" | 3 1/4" x 15" |

Imprint available in black ink only.
Red, 52# per 1000
Min. qty. 250



FM-9923, 9924 Truck Floor Mats, Footprints Design

| Size | Imprint |
|-----------|--------------|
| 17" x 22" | 3 1/4" x 15" |

Imprint available in black ink only.
52# per 1000
Min. qty. 250

FM-9923 Red **FM-9924** Blue

NOTE:



**! All Floor Mats
printed on 24# bond.**

Forms are subject to change as products are updated.

001001

| | | | | | | | | | | | |
|--|--|---|--|---|--|--|--|--|--|--|--|
| <div style="display: flex; justify-content: space-between;"> DATE: <input type="text"/> TIME: <input type="text"/> </div> | | | | <div style="display: flex; justify-content: space-between;"> DATE: <input type="text"/> TIME: <input type="text"/> </div> | | | | <div style="display: flex; justify-content: space-between;"> NAME: <input type="text"/> PHONE: <input type="text"/> </div> | | | |
| | | | | <div style="display: flex; justify-content: space-between;"> STREET: <input type="text"/> CITY: <input type="text"/> </div> | | <div style="display: flex; justify-content: space-between;"> HOME: <input type="text"/> MOBILE: <input type="text"/> </div> | | <div style="display: flex; justify-content: space-between;"> MODEL: <input type="text"/> MODEL NUMBER: <input type="text"/> </div> | | | |
| <div style="display: flex; justify-content: space-between;"> QTY: <input type="text"/> MATERIALS & SERVICES: <input type="text"/> </div> | | <div style="display: flex; justify-content: space-between;"> UNIT PRICE: <input type="text"/> AMOUNT: <input type="text"/> </div> | | <div style="display: flex; justify-content: space-between;"> QTY: <input type="text"/> UNIT PRICE: <input type="text"/> </div> | | <div style="display: flex; justify-content: space-between;"> QTY: <input type="text"/> UNIT PRICE: <input type="text"/> </div> | | <div style="display: flex; justify-content: space-between;"> QTY: <input type="text"/> UNIT PRICE: <input type="text"/> </div> | | | |
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HVAC-683-3 - Snap-A-Part

Home Heating, Ventilation & Air Conditioning, 11" x 8½" overall

Imprint area 1" x 3½"

3-part Carbonless

#35 per 1000

Min. qty. 250

[illegible]

HAC-681-3 - Snap-A-Part

Home Heating & Air Conditioning, 11" x 8½" overall

Imprint area 1" x 3½"

Last part is manila tag.

3-part Carbonless

#35 per 1000

Min. qty. 250

[illegible]

HAC-680-3 - Snap-A-Part

Auto Heating & Air Conditioning, 11" x 8½" overall

Imprint area 1" x 3½"

Last part is manila tag.

3-part Carbonless

#35 per 1000

Min. qty. 250

[illegible]

HAC-684-3 - Snap-A-Part

Auto Heating & Air Conditioning, 11" x 8½" overall

Imprint area 1" x 3½"

Message imprint area 1½" x 3¾"

Last part is manila tag.

3-part Carbonless

#35 per 1000

Min. qty. 250

NOTE:



COMPANY IMPRINT

Includes your company's name, address
and phone number in one of four colors!



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.

PCCC-882-2
PRINTED IN U.S.A.

Pest Control Service Agreement

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

001001

CUSTOMER SOURCE LOCATION

STREET

CITY, STATE AND ZIP

PERSON TO BE CONTACTED

PHONE

TYPE OF PROPERTY TO BE SERVED

DATE SERVICE BEGINS

TERMINATION

SERVICE TO BE PERFORMED

RENEWAL

MONTHLY

QUARTERLY

OTHER

PESTS TO BE CONTROLLED

PEST INSTRUCTIONS

TERMS AND CONDITIONS

SERVICE GUARANTEE: We agree to apply chemicals to control above-named pests in accordance with terms and conditions of this Service Agreement. All labor and materials will be furnished to provide the most efficient pest control and maximum safety required by federal, state and city regulations.

SERVICE RENEWAL: This agreement shall be for an initial period of one year, and will renew itself annually unless either party cancels this agreement by giving thirty days written notice before any expiration date.

ANNUAL AGREEMENT CHARGE \$

INITIAL SERVICE CHARGE \$

MONTHLY/QUARTERLY PAYMENTS \$

BY COMPANY AUTHORIZED SIGNATURE DATE

FOR CUSTOMER AUTHORIZED SIGNATURE DATE

PCCC-882-2 - Snap-A-Part

Pest Control Service Agreement, 8½" x 11" overall

Imprint area 1¼" x 6"

2-part Carbonless

16# per 1000

Min. qty. 250

Envelopes available on page 88. (9906)

PCCC-880-3
PRINTED IN U.S.A.

YOUR COMPANY NAME

Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

DATE

TIME IN

OUT

ACCOUNT NO.

ROUTE NO.

TYPE

RESIDENTIAL

COMMERCIAL

INDOOR

OUTDOOR

ADDRESS

CITY, STATE, ZIP

PERSON TO BE CONTACTED

PHONE

TYPE OF PROPERTY TO BE SERVED

DATE SERVICE BEGINS

TERMINATION

SERVICE TO BE PERFORMED

RENEWAL

MONTHLY

QUARTERLY

OTHER

PESTS TO BE CONTROLLED

PEST INSTRUCTIONS

TERMS AND CONDITIONS

SERVICE GUARANTEE: We agree to apply chemicals to control above-named pests in accordance with terms and conditions of this Service Agreement. All labor and materials will be furnished to provide the most efficient pest control and maximum safety required by federal, state and city regulations.

SERVICE RENEWAL: This agreement shall be for an initial period of one year, and will renew itself annually unless either party cancels this agreement by giving thirty days written notice before any expiration date.

ANNUAL AGREEMENT CHARGE \$

INITIAL SERVICE CHARGE \$

MONTHLY/QUARTERLY PAYMENTS \$

BY COMPANY AUTHORIZED SIGNATURE DATE

FOR CUSTOMER AUTHORIZED SIGNATURE DATE

PCCC-880-3 - Snap-A-Part

Pest Control Service Order/Invoice

5½" x 8½" overall

Imprint area ¾" x 5"

3-part Carbonless

13# per 1000

Min. qty. 250

Envelopes available on page 89. (9919)

PC-881-3
PRINTED IN U.S.A.

YOUR COMPANY NAME

Address
CITY, STATE, ZIP CODE
Phone Number

DATE

TIME IN

OUT

ACCOUNT NO.

ROUTE NO.

TYPE

RESIDENTIAL

COMMERCIAL

INDOOR

OUTDOOR

ADDRESS

CITY, STATE, ZIP

PERSON TO BE CONTACTED

PHONE

TYPE OF PROPERTY TO BE SERVED

DATE SERVICE BEGINS

TERMINATION

SERVICE TO BE PERFORMED

RENEWAL

MONTHLY

QUARTERLY

OTHER

PESTS TO BE CONTROLLED

PEST INSTRUCTIONS

TERMS AND CONDITIONS

SERVICE GUARANTEE: We agree to apply chemicals to control above-named pests in accordance with terms and conditions of this Service Agreement. All labor and materials will be furnished to provide the most efficient pest control and maximum safety required by federal, state and city regulations.

SERVICE RENEWAL: This agreement shall be for an initial period of one year, and will renew itself annually unless either party cancels this agreement by giving thirty days written notice before any expiration date.

ANNUAL AGREEMENT CHARGE \$

INITIAL SERVICE CHARGE \$

MONTHLY/QUARTERLY PAYMENTS \$

BY COMPANY AUTHORIZED SIGNATURE DATE

FOR CUSTOMER AUTHORIZED SIGNATURE DATE

PC-881-3 - Wraparound Book

Pest Control Service Report Book

3½" x 6¼" overall

Imprint area ¾" x 3"

50 sets per book.

3-part Carbonless

4# per 10 books

Min. qty. 10 books

PCIC-879-2
PRINTED IN U.S.A.

PEST CONTROL INSPECTION

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number

DATE

TIME IN

OUT

ACCOUNT NO.

ROUTE NO.

TYPE

RESIDENTIAL

COMMERCIAL

INDOOR

OUTDOOR

ADDRESS

CITY, STATE, ZIP

PERSON TO BE CONTACTED

PHONE

TYPE OF PROPERTY TO BE SERVED

DATE SERVICE BEGINS

TERMINATION

SERVICE TO BE PERFORMED

RENEWAL

MONTHLY

QUARTERLY

OTHER

PESTS TO BE CONTROLLED

PEST INSTRUCTIONS

TERMS AND CONDITIONS

SERVICE GUARANTEE: We agree to apply chemicals to control above-named pests in accordance with terms and conditions of this Service Agreement. All labor and materials will be furnished to provide the most efficient pest control and maximum safety required by federal, state and city regulations.

SERVICE RENEWAL: This agreement shall be for an initial period of one year, and will renew itself annually unless either party cancels this agreement by giving thirty days written notice before any expiration date.

ANNUAL AGREEMENT CHARGE \$

INITIAL SERVICE CHARGE \$

MONTHLY/QUARTERLY PAYMENTS \$

BY COMPANY AUTHORIZED SIGNATURE DATE

FOR CUSTOMER AUTHORIZED SIGNATURE DATE

PCIC-879-2 - Snap-A-Part

Pest Control Inspection, 8½" x 5½" overall

Imprint area ¾" x 3"

Numbered by request only.

2-part Carbonless

9# per 1000

Min. qty. 250

Advertise with Business Cards from page 94.

NOTE:



COMPANY IMPRINT

Includes your company's name, address and phone number in one of four colors!



MULTI-PART COLOR SEQUENCE

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.

CWICC-797-3 - Snap-A-Part
Cleaning Services Work Order, 8½" x 11" overall
Imprint area 1" x 4"
Last part is manila tag.
Envelopes available on page 88. (9906, 9907, 9909)
3-part Carbonless
35# per 1000
Min. qty. 250

To view most forms in greater detail visit ***bfands.com***

CPCC-796-3 - Snap-A-Part
Janitorial Cleaning Proposal, 8½" x 11" overall
Imprint area 1" x 4"
Numbered by request only.
Envelopes available on page 88. (9906, 9907, 9909)
3-part Carbonless
25# per 1000
Min. qty. 250

CWCC-799-3 - Snap-A-Part
Cleaning Work Order, 5½" x 8½" overall
Imprint area 1" x 3½"
Envelopes available on page 89. (9919)
3-part Carbonless
16# per 1000
Min. qty. 250

LPCC-792-3 - Snap-A-Part
Landscaping Proposal, 8 1/2" x 11" overall
Imprint area 1" x 4"
Disclaimer imprint area 3 3/8" x 2 1/2"
Numbered by request only.
Envelopes available on page 88. (9906, 9907)
3-part Carbonless
25# per 1000
Min. qty. 250

LWOC-794-3 - Snap-A-Part
Landscaping Work Order, 8½" x 11" overall
Imprint area 1" x 4"
Includes snow removal.
Last part is manila tag.
Envelopes available on page 88. (9906, 9907)
3-part Carbonless
35¢ per 1000
Min. qty. 250

LWO-893-1
Landscaping Work Order/Invoice, 8½" x 11" overall
Imprint area 1" x 4"
Envelopes available on page 88. (9906, 9909, 9907)
1-part, 11# per 1000
Min. qty. 250

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| <h1 style="margin: 0;">Lawn Maintenance Invoice</h1> | | 001001 | | | | | | | | | | | | | | | | |
| YOUR COMPANY NAME Address City/State, Zip Code Phone Number Advertising Line | | | | | | | | | | | | | | | | | | |
| TO: | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| <small>Customer Service Department Phone Number Fax Number</small> | | | | | | | | | | | | | | | | | | |
| <table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: right; padding-right: 10px;"> 001001 </td> </tr> <tr> <td colspan="2" style="border-top: 1px solid black; padding-top: 5px;"> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;"> DATE <input type="text"/> </td> <td style="width: 50%; padding: 2px;"> TIME <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> NAME <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> ADDRESS <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> CITY/STATE/ZIP <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> PHONE <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> FAX <input type="text"/> </td> </tr> </table> </td> </tr> </table> | | | 001001 | | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;"> DATE <input type="text"/> </td> <td style="width: 50%; padding: 2px;"> TIME <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> NAME <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> ADDRESS <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> CITY/STATE/ZIP <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> PHONE <input type="text"/> </td> </tr> <tr> <td colspan="2" style="padding: 2px;"> FAX <input type="text"/> </td> </tr> </table> | | DATE <input type="text"/> | TIME <input type="text"/> | NAME <input type="text"/> | | ADDRESS <input type="text"/> | | CITY/STATE/ZIP <input type="text"/> | | PHONE <input type="text"/> | | FAX <input type="text"/> | |
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LMCC-793-3 - Snap-A-Part
Lawn Maintenance Invoice, 5 $\frac{3}{4}$ " x 8 $\frac{1}{2}$ " overall
Imprint area 1" x 3"
Includes snow removal.
Envelopes available on pages 88-89.
(9919, 9913, 9915)
3-part Carbonless
13# per 1000
Min. qty. 250

FH-9977
Top-open,
2#, For forms up
to 5 $\frac{2}{3}$ " x 9 $\frac{1}{2}$ "

FH-9979
Top-open,
3#, For forms up
to 8½" x 12"

FH-9980
Side-open,
3#, For forms up
to 8½" x 12"

NOTE:



Includes your company's name, address
and phone number in one of four colors!



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



STARTING
NUMBER

Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.

 See page 85 for Document Jackets designed for your business.
 Phantoms are enhanced for display purpose.



Custom Florist Gift Card, 3½" x 2¼" overall
Imprint area 3½" x 2¼"
100# Endurance Velvet Cover
3# per 1000
Min. qty. 100

ENV-9868, 9869

Gift Card Envelopes, 3" x 4½" overall
Imprint area 3" x 4½"
Min. qty. 100

ENV-9868 ENV-9869

| | |
|-------------|-------------|
| Regular | Window |
| 4# per 1000 | 4# per 1000 |

Marble Only.

GSF-221 - Register Form

Florist Sales, 5½" x 8½" overall
Imprint area 1" x 5"
Seven-digit numbering only.
Min. qty.250

GSF-221-2

2-part Carbonless
8# per 1000

GSF-221-3

3-part Carbonless
12# per 1000

GSFCC-639-3 - Snap-A-Part

Florist Sales, 5 $\frac{2}{3}$ " x 8 $\frac{1}{2}$ " overall
Imprint area 1" x 5"
3-part Carbonless
13# per 1000
Min. qty. 250

GSF-214 - Register Form

Florist Sales, 5½" x 8½" overall
Imprint area 1" x 5"
Seven-digit numbering only.
Min. qty.250

GSF-214-2

2-part Carbonless
8# per 1000

GSF-214-3

3-part Carbonless
12# per 1000

GSF-229 - Register Form

Florist Sales, 4" x 6½" overall
Imprint area 1" x 3½"
Seven-digit numbering only.
Min. qty.250

GSF-229-2

2-part Carbonless
5# per 1000

GSF-229 -3

3-part Carbonless
7# per 1000

GSFCC-649-3 - Snap-A-Part

Florist Sales, 5 $\frac{5}{8}$ " x 8 $\frac{1}{2}$ " overall
Six-digit numbering only.
Imprint area 1" x 5"
3-part Carbonless
13# per 1000
Min. qty. 250

NOTE:

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

! See page 68 for easy to use color-coded Collection Forms. See page 87 to combine with a Business Reply Envelope in a matching color.

To view most forms in greater detail visit ***bfands.com***

Jewelry Repair Envelope, 5½" x 9¼" overall
Imprint area ⅞" x 4½"
Metal clasp provides easy access to envelope.
3-part Carbonless
24# per 1000
Min. qty. 250

▶ 3
▶ 2
▶ 1

CLAIM CHECK

| | | | |
|---|------------|--|--|
| Customer Name (Print) | | 001001 | |
| Street Address | | Customer Charge \$ | |
| City, State, Zip | | Deposit \$ | |
| Phone Number (Home) (Business) | Balance \$ | | |
| JEWELRY INFORMATION | | IDENTIFY CUSTOMER DIAMOND | |
| Complete Description of Merchandise | | SKETCH | |
| | | | |
| | | Condition: | |
| VALUE \$ | | NEW <input type="checkbox"/> WORN <input type="checkbox"/> | |
| WATCH INFORMATION | | | |
| Brand | | | |
| Case # Serial # | | | |
| Check one (✓) <input type="checkbox"/> YES <input type="checkbox"/> LDE <input type="checkbox"/> YD <input type="checkbox"/> YGS <input type="checkbox"/> RAND <input type="checkbox"/> STRAP <input type="checkbox"/> VALUE \$ | | | |
| Work to be done (Describe completely) | | Date Received | |
| | | Date Promised | |
| | | Date Picked Up | |
| <p style="font-size: 0.8em; margin: 0;">THIS STORE IS NOT RESPONSIBLE FOR ARTICLES LEFT OVER 60 DAYS. NO ARTICLES CAN BE PICKED UP WITHOUT THIS RECEIPT. The estimated value and description of the above listed article are given to the best of my knowledge. This store, or any of its employees, is not responsible for the condition of jewelry or stones at the time these articles are received. This store receives these articles for the purpose of repair only and does not function as an insurer of these articles. This store is not responsible for damage, theft or loss of these articles unless due to its own negligence. Any loss or damage due to this store's negligence will be restricted to the actual cost to replace or repair the article(s) and is not in excess of the above stated value. If no value is recorded it is presumed that the value is less than \$100.00.</p> | | | |
| I have read and understand the above terms and conditions. | | CUSTOMER SIGNATURE DATE | |
| CUSTOMER AGREES WORK AND TERMS ARE SATISFACTORY | | CUSTOMER SIGNATURE DATE | |

YOUR COMPANY NAME

Address

QTY, STATE, ZIP CODE

Phone Number

Advertising Line

WATCH AND FINE JEWELRY REPAIR ENVELOPE

Use a separate envelope for each item.

JSC 5847
PRINTED IN U.S.A.

- **Part 3** is the jewelry envelope.
- **Part 2** is the customer claim form.
- **Part 1** is for your records.

[illegible]

Gift/Jewelry, 4" x 6½"
Imprint area 1" x 3½"
Seven-digit numbering only.
Min. qty. 250

| | |
|--------------------|--------------------|
| GJ-241-2 | GJ-241-3 |
| 2-parts Carbonless | 3-parts Carbonless |
| 5# per 1000 | 7# per 1000 |

| YOUR COMPANY NAME | | | | | |
|---|------|--------|--------------|----------------|-------------|
| Address CITY STATE, ZIP CODE Phone Number Advertising Line | | | | | |
| ORDER NUMBER | | | PHONE NUMBER | | DATE |
| NAME | | | | | |
| ADDRESS | | | | | |
| SOLD BY | CASH | CHANGE | LAYAWAY | ON ACCT. | MISC. RETL. |
| ARTICLE | | | | STOCK NO. | AMOUNT |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| SPECIAL INSTRUCTIONS | | | | AMOUNT OF SALE | |
| | | | | TAX | |
| | | | | TOTAL | |
| | | | | FWD | |
| | | | | BALANCE | |
| RECEIVED BY _____ | | | | | |

ALL CLAIMS AND RETURNED GOODS MUST BE ACCOMPANIED BY THIS BILL

0001001

GAL-1764
PRINTED IN U.S.A.

Gift/Jewelry, 5½" x 8½" overall
Imprint area 1" x 5"
Seven-digit numbering only.
Min. qty. 250

| | |
|---|--|
| GJ-219-2 2-part Carbonless 8# per 1000 | GJ-219-3 3-part Carbonless 12# per 1000 |
|---|--|

[illegible]

Gift/Jewelry, 4" x 6"
Imprint area 1" x 3½"
Seven-digit numbering only.
Min. qty. 250

| GJ-212-2 | GJ-212-3 |
|--------------------|--------------------|
| 2-parts Carbonless | 3-parts Carbonless |
| 5# per 1000 | 6# per 1000 |

**COMPANY
IMPRINT**

Includes your company's name, address
and phone number in one of four colors!




Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

| YOUR COMPANY NAME | | | | |
|--|--|--|--|-----------------------|
| Address | | | | |
| CITY/STATE/ZIP CODE | | | | |
| Phone Number | | | | |
| Advertising Line | | | | |
| NAME | | | | DATE |
| ADDRESS | | | | TELEPHONE |
| | | | | EXT. PHONE |
| CITY/STATE | | | | |
| QUANTITY | | | | |
| DESCRIPTION | | | | |
| PRICE | | | | |
| AMOUNT | | | | |
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| | | | | |
| | | | | |
| AUTHORIZATION FOR EMERGENCY SERVICES I hereby certify that I am the authority to order the work, use of materials and/or equipment shown. Further, I agree to indemnify the contractor who bears the responsibility for the use of all labor and materials for the performance of any work. | | | | TOTAL LABOR |
| TELEPHONE | | | | SERVICE CHG. PER FOL. |
| NAMES | | | | SUBTOTAL |
| TAX | | | | TOTAL |
| TOTAL | | | | |
| MAKE _____ MODEL _____ F. # _____ AUTHORITY NAME _____ | | | | |

LWOCC-245-3 - Register Form

Locksmith Work Order/Invoice, 5½" x 8½" overall
Imprint area 1" x 5"
Seven-digit numbering only.
3-part Carbonless
12# per 1000
Min. qty. 500

[illegible][illegible]

PSCC-865-3 - Snap-A-Part

Protection System Work Order/Invoice, 8½" x 11" overall
Imprint area 1¼" x 4"
Material and Layout areas on back.
Last part is manila tag.
Envelopes available on page 88. (9906, 9907, 9909)
3-part Carbonless
35# per 1000
Min. qty. 500

End of Part 2

End of Part 1

Guest Check, 4¼" x 9" overall
Imprint area 5⁄8" x 3½"

| | |
|---------------|---------------|
| 4912-2 | 4913-3 |
| 2-part | 3-part |
| 24# per 2500 | 27# per 2000 |

End of Part 1

Guest Check, 4½" x 9" overall
Imprint area ¾" x 3½"

4901 Italian Food **4905** Mexican Food

Part 2

Guest Check, 3 $\frac{3}{8}$ " x 6 $\frac{1}{8}$ " overall
No choice of starting number.
Not available imprinted.
2-part Carbonless
13# per 2500
Min. qty. 2500



STARTING
NUMBER

Blank forms will be sequentially numbered unless specified otherwise.

We will pad your Guest Checks in sets of 50 with a firm glue binding and backer for an additional charge.

3-5 DAY IMPRINT

1 DAY BLANK SHIPPING
(with no special features)

814 - Snap-A-Part

Guest Check Pad, 3 3/8" x 6" overall
100 checks per pad.
No choice of starting number.
Not available imprinted.
1-part, 8# per 40 pads
Min. qty. 40 pads

End of Part 1 of 4622

4611, 4622 - Snap-A-Part

Guest Check, 4 1/4" x 6 1/2" overall
Imprint area 3/8" x 3 1/2"
All checks will be imprinted in brown ink unless otherwise specified.
Min. qty. 2500

4611-1

1-part Carbonless
13# per 2500

4622-2

2-part Carbonless
17# per 2500

End of Part 1

Backer

422 - Snap-A-Part

Guest Check, 4 1/4" x 6 1/2" overall
No choice of starting number.
Not available imprinted.
2-part Impact Paper
16# per 2000
Min. qty. 2000

Backer

4918 - Snap-A-Part

Guest Check, 4 1/4" x 9" overall
Imprint area 3/8" x 3 1/2"
All checks will be imprinted in brown ink unless otherwise specified.
18# per 2500
Min. qty. 2500

End of Part 1

PRINTED IN U.S.A.

GUEST CHECK

001001

Server

Guests

Table No.

Date

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

FOOD

TAX

TOTAL

BAR

BAR TOTAL

FOOD TOTAL

PLEASE PAY THIS AMOUNT

YOUR COMPANY NAME

STREET ADDRESS

CITY, STATE, ZIP CODE

TELEPHONE NUMBER

GUEST RECEIPT

001001

Date

Server

Amount

STYLE NS-247-C

Thank You

s for your convenience

Firm

Backer

Beverages

1

2

3

4

5

6

7

8

front

TOTAL

JOIN US AGAIN SOON...

THANK YOU

Backer

GUEST CHECK

Server

Table No.

No. Guests

Date

001001

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

THANK YOU

FOOD

BEVERAGE

SUB TOTAL

TAX

TOTAL

GUEST RECEIPT

001001

Date

Amount

204

NS-247-2 - Snap-A-Part

Guest Check, 4¼" x 9" overall
Imprint area ⅝" x 3½"
All checks will be imprinted in brown ink unless otherwise specified.
2-part Carbonless
25# per 2500
Min qty. 2500

202 - Snap-A-Part

Guest Check, 4¼" x 8½" overall
No choice of starting number.
Not available imprinted.
1-part, 12# per 2000
Min. qty 2000

NOTE:



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.

Special!

We will pad your Guest Checks in sets of 50 with a firm glue binding and backer for an additional charge.



Item #226800

HOOK OVER MIRROR **PLACE ON CAR DASH**

01001

LOCATION **01001**

LICENSE NO. MAKE OF CAR

SPECIAL NOTES:

VALET COPY

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

NO CAR RELEASED WITHOUT THIS CLAIM CHECK
No responsibility for auto accessories or articles left in car is assumed. No liability is assumed for fire, theft or damage while in the custody of the valet service.
Thank You! Please Come Again. GUEST RECEIPT

01001

VC-800-1 - Valet Parking Tag

3½" x 7" overall
Imprint area ¾" x 2¾"
No choice of starting number.
100 per package.
5# per 10 Pkgs
Min. qty. 1 Pkgs

NOTE:



Includes your company's name, address and phone number in one of four colors!



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.

GUEST REGISTRATION

NAME ROOM NO.

STREET CHECK-OUT DATE

CITY STATE AND ZIP ARRIVAL DATE / TIME

(AREA CODE) PHONE NO. COMPANY REPRESENTING ROOM RATE / TAX

CAR LICENSE STATE MAKE AND COLOR YEAR RECEIVED BY

NO. IN PARTY SIGNATURE

X

PAYMENT WILL BE MADE BY: ☐ CREDIT CARD ☐ CASH ☐ CHECK

CREDIT CARD USED:

CARD NO.

NOTICE TO GUESTS
This property is privately owned, and management reserves the right to refuse service to anyone. We will not be responsible for accidents or injury to guests or for loss of money, jewelry or valuables of any kind.

CHECK-OUT TIME: 11AM

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number

001001

| DAYS OCCUPIED | | ROOM TOTAL |
|---------------|--|--------------|
| SUN | | TAX |
| MON | | |
| TUE | | |
| WED | | TOTAL |
| THURS | | AMT. PAID |
| FRI | | AMT. DUE |
| SAT | | |

GRCC-694-2 - Snap-A-Part

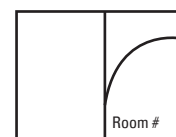
Hotel Guest Registration Form, 5¼" x 4¼" overall
Imprint area 1" x 4"
Imprint includes your choice of check-out time.
Last part is white tag.
2-part Carbonless
6# per 1000
Min. qty. 250



4805 - Key Card Holder

One Curved Pocket, 2¼" x 4½" (closed)
Imprint area 2¼" x 1"
Not available numbered.
12# per 1000
Min. qty. 100

Card Holder, Inside Layout



4805

PRINTED WITH
SOY INK

PRINTED IN U.S.A.



| | | | | |
|----------|--|------------|----------|--|
| DATE OUT | <input type="checkbox"/> A.M. <input type="checkbox"/> P.M. | TOTAL TIME | DUE BACK | <input type="checkbox"/> A.M. <input type="checkbox"/> P.M. |
|----------|--|------------|----------|--|

| NAME | MEMBERSHIP # |
|------|--------------|
|------|--------------|

STREET

CITY, STATE, ZIP _____ PHONE _____

[illegible]

| | | | | |
|--|--|------------------|-------|--|
| DEPOSIT | | CLERK'S INITIALS | TAX | |
| FORMAT <input type="checkbox"/> DVD <input type="checkbox"/> BLU-RAY <input type="checkbox"/> VIDEO GAME <input type="checkbox"/> MACHINE | | | TOTAL | |

I, the undersigned, do accept the above listed video(s), DVD(s) or video games for the purpose of viewing them in my home. I may not loan the video(s), DVD(s) or video games to anyone else for any reason whatsoever. I acknowledge that they are in good working condition and I agree to pay a charge (equal to full cash value or reasonable cost of repairing or daily rate for days late) in the event of any items lost, damaged or returned late. I also exonerate this company from all claims or liabilities to all parties, damage or loss of property arising out of or during use of these video(s), DVD(s) or video games. I understand that Federal Law prohibits the reproduction of all copyrighted video(s)/DVD(s)/video games.

CUSTOMER'S SIGNATURE X

No. 001001

VRACC-580-2

Thank You

Min. qty. 250

NOTE:

1 DAY BLANK SHIPPING
(with no special features)

VT-245-2 - Register Form

VT-246-2 - Register Form

NOTE:



**MULTI-PART
COLOR SEQUENCE**

1 DAY BLANK SHIPPING
(with no special features)

PH-233-2 - Register Form

PH-211 - Register Form

PH-211-2

PH-211-3

3-part Carbonless
6# per 1000

CO-PAY

CO-PAY RECEIPT

YOUR COMPANY NAME 001001
Street Address - P. O. Box
CITY, STATE, ZIP CODE
Telephone Number

Date _____

Received From _____ \$ _____

For _____

☐ CHECK ☐ CASH ☐ CREDIT CARD

CO-PAY

CO-PAY RECEIPT

YOUR COMPANY NAME 001002
Street Address - P. O. Box
CITY, STATE, ZIP CODE
Telephone Number

Date _____

Received From _____ \$ _____

For _____

☐ CHECK ☐ CASH ☐ CREDIT CARD

CO-PAY

CO-PAY RECEIPT

YOUR COMPANY NAME 001003
Street Address - P. O. Box
CITY, STATE, ZIP CODE
Telephone Number

Date _____

Received From _____ \$ _____

For _____

☐ CHECK ☐ CASH ☐ CREDIT CARD

CO-PAY

CO-PAY RECEIPT

YOUR COMPANY NAME 001004
Street Address - P. O. Box
CITY, STATE, ZIP CODE
Telephone Number

Date _____

Received From _____ \$ _____

For _____

☐ CHECK ☐ CASH ☐ CREDIT CARD

COPA-185-2 - Wire-Bound Book

Co-Pay Medical Receipt Book, 6 $\frac{1}{8}$ " x 11" overall
Receipt size 5 $\frac{1}{2}$ " x 2 $\frac{3}{4}$ "
Imprint area 3 $\frac{3}{4}$ " x 1 $\frac{3}{4}$ "
200 receipts per book.
2-part Carbonless
4# per 5 books
Min. qty 5 books

YOUR COMPANY NAME 001001
Address - City, State, Zip Code
Phone Number

Date: _____

Patient Name: _____ \$ _____ Dollars

Amount: _____ Dollars

Memo: _____

To be applied as follows:

Self-Pay For Today: \$ _____ ☐ Cash ☐ Check # _____

Apply To Balance: \$ _____ ☐ VISA / MC

Card #: _____

Your Receipt - Thank You Exp Date: _____

By: _____ Last Three Digits on Back of Card: _____

YOUR COMPANY NAME 001002
Address - City, State, Zip Code
Phone Number

Date: _____

Patient Name: _____ \$ _____ Dollars

Amount: _____ Dollars

Memo: _____

To be applied as follows:

Self-Pay For Today: \$ _____ ☐ Cash ☐ Check # _____

Apply To Balance: \$ _____ ☐ VISA / MC

Card #: _____

Your Receipt - Thank You Exp Date: _____

By: _____ Last Three Digits on Back of Card: _____

YOUR COMPANY NAME 001003
Address - City, State, Zip Code
Phone Number

Date: _____

Patient Name: _____ \$ _____ Dollars

Amount: _____ Dollars

Memo: _____

To be applied as follows:

Self-Pay For Today: \$ _____ ☐ Cash ☐ Check # _____

Apply To Balance: \$ _____ ☐ VISA / MC

Card #: _____

Your Receipt - Thank You Exp Date: _____

By: _____ Last Three Digits on Back of Card: _____

YOUR COMPANY NAME 001004
Address - City, State, Zip Code
Phone Number

Date: _____

Patient Name: _____ \$ _____ Dollars

Amount: _____ Dollars

Memo: _____

To be applied as follows:

Self-Pay For Today: \$ _____ ☐ Cash ☐ Check # _____

Apply To Balance: \$ _____ ☐ VISA / MC

Card #: _____

Your Receipt - Thank You Exp Date: _____

By: _____ Last Three Digits on Back of Card: _____

MRB-109-3 - Wire-Bound Book

Medical Receipt Book, 7 $\frac{1}{2}$ " x 11" overall
Receipt size 6 $\frac{3}{4}$ " x 2 $\frac{3}{4}$ "
Imprint area 7 $\frac{1}{16}$ " x 2 $\frac{1}{2}$ "
200 receipts per book.
3-part Carbonless
6# per 5 books
Min. qty 5 books

NOTE:



**COMPANY
IMPRINT**

Includes your company's name, address and phone number in one of four colors!



**STARTING
NUMBER**

Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



HEALTH INSURANCE CLAIM FORM
APPROVED NATIONAL UNDERWRITERS COMMITTEE (NUCC) 01/12

NUCC Instruction Manual available at: www.nucc.org

PLEASE PRINT OR TYPE

APPROVED CMS-1500 FORM 100 (04-10)

MCF-387-2 - Snap-A-Part C

CMS-1500 Claim Form, 8½" x 11" overall
Not available numbered.

Envelopes available below.

2-part Carbonless

18# per 1000

Min. qty 250

HEALTH INSURANCE CLAIM FORM
APPROVED NATIONAL UNDERWRITERS COMMITTEE (NUCC) 01/12

NUCC Instruction Manual available at: www.nucc.org

PLEASE PRINT OR TYPE

APPROVED CMS-1500 FORM 100 (04-10)

MCF-387-1 - Laser

CMS-1500 Claim Form, 8½" x 11" overall
Not available numbered.

Envelopes available below.

1-part Carbonless

12# per 1000

Min. qty 250

Imprint area

HEALTH INSURANCE CLAIM FORM
APPROVED NATIONAL UNDERWRITERS COMMITTEE (NUCC) 01/12

NUCC Instruction Manual available at: www.nucc.org

PLEASE PRINT OR TYPE

APPROVED CMS-1450 FORM 100 (04-10)

MCF-389-1 - Laser

UB-04, CMS-1450 Claim Form, 8½" x 11" overall
Not available imprinted or numbered.

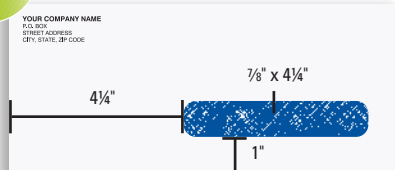
Envelopes available below.

1-part Carbonless

12# per 1000

Min. qty 250

5-7 DAY SHIPPING

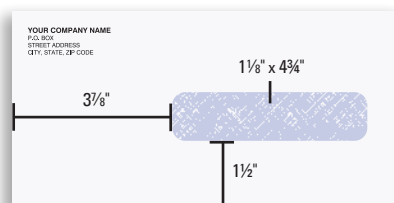


ENV-9960

Small Claim Form Envelope, 4½" x 9½" overall
Imprint area 1½" x 4¾"

8# per 500

Min. qty. 500

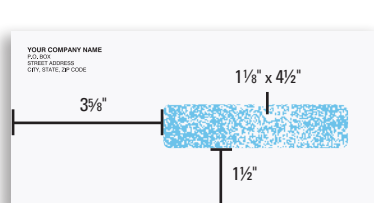


ENV-9968

Small Claim Form Envelope, 4½" x 9½" overall
Imprint area 1½" x 4¾"

8# per 500

Min. qty. 500



ENV-9969

Small Claim Form Envelope, 4½" x 9" overall
Imprint area 1" x 5"

8# per 500

Min. qty. 500

NOTE:



COMPANY
IMPRINT

Includes your company's name, address
and phone number in one of four colors!



MULTI-PART
COLOR SEQUENCE

Colors correspond to sequence and
number of parts selected in your order
unless otherwise specified.

3-5 DAY IMPRINT
1 DAY BLANK
SHIPPING
(with no special features)

Secure Prescription Pads

PRESCRIPTION AREA HAS AN ANTI-COPY COLORED BACKGROUND

DEA # XXXXXXX Lic. # ME XXXXXXX

Dr. Name
Street Address, City, State Zip Code
Tel: (123) 456-7890 Fax: (098) 765-4321

Name _____ Date _____
Address _____ DOB/Age _____

Rx

Refill 0 1 2 3 4 5 _____ Signature of prescriber _____

Generic substitution unless checked here ☐ Name (Printed) _____

TRUE WATERMARK PAPER - HOLD TO LIGHT TO VIEW. HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT.

PP-2600, 2602

Secure Prescription Form Pad
5½" x 4¼" overall, Horizontal
Imprint area 3¾" x 5"
Numbered by request only.

PP-2600-1

1 pt-100 per pad
3# per 8 pads
Min. qty. 4 pads

PP-2602-2

2 pt-50 per book
3# per 8 pads
Min. qty. 8 pads

PRESCRIPTION AREA HAS AN ANTI-COPY COLORED BACKGROUND

DEA # XXXXXXX Lic. # ME XXXXXXX

Dr. Name
Clinic Name
Street Address
City, State Zip Code
Tel: (123) 456-7890 Fax: (098) 765-4321

Name _____ Age _____
Address _____ Date _____

Rx

(Signature) _____

☐ Label

Refill 0 1 2 3 4 5 PRN

TRUE WATERMARK PAPER - HOLD TO LIGHT TO VIEW. HEAT SENSITIVE RED IMAGE DISAPPEARS WITH HEAT.

PP-2601, 2603

Secure Prescription Form Pad
4¼" x 5½" overall, Vertical
Imprint area 5" x 3¾"
Numbered by request only.

PP-2601-1

1 pt-100 per pad
3# per 8 pads
Min. qty. 4 pads

PP-2603-2

2 pt-50 per book
3# per 8 pads
Min. qty. 8 pads

Security Features on All Prescription Pads:

- 1 True watermark paper with visible and invisible fibers, chemically reactive ink and bleach reactivity
- 2 Colored Background with Anti-Copy "VOID" Protection
- 3 Heat-Sensitive Thermochromic Image
- 4 Micro Printing
- 5 Raster Relief Image
- 6 Warning Bands
- 7 Lot Control Number
- 8 Sequentially Numbered for Internal Record Keeping

Do you know the latest prescription pad legislation?

1. Prevent erasure or modification of prescription information.
2. Prevent the use of counterfeit prescription forms.
3. Prevent unauthorized copying of a completed or blank form.

These pads cover all three of these requirements!

Our prescription products are compliant with the latest new requirements for use of tamper-resistant prescription pads under the Medicaid program, Section 1903b(i) of the Social Security Act (42USC193b(i), paragraph (23)).

Compliant in all states except California, Connecticut, Kentucky, New Jersey, New York and Wyoming.

Backer

Attendance Calendar 2025 Confidential

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number

Name _____ Emp. # _____
Dept. _____ Position _____
Address _____
State _____ Zip _____ Phone _____
Hire Date _____ SS # _____

1. Lack of sleep
2. Sick (Sick Leave)
3. Family Matter
4. Accident - Call of Duty
5. Personal
6. Family Leave Act
7. Bereavement
8. Vacation
9. Personal
10. Medical Leave
11. Stand-By Duty
12. Jury Duty/Court
13. Military
14. Maternity
15. Parental
16. Medical Night
17. Unexcused
18. Unexcused

2025

AC-370-1

Attendance Calendar, 8½" x 11" overall
Imprint area ¾" x 4"

Packaged in quantities of 50.

Not available numbered.

Additional years available upon request.

1-part, 1# per Pkg

Min. qty. 1 Pkg

Corrective Action Warning Notice

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number

Name: _____ Date: _____
Location / Dept.: _____ Clock Number: _____

Type of Warning:
☐ Verbal (written record)
☐ Written
☐ Suspension
☐ Termination

Warning For:
☐ Safety
☐ Attendance
☐ Performance
☐ Work Rules

Statement of Fact:

Action Required for Correction:

Failure to make the necessary corrections as stated above can result in disciplinary action up to and including immediate termination from employment. I understand that in instances of gross misconduct disciplinary steps may be skipped over.

Signature on this form is only an acknowledgement of discussion and not admission of improper conduct. I understand that I have the right to disagree with the facts as stated. If I feel that the facts are in error I have the right to file a written complaint.

Employee _____ Date _____
Supervisor / Manager _____ Date _____

Distribution List: (White) Original: Employee Personal File
(Yellow) Copy: Employee

HRCC-365-2 - Snap-A-Part

Corrective Action Warning Notice, 8½" x 11" overall
Imprint area 1¼" x 6"

Numbered by request only.

2-part Carbonless

16# per 1000

Min. qty. 250

CORRECTIVE DISCIPLINE COUNSELING SYSTEM

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

Employee Name/Number _____

VERBAL COUNSELING VERIFICATION

Reference to Personnel Rule/Regulation _____ Date of Incident _____

SUMMARY

RESPONSE

Employee Signature _____ Date _____ Supervisor Signature _____
 Did Employee Accept? ☐

WRITTEN WARNING RECORD

Reference to Personnel Rule/Regulation _____ Date of Incident _____

SUMMARY

RESPONSE

Employee Signature _____ Date _____ Supervisor Signature _____
 Did Employee Accept? ☐

SECOND WRITTEN WARNING or WORK SUSPENSION NOTICE

Reference to Personnel Rule/Regulation _____ Date of Incident _____

SUMMARY

RESPONSE

Employee Signature _____ Date _____ Supervisor Signature _____
 Did Employee Accept? ☐

EMPLOYEE TERMINATION RECORD

Reference to Personnel Rule/Regulation _____ Date of Incident _____

SUMMARY

RESPONSE

Employee Signature _____ Date _____ Supervisor Signature _____
 Did Employee Accept? ☐

PERMANENT OFFICE FILE

CDCC-374-5 - Snap-A-Part

Corrective Discipline Form, 8½" x 11" overall

Imprint area ¾" x 2½"

Packaged in quantities of 50.

Not available numbered.

5-part, 5# per Pkg.

Min. qty. 1Pkg.

The Corrective Discipline Form is a progressive discipline form. It helps to improve employee behavior/performance and also helps to protect against wrongful discharge claims.

NOTE:



Includes your company's name, address and phone number in one of four colors!



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
 (with no special features)

LT-584-2 - Snap-A-Part
Letter of Transmittal, 8½" x 11" overall
Imprint area 1" x 5"
Numbered by request only.
Envelopes available on page 88. (9909, 9911)
2-part Carbonless
19# per 1000
Min. qty. 250

CO-696-3 - Snap-A-Part
Change Order Form, 8½" x 11" overall
Imprint area 1" x 4"
Envelopes available on page 88. (9907)
3-part Carbonless
25# per 1000
Min. qty. 250

PACC-692, PACC-693 - Snap-A-Part
 Proposal and Acceptance, 8½" x 11" overall
 Imprint area 1" x 5"
 Numbered by request only.
 Envelopes available on page 88. (9910)
 Min. qty. 250



| | | |
|----------------------|-------------------|-------------------|
| PACC-692-3* | PACC-693-2 | PACC-693-3 |
| 3-part Carbonless | 2-part Carbonless | 3-part Carbonless |
| 25# per 1000 | 16# per 1000 | 25# per 1000 |
| *California version. | | |

QFCC-691-3 - Snap-A-Part
Quotation Form, 8½" x 11" overall
Imprint area 1" x 5"
Envelopes available on page 88. (9910, 9911)
3-part Carbonless
25# per 1000
Min. qty. 250

To view most forms in greater detail visit **bfands.com**

Contractor Service

[illegible]

| | | | |
|--|-----------------------------|---|---------------|
| COPIES MADE IN U.S.A. | |  | |
| <h1 style="margin: 0;">CHANGE ORDER</h1> | | | |
| YOUR COMPANY NAME Address CITY, STATE, ZIP CODE Phone Number Advertising Line | | | |
| | | Charge Order No. | 001001 |
| TO | DATE | | |
| ADDRESS | NAME | | |
| | JOB NUMBER | | |
| JOB NAME OR LOCATION | ORDERED SERVICE NO. | | |
| | DATE OF ORDERING | | |
| | DATE OF DELIVERY/COMPLETION | | |
| | | | |
| Note: This change becomes part of and is subject to the original contract. | | | |
| WE AGREE hereby to make changes as specified above, at this price: | | | |
| Date | |  | \$ |
| | PREVIOUS ORDER NUMBER | \$ | |
| Signature of Agent | RECEIVED CONTRACT NO. | \$ | |
| ACCEPTED: The above price and specifications of this Change Order are satisfactory and are hereby accepted. Amount to be paid under order shall be paid and conditions as specified in original contract shall otherwise apply. | | | |
| Date | Signature | | |

COCC-583-3 - Snap-A-Part

Change Order Form, 5 $\frac{3}{8}$ " x 8 $\frac{1}{2}$ " overall
Imprint area $\frac{3}{4}$ " x 4"
Envelopes available on page 88. (9907)
3-part Carbonless
13# per 1000
Min. qty. 250

[illegible]

FPCC-766-3 - Snap-A-Part

Fluorescing Proposal, 8½" x 11" overall
Imprint area 1" x 4"
Not available numbered.
Envelopes available on page 88. (9906)
3-part Carbonless
25# per 1000
Min. qty. 250



FH-9977, 9979, 9980

Forms Holder
Top or Side Opening
Min. qty. 1

FH-9977

Top-open,
2#, For forms up to
5 $\frac{2}{3}$ " x 9 $\frac{1}{2}$ "

FH-9979

Top-open,
3#, For forms up to
8½" x 12"

FH-9980

Side-open,
3#, For forms up to
8½" x 12"

MLR-113-2 - Wraparound Book

Materials and Labor Record, 4 1/4" x 8 1/2" overall
Imprint area 3 1/2" x 3 1/2"
50 sets per book.
Not available numbered.
Envelopes available on page 88. (9909, 9911)
2-part Carbonless
5# per 10 books
Min. qty. 10 books

NOTE:



**COMPANY
IMPRINT**

Includes your company's name, address
and phone number in one of four colors!



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

3-5 DAY IMPRINT

1 DAY BLANK SHIPPING
(with no special features)

***Use the form designed to work
for your repair business!***

REPAIR ORDER

YOUR COMPANY NAME

001001

Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

| | | | | |
|----------------------------------|------------------------------------|-----------------------------------|--|-------------------------------|
| <input type="checkbox"/> RENTAL | <input type="checkbox"/> HAIL CALL | <input type="checkbox"/> WARRANTY | <input type="checkbox"/> DATE PROVIDED | <input type="checkbox"/> DATE |
| <input type="checkbox"/> SERVICE | <input type="checkbox"/> DELIVER | <input type="checkbox"/> JAMES | <input type="checkbox"/> LINDA | |

| | |
|--------|--------|
| NAME | NAME |
| STREET | MODEL |
| CITY | YEAR |
| | FINISH |
| | SERIAL |

SOCIETY OF
AUTOMOBILE
REPAIRERS

1000 10TH AVENUE
NEW YORK, N.Y. 10019

TELEPHONE ()

FAX ()

E-MAIL ()

WEBSITE ()

FACSIMILE ()

CABLE ()

RADIO ()

TELEVISION ()

INTERNET ()

OTHER ()

FACSIMILE ()

CABLE ()

RADIO ()

TELEVISION ()

INTERNET ()

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FACSIMILE ()

CABLE ()

TVRCC-569, TVR-669 - Snap-A-Part

Repair Estimate Order, 5½" x 9¾" overall
Imprint area 1" x 4"
Last part is manila tag.
Detachable ¾" stub to match repair order number.
Min. qty. 250

| | |
|--------------------|------------------|
| TVRCC-569-4 | TVR-669-4 |
| 4-part Carbonless | 4-part Carbon |
| 26# per 1000 | 27# per 1000 |

| | | | | |
|---|----------------|---|--|--|
| PRINTED IN U.S.A. | | GENERAL REPAIR ORDER | |  MCWORSHIP <small>NOT INC.</small> |
| YOUR COMPANY NAME Address CITY, STATE, ZIP CODE Phone Number Advertising Line | | | | REPAIR ORDER <div style="font-size: 1.5em; font-weight: bold;">001001</div> |
| NAME _____ | | DATE RECEIVED _____ <input type="checkbox"/> A.M. <input type="checkbox"/> P.M. | | |
| ADDRESS _____ MAIL _____ | | DATE PROMISED _____ <input type="checkbox"/> A.M. <input type="checkbox"/> P.M. | | |
| CITY _____ | PHONE _____ | MODEL NO. _____ | | |
| APPLIANCE _____ | | <input type="checkbox"/> PICK UP <input type="checkbox"/> DELIVER <input type="checkbox"/> SERVICE <input type="checkbox"/> INSTALL | WARRANTY _____ SERIAL NO. _____ | |
| REPAIRED IN _____ <input type="checkbox"/> HOME <input type="checkbox"/> SHOP | | ESTIMATE _____ <input type="checkbox"/> DURB <input type="checkbox"/> PICK UP <input type="checkbox"/> C.O.D. <input type="checkbox"/> CHGL | CUSTOMER'S COMMENTS _____ | |
| _____ | | | | |
| STC _____ | PART NO. _____ | DESCRIPTION _____ | AMOUNT _____ | |
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| MAJOR LABOR PERFORMED _____ | | | TOTAL PARTS MATERIAL _____ | TAX _____ |
| | | | LABOR _____ | |
| | | | PICK UP DELIVERY OR SERVICE CALL _____ | |
| | | | TAX _____ | |
| | | | TOTAL (C.O.D.) _____ | |
| GUNTER PRINTING AND NOTARIES, INC. 210 N. W. 10TH AVENUE MIAMI, FL 33136 | | | SIGNATURE _____ | |
| GUARANTEE: ALL WORK PERFORMED BY QUALIFIED TECHNICIANS. ALL MATERIALS USED IN REPAIR OF EQUIPMENT ARE OF FIRST QUALITY AND GUARANTEED FOR A PERIOD OF NINETY DAYS AFTER DATE OF COMPLETION. | | | | |

GROCC-563, GRO-663 - Snap-A-Part

General Repair Order, 5 $\frac{3}{8}$ " x 8 $\frac{1}{2}$ " overall
Imprint area 1" x 4"
Min. qty. 250

| | |
|--------------------|------------------|
| GROCC-563-3 | GRO-663-3 |
| 3-part Carbonless | 3-part Carbon |
| 21# per 1000 | 22# per 1000 |

[illegible]

APRCC-567, APR-667 - Snap-A-Part

Appliance Repair Form, 5½" x 8½" overall
Imprint area 1" x 4"
Part 3 is an estimate and customer claim receipt.
Last part is manila tag, printed with material and
labor record.

| | |
|--------------------|------------------|
| APRCC-567-4 | APR-667-4 |
| 4-part Carbonless | 4-part Carbon |
| 27# per 1000 | 28# per 1000 |

NOTE:

-  See page 35 for Daily Time/Job Tickets.
-  See page 41 for Plumbing and Electrical Forms.

To view most forms in greater detail visit ***bfands.com***

**BEST
SELLER**

JOB INVOICE 001001

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

TO: _____

DATE COMPLETED: _____

TOTAL MATERIALS: _____

TOTAL LABOR: _____

TOTAL OTHER: _____

TOTAL: _____

Signature: _____

Work ordered by: _____

Thank You

JWOCC-862, JWO-861 - Snap-A-Part

Work Order/Invoice, 8½" x 11" overall

Imprint area 1" x 4"

Last part is manila tag.

Envelopes available on page 88. (9906, 9907)

Min. qty. 250

JWOCC-862-3 JWO-861-3

3-part Carbonless

35# per 1000

3-part Carbon

41# per 1000

WORK ORDER INVOICE 001001

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

TO: _____

DATE COMPLETED: _____

TOTAL MATERIALS: _____

TOTAL LABOR: _____

TOTAL OTHER: _____

TOTAL: _____

Signature: _____

Work ordered by: _____

Thank You

WOICC-890 - Snap-A-Part

Glass Work Order/Invoice, 5½" x 8½" overall

Imprint area 1" x 3"

Last part is manila tag.

No back printing.

Envelopes available on page 89. (9919)

Min. qty. 250

WOICC-890-3 WOICC-890-4

3-part Carbonless

21# per 1000

4-part Carbonless

28# per 1000

POOL SERVICES
Work Order/Invoice 001001

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

TO: _____

DATE COMPLETED: _____

TOTAL MATERIALS: _____

TOTAL LABOR: _____

TOTAL OTHER: _____

TOTAL: _____

Signature: _____

Work ordered by: _____

Thank You

PSCC-895-3 - Snap-A-Part

Pool Services Work Order/Invoice

8½" x 11" overall

Imprint area 1" x 4"

Last part is manila tag.

Envelopes available on page 88. (9906, 9907)

3-part Carbonless

41# per 1000

Min. qty. 250

NOTE:



**COMPANY
IMPRINT**

Includes your company's name, address and phone number in one of four colors!



**STARTING
NUMBER**

Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



3-5 DAY IMPRINT
1 DAY SHIPPING
(with no special features)

ELCC-798-3 - Snap-A-Part
Electrical Form, 8½" x 11" overall
Imprint area 1" x 4"
Last part is manila tag.
Envelopes available on page 88. (9906, 9907)
3-part Carbonless
35# per 1000
Min. qty. 250

PLBCC-665-3 - Snap-A-Part
 Plumbing Form, 8½" x 11" overall
 Imprint area 1" x 4"
 Last part is manila tag.
 Envelopes available on page 88. (9906, 9907)
 3-part Carbonless
 35# per 1000
 Min. qty. 250

PLBCC-955-3 - Snap-A-Part
 Plumbing Form, 8½" x 11" overall
 Imprint area 1" x 4"
 Includes phantom image in material section.
 Last part is manila tag.
 Envelopes available on page 88. (9906, 9907)
 3-part Carbonless
 35# per 1000
 Min. qty. 250

To view most forms in greater detail visit ***bfands.com***

GP-152-2 - Sales Book

50 sets per book.
2-part Carbonless
3# per 10 books
Min. qty. 10 books

MB-258, MB-358 - Sales Book

General Sales, 5½" x 7¾" overall
50 sets per book.
Not available imprinted. No choice of
starting number.
Min. qty. 10 books

| | |
|-------------------|-------------------|
| MB-258-2 | MB-358-3 |
| 2-part Carbonless | 3-part Carbonless |
| 5# per 10 books | 6# per 10 books |

MB-247, MB-347 - Sales Book

General Sales, 4 $\frac{1}{8}$ " x 7" overall
50 sets per book.
Not available imprinted. No choice of
starting number.
Min. qty. 10 books

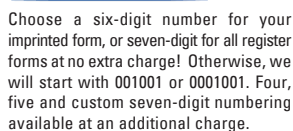
| | |
|-------------------|-------------------|
| MB-247-2 | MB-347-3 |
| 2-part Carbonless | 3-part Carbonless |
| 4# per 10 books | 5# per 10 books |

GP-155 - Sales Book

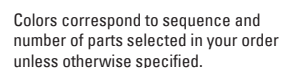
Service Station Sales, 4¼" x 5⅝" overall
Imprint area 1" x 3⅜"
50 sets per book.
Min. qty. 10 books

| | |
|-------------------|-------------------|
| GP-155-2 | GP-155-3 |
| 2-part Carbonless | 3-part Carbonless |
| 3# per 10 books | 4# per 10 books |

NOTE:



Blank forms will be sequentially numbered unless specified otherwise.



ROAD SERVICE DISPATCH NO. 001001

DATE TIME TIME DISPATCHED ESTA
 REQUESTED BY CALL BACK NO.
 CLUB NAME CODE MEMBER NO. AUTHORIZATION NO. EXPIRATION DATE
 OWNER'S NAME
 OWNER'S ADDRESS
 VEHICLE YEAR/MAKE/MODEL VEHICLE COLOR STATE VEHICLE LICENSE NO.
 PROBLEM
 LOCATION / DIRECTIONS
 TOW TO
 PRICE ESTIMATE TRUCK DRIVER / NO. CALL TAKEN BY
 CASH CLUB INS CO. P.S.
 ROAD SERVICE DISPATCH NO. 001002
 DATE TIME TIME DISPATCHED ESTA
 REQUESTED BY CALL BACK NO.
 CLUB NAME CODE MEMBER NO. AUTHORIZATION NO. EXPIRATION DATE
 OWNER'S NAME
 OWNER'S ADDRESS
 VEHICLE YEAR/MAKE/MODEL VEHICLE COLOR STATE VEHICLE LICENSE NO.
 PROBLEM
 LOCATION / DIRECTIONS
 TOW TO
 PRICE ESTIMATE TRUCK DRIVER / NO. CALL TAKEN BY
 CASH CLUB INS CO. P.S.
 ROAD SERVICE DISPATCH NO. 001003
 DATE TIME TIME DISPATCHED ESTA
 REQUESTED BY CALL BACK NO.
 CLUB NAME CODE MEMBER NO. AUTHORIZATION NO. EXPIRATION DATE
 OWNER'S NAME
 OWNER'S ADDRESS
 VEHICLE YEAR/MAKE/MODEL VEHICLE COLOR STATE VEHICLE LICENSE NO.
 PROBLEM
 LOCATION / DIRECTIONS
 TOW TO
 PRICE ESTIMATE TRUCK DRIVER / NO. CALL TAKEN BY
 CASH CLUB INS CO. P.S.

RSD-141-2 - Wire-Bound Book

Road Service Dispatch Book, 5 3/4" x 11" overall
 Receipt size 5" x 3 1/2"
 150 sets per book.
 Not available imprinted. No choice of
 starting number.
 2-part Carbonless
 5# per 5 books
 Min. qty. 5 books

YOUR COMPANY NAME
 Address
 CITY, STATE, ZIP CODE
 Phone Number
 Advertising Line

NAME
 ADDRESS
 PH. NO. DATE
 SOLD BY CASH C.O.D. CHARGE ON ACCT. MOSE. RETO. PAY OUT LAYAWAY
 QTY. DESCRIPTION PRICE AMOUNT
 RECEIVED BY TAX TOTAL
 No. 001001
 GP-156-2
 PRINTED IN U.S.A. *Thank You*

GP-156 - Wire-Bound Book

General Sales, 5 3/8" x 8 1/2" overall
 Imprint area 1" x 5"
 50 sets per book.
 Min. qty. 10 books

GP-156-2

2-part Carbonless
 6# per 10 books

GP-156-3

3-part Carbonless
 7# per 10 books

YOUR COMPANY NAME
 Address
 CITY, STATE, ZIP CODE
 Phone Number
 Advertising Line

NAME
 ADDRESS
 PH. NO. DATE
 SOLD BY CASH C.O.D. CHARGE ON ACCT. MOSE. RETO. LAYAWAY
 QTY. DESCRIPTION PRICE AMOUNT
 RECEIVED BY TAX TOTAL
 No. 001001
 GP-156-2
 PRINTED IN U.S.A. *Thank You*

GP-157 - Wire-Bound Book

General Sales, 4 1/4" x 7" overall
 Imprint area 1" x 3 3/8"
 50 sets per book.
 Min. qty. 10 books

GP-157-2

2-part Carbonless
 4# per 10 books

GP-157-3

3-part Carbonless
 5# per 10 books

[illegible]

| | |
|-------------|--------|
| DATE | |
| MOSE, RETD. | |
| PRICE | AMOUNT |

Min. qty. 10 books

4# per 10 books

5# per 10 books

4# per 10 books

5# per 10 books

*Without layaway.

[illegible]

| | | | |
|--|-------------|--------|--|
| | DATE | | |
| | MOSE. RETD. | | |
| | PRICE | AMOUNT | |
| | | | |

Min. qty. 10 books

3# per 10 books

4# per 10 books

3# per 10 books

4# per 10 books

*Without layaway.

[illegible]

Min. qty. 250

9# per 1000

13# per 1000

17# per 1000

10# per 1000

16# per 1000

22# per 1000



Includes your company's name, address
and phone number in one of four colors!



**STARTING
NUMBER**

Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

3-5 DAY IMPRINT

1 DAY BLANK SHIPPING
(with no special features)

[illegible]

GSCC-653, GS-654 - Snap-A-Part

General Sales, 4¼" x 7" overall
Imprint area 1" x 3⅜"
Min. qty. 250

GSCC-653-2
2-part Carbonless
6# per 1000

GSCC-653-3
3-part Carbonless
9# per 1000

GS-654-2
2-part Carbon
7# per 1000

GS-654-3
3-part Carbon
10# per 1000

[illegible]

GSCC-552-3 - Snap-A-Part

General Sales, 5 $\frac{2}{3}$ " x 8 $\frac{1}{2}$ " overall
Imprint area 1" x 5"

Bilingual
3-part Carbonless
13# per 1000
Min. qty. 250

[illegible]

GSDCC-643-2 - Snap-A-Part

General Sales Delivery Form, 5 $\frac{3}{8}$ " x 8 $\frac{1}{2}$ " overall
Imprint area 1 $\frac{1}{4}$ " x 3 $\frac{1}{2}$ "

2-part Carbonless
9# per 1000
Min. qty. 250

[illegible]

SOFCC-699, SOF-698 -Snap-A-Part

Sales Order, 8½" x 11" overall
Imprint area 1" x 4"
Envelopes available on page 88. (9907)
Min. qty. 250

SOFCC-699
3-part Carbonless
25# per 1000

SOF-698
3-part Carbon
29# per 1000

[illegible]

GSCC-670 - Snap-A-Part

General Sales, 8½" x 11" overall
Imprint area 1" x 4"
Envelopes available on page 88. (9906)
Min. qty. 250

GSCC-670-2
2-part Carbonless
16# per 1000

GSCC-670-3
3-part Carbonless
25# per 1000

GSCC-670-4
4-part Carbonless
32# per 1000

[illegible]

GS-209 - Register Form

General Sales, 5½" x 8½" overall

Imprint area 1" x 5"

Min. qty. 250

GS-209-2

2-part Carbonless

GS-209-3

3-part Carbonless

12# per 1000

[illegible]

GS-223 - Register Form

General Sales, 5½" x 8½" overall

Imprint area 1" x 5"

Min. qty. 250

GS-223-2

2-part Carbonless

GS-223-3

3-part Carbonless

12# per 1000

[illegible]

GS-222-3 - Register Form

General Sales, 5½" x 8½" overall

Imprint area 1" x 5"

Bilingual

3-part Carbonless

12# per 1000

Min. qty. 250

NOTE:



**COMPANY
IMPRINT**

Includes your company's name, address
and phone number in one of four colors!



STARTING
NUMBER

Choose a seven or six-digit starting number with an A-Z (except letters I and O) prefix for your imprint form at no extra charge! Otherwise, we will start with 0001001.

Blank forms will be sequentially numbered unless specified otherwise.



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

3-5 DAY IMPRINT

1 DAY BLANK SHIPPING
(with no special features)

| | | | | | | | |
|---|-------------|--------|--------|----------|----------------|----------|--------|
| YOUR COMPANY NAME | | | | | | | |
| Address | | | | | | | |
| CITY, STATE, ZIP CODE | | | | | | | |
| Phone Number | | | | | | | |
| Advertising Line | | | | | | | |
| CUSTOMER'S ORDER NO. | | | | DATE | | | |
| NAME | | | | | | | |
| ADDRESS | | | | | | | |
| SOLD BY | CASH | C.O.D. | CHARGE | ON ACCT. | MISC. RET'D | PAID OUT | |
| QUAN. | DESCRIPTION | | | | | PRICE | AMOUNT |
| | | | | | | | |
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| | | | | | | TAX | |
| | | | | | | TOTAL | |
| All claims and returned goods MUST be accompanied by this bill. | | | | | | | |
| Rec'd by _____ | | | | _____ | | | |
| 0001001 | | | | | | | |
| GS-424-S | | | | | | | |
| PRINTED IN U.S.A. | | | | | | | |

GS-224 - Register Form

General Sales, 5½" x 8½" overall
Imprint area 1" x 5"
Min. qty. 250

GS-224-2
2-part Carbonless
8# per 1000

GS-224-3
3-part Carbonless
12# per 1000

| <h1 style="margin: 0;">YOUR COMPANY NAME</h1> <p style="margin: 5px 0;">Address CITY, STATE, ZIP CODE Phone Number Advertising Line</p> | | | | | | | |
|---|-------------|-------|--------|-------|--------------------------------|----------|-------------|
| CUSTOMER ORDER NO. | | | | | DATE | | |
| NAME | | | | | PHONE NO. () - - | | |
| ADDRESS | | | | | | | |
| CITY | | | | STATE | | | |
| SOLD BY | CASH | CHECK | CHARGE | COD | UN ACC'D | PAY'D TO | MISC. RETL. |
| QUANTITY | DESCRIPTION | | | | PRICE | AMOUNT | |
| | | | | | | | |
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| | | | | | | | |
| | | | | | TAX | | |
| | | | | | TOTAL | | |

Received by _____ All claims and returned goods must be accompanied by this bill.

0001001

03-4259-2 PRINTED IN U.S.A.

GS-226 - Register Form

General Sales, 5½" x 8½" overall
Imprint area 1" x 5"
Min. qty. 250

GS-226-2
2-part Carbonless
8# per 1000

GS-226-3
3-part Carbonless
12# per 1000

YOUR COMPANY NAME

Address
 CITY, STATE, ZIP CODE
 Phone Number
 Advertising Line

| Customer's Order No. _____ | | Date _____ 20__ | | |
|----------------------------|----------|---|--|--------|
| Sold To _____ | | | | |
| Address _____ | | | | |
| _____ | | Phone: _____ | | |
| Ship To _____ | | | | |
| Address _____ | | | | |
| SOLD BY _____ | | CASH <input type="checkbox"/> C.O.D. <input type="checkbox"/> VISA <input type="checkbox"/> | <input type="checkbox"/> PREPAID <input type="checkbox"/> COLLECT | |
| ✓ | QUANTITY | DESCRIPTION | PRICE | AMOUNT |
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | TAX | | |
| 15 | | TOTAL | | |

All claims and returned goods MUST be accompanied by this bill.

0001001

Rec'd By _____

GPO-2046
 PRINTED IN U.S.A.

THE McGRAW-HILL
 BOOK CONCERN

Thank You

GSD-204 - Register Form

Sales Delivery, 5½" x 8½" overall
Imprint area 1" x 5"
Min. qty. 250

GSD-204-2
2-part Carbonless
8# per 1000

GSD-204-3
3-part Carbonless
12# per 1000

[illegible]

GS-234 - Register Form

General Sales, 4" x 6½" overall
Imprint area 1" x 3½"
Min. qty. 250

GS-234-2
2-part Carbonless
5# per 1000

GS-234-3
3-part Carbonless
7# per 1000

[illegible]

GSA-210 - Register Form

General Sales, 5½" x 8½" overall
Imprint area 1" x 5"
Min. qty. 250

GSA-210-2
2-part Carbonless
8# per 1000

GSA-210-3
3-part Carbonless
12# per 1000

[illegible]

GS-215 - Register Form

General Sales, 4" x 6½" overall

Imprint area 1" x 3½"

Min. qty. 250

GS-215-2

2-part Carbonless

5# per 1000

GS-215-3

3-part Carbonless

7# per 1000

[illegible]

GS-228 - Register Form

General Sales, 4" x 6½" overall

Imprint area 1" x 3½"

Min. qty. 250

GS-228-2

2-part Carbonless

5# per 1000

GS-228-3

3-part Carbonless

7# per 1000

[illegible]

GS-227 - Register Form

General Sales, 4" x 6½" overall

Imprint area 1" x 3½"

Min. qty. 250

GS-227-2

2-part Carbonless

5# per 1000

GS-227-3

3-part Carbonless

7# per 1000

NOTE:



Includes your company's name, address
and phone number in one of four colors!



Choose a seven or six-digit starting number with an A-Z (except letters I and O) prefix for your imprint form at no extra charge! Otherwise, we will start with 0001001.

Blank forms will be sequentially numbered unless specified otherwise.



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



[illegible]**GS-237 - Register Form**

General Sales, 4" x 6½" overall

Imprint area 1" x 3½"

Min. qty. 250

GS-230-3

3-part Carbonless

7# per 1000

GS-237-3

3-part Carbonless

7# per 1000

[illegible]

JI-216-3 - Register Form

Job Invoice, 5½" x 8½" overall

Imprint area 1" x 5"

3-part Carbo

GS-240-3

3-part Carbonless

7# per 1000

Free Register Machine with every imprinted Register Form order of 1,000 or more. See page 56 for details.

YOUR COMPANY NAME

Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

| | | | |
|------------------------------|-----------------|----------------------|--------------|
| PHONE | CREDIT CARD NO. | DATE RECEIVED | DATE PROMISE |
| NAME | | | |
| ADDRESS | | | |
| COPYRIGHT © BY TO BE PRINTED | | DECLARATION VALUE \$ | |

| ITEM | DESCRIPTION | NO. OF FEET | AMOUNT |
|----------------|---|---|--------|
| FRAME | FEET | NO. OF FEET | \$ |
| LINER | FEET | NO. OF FEET | \$ |
| MAT #1 | ACRYLIC COOL | NO. OF FEET | \$ B |
| MAT #2 | ACRYLIC COOL | NO. OF FEET | \$ B |
| GLASS | <input type="checkbox"/> REGULAR <input type="checkbox"/> NON-GLARE <input type="checkbox"/> MUSEUM | <input type="checkbox"/> FLUX <input type="checkbox"/> ACRYLIC | |
| MOUNT | <input type="checkbox"/> DRY <input type="checkbox"/> WET | TYPE OF BACKER | |
| HANGER | <input type="checkbox"/> WIRE <input type="checkbox"/> EASEL <input type="checkbox"/> SAWTOOTH | | |
| MISC. SERVICES | <input type="checkbox"/> STRETCH <input type="checkbox"/> REPAIR <input type="checkbox"/> FITTING | | |
| MISC. SUPPLIES | | | |

SPECIAL INSTRUCTIONS:

| | |
|--|-------------|
| | SUB-TOTAL |
| | TAX |
| | DEPOSIT |
| | BALANCE DUE |

I hereby authorize the above work to be done, with any materials or supplies required. Recognizing that artwork may be taken with the artwork being framed, I agree to assume all risks and liabilities. I understand the shop is not responsible for work left over 30 days.

0001001

PRINTED IN U.S.A.

CUSTOMER'S SIGNATURE

DATE

Thank You

FRAME & MATT DIMENSIONS

To make a copy, simply insert a carbon between the sheets — or fit out each copy separately.

[illegible]**FR-248 - Register Form**

Framing Form, 5½" x 8½" overall

Imprint area 1" x 5"

FR-248-2

2-part Carbonless
8# per 1000

FR-248-3

3-part Carbonless
12# per 1000

[illegible]

DC-243 - Register Form

Dry Cleaner, 4" x 6" overall

Imprint area 1" x 3½"

Min. qty. 250

DC-243-2

2-part Carbonless
5# per 1000

DC-243-3

3-part Carbonless
6# per 1000

Custom Register Forms are available. Call for details.

NOTE:



Includes your company's name, address and phone number in one of four colors!



Choose a seven or six-digit starting number with an A-Z (except letters I and O) prefix for your imprint form at no extra charge! Otherwise, we will start with 0001001.

Blank forms will be sequentially numbered unless specified otherwise.



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

[illegible][illegible][illegible]**AP-232-2 - Register Form**

Apparel, 4" x 6½" overall
Imprint area 1" x 3½"
2-part Carbonless
5# per 1000
Min. qty. 250

GSR-225 - Register Form

Retail Sales, 5½" x 8½" overall
Imprint area 1" x 5"
Min. qty. 250

GSR-225-2
2-part Carbonless
8# per 1000

GSR-225-3
3-part Carbonless
12# per 1000

SP-238 - Register Form

Stock Parts, 4" x 6½" overall
Imprint area 1" x 3½"
Min. qty. 250

SP-238-2
2-part Carbonless
5# per 1000

SP-238-3
3-part Carbonless
7# per 1000

| | | | | | | | | | |
|---|--|--|--|-----------|------------|--|--|--|--|
| <h1 style="margin: 0;">YOUR COMPANY NAME</h1> <p style="margin: 0;">Address City, State, ZIP Code Phone Number Advertising Line</p> | | | | | | | | | |
| Customer's Order No. _____ | | | | | Date _____ | | | | |
| <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="width: 60%;"> <p>1 _____</p> <p>2 _____</p> <p>3 _____</p> <p>4 _____</p> <p>5 _____</p> <p>6 _____</p> <p>7 _____</p> <p>8 _____</p> <p>9 _____</p> <p>10 _____</p> <p>11 _____</p> <p>12 _____</p> <p>13 _____</p> <p>14 _____</p> <p>15 _____</p> <p>16 _____</p> <p>17 _____</p> <p>18 _____</p> <p>19 _____</p> <p>20 _____</p> </div> <div style="width: 35%; text-align: right;"> <p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>5</p> <p>6</p> <p>7</p> <p>8</p> <p>9</p> <p>10</p> <p>11</p> <p>12</p> <p>13</p> <p>14</p> <p>15</p> <p>16</p> <p>17</p> <p>18</p> <p>19</p> <p>20</p> </div> </div> | | | | | | | | | |
| SOLD BY <u>SOLE AGT.</u> <u>SOLE AGT. & CO.</u> <u>SOLE AGT. & CO.</u> <u>SOLE AGT. & CO.</u> <u>SOLE AGT. & CO.</u> <u>SOLE AGT. & CO.</u> <u>SOLE AGT. & CO.</u> <u>SOLE AGT. & CO.</u> <u>SOLE AGT. & CO.</u> | | | | | | | | | |
| QUAN. STOCK NUMBER DESCRIPTION PRICE AMOUNT | | | | | | | | | |
| 1 | | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
| 6 | | | | | | | | | |
| 7 | | | | | | | | | |
| 8 | | | | | | | | | |
| 9 | | | | | | | | | |
| 10 | | | | | | | | | |
| 11 | | | | | | | | | |
| 12 | | | | | | | | | |
| 13 | | | | | | | | | |
| 14 | | | | | | | | | |
| 15 | | | | | | | | | |
| 16 | | | | | | | | | |
| 17 | | | | | | | | | |
| 18 | | | | | | | | | |
| 19 | | | | | | | | | |
| 20 | | | | | | | | | |
| Received By _____ | | | | Tax _____ | | | | | |
| 0001001 | | | | | | In case of claims or returned goods, please present this bill. | | | |
| | | | | | | TOTAL \$ _____ | | | |

[illegible]

SP-208 - Register Form

Stock Parts, 5½" x 8½" overall
Imprint area 1" x 5"
Min. qty. 250

SP-208 -2
2-part Carbonless
8# per 1000

SP-208 -3
3-part Carbonless
12# per 1000

GSA-244 - Register Form

Auto Service, 5½" x 8½" overall
Imprint area 1" x 5"
Min. qty. 250

GSA-244 -2
2-part Carbonless
8# per 1000

GSA-244 -3
3-part Carbonless
12# per 1000

ROAD SERVICE

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

| | | |
|---|---|--|
| DATE | TIME | REQUESTED BY |
| LOCATION OF VEHICLE | | |
| NAME | PHONE | |
| ADDRESS | ZIP | |
| MILEAGE | SERVICE TIME | EXTRA PERSON |
| FINISH | FINISH | FINISH |
| START | START | START |
| TOTAL | TOTAL | TOTAL |
| YEAR | MAKE/MODEL/COLOR | DRIVER |
| STATE | LIC. NO. | VEHICLE ID. NO. |
| PROBLEM REPORTED | SERVICE RENDERED | SPECIAL EQUIPMENT |
| <input type="checkbox"/> LOOK OUT <input type="checkbox"/> FLAT TIRE <input type="checkbox"/> OUT OF GAS <input type="checkbox"/> WRECK <input type="checkbox"/> RECOVERY | <input type="checkbox"/> BUNCHED TOW <input type="checkbox"/> WHEEL LIFT <input type="checkbox"/> FLAT BED/RAMP <input type="checkbox"/> START <input type="checkbox"/> DOLLY | <input type="checkbox"/> SINGLE LINE WINCHING <input type="checkbox"/> DUAL LINE WINCHING <input type="checkbox"/> SNATCH BLOCKS <input type="checkbox"/> SCOTCH BLOCKS <input type="checkbox"/> DOLLY |
| VEHICLE TOWED TO | | INDICATE DAMAGED AREAS ON VEHICLE |
| REMARKS | | KEYS LEFT Y N RATED Y N |
| OPERATOR'S SIGNATURE | | AUTHORIZED SIGNATURE |
| 0001001 | | TOTAL |

152493 PRINTED IN U.S.A. *Thank You*

RS-242 - Register Form
Road Service, 5½" x 8½" overall
Imprint area 1" x 5"
Min. qty. 250

RS-242-2 2-part Carbonless 8# per 1000
RS-242-3 3-part Carbonless 12# per 1000

REPAIR ORDER

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

| | |
|--|-----------------------|
| NAME | DATE |
| ADDRESS | PH. NO. |
| ODOMETER READING | VIN NO. |
| MAKE AND MODEL | LICENSE NO. AND STATE |
| LIGHTS <input type="checkbox"/> BATTERY <input type="checkbox"/> CHARGE <input type="checkbox"/> OIL <input type="checkbox"/> FILTER <input type="checkbox"/> WIPERS <input type="checkbox"/> TANKS <input type="checkbox"/> OILS <input type="checkbox"/> WASH <input type="checkbox"/> POLISH <input type="checkbox"/> | MOTOR NO. |
| DESCRIPTION | INSTRUCTIONS |
| QTY. | PART NO. |
| NAME OF PART | SALE AMT. |
| Total Labor | |
| Total Parts | |
| Environmental Charge | |
| Oil/Grease | |
| Tires/Tubes | |
| Shop/Supplies | |
| Other | |
| TOTAL | |
| TAX | |
| TOTAL AMOUNT | |
| Qts. Oil @ | |
| Lbs. Grease @ | |
| TOTAL OIL-GREASE | |

I hereby authorize the above repair work to be done along with the necessary material, and hereby grant you and/or your employees permission to operate the car, truck or vehicle herein described on street, highway, or elsewhere, for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car, truck or vehicle to secure the amount of repair thereto.

Work Authorized by _____ Date Promised _____
Delivered to _____ Date Delivered _____

0001001

ESTIMATES FOR LABOR ONLY - MATERIAL ADDITIONAL

AR0282 PRINTED IN U.S.A. *Thank You*

ARO-282 - Register Form
Auto Repair, 5½" x 8½" overall
Imprint area 1" x 5"
Min. qty. 250

ARO-282-2 2-part Carbonless 8# per 1000
ARO-282-3 3-part Carbonless 12# per 1000

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

| | |
|----------------------|-------------|
| Customer's Order No. | Date |
| Name | Address |
| SOLD BY | CASH |
| ON ACCT. | MODEL |
| PAID OUT | RETO. |
| QUAN. | DESCRIPTION |
| GALS. | WASOIL |
| QTS. | TURBOIL |
| GREASE | OIL |
| LUBRICATION | |
| TAX | |
| CAT. NO. | LICENSE NO. |
| MILEAGE | TOTAL |

0001001 Rec'd by _____
At claims and returned goods MUST be accompanied by this bill.

SS-213-2 PRINTED IN U.S.A. *Thank You*

SS-213 - Register Form
Service Station, 4" x 6" overall
Imprint area 1" x 3½"
Min. qty. 250

SS-213-2 2-part Carbonless 5# per 1000
SS-213-3 3-part Carbonless 6# per 1000

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

Sold To: _____ Phone No. _____ Date _____

Address _____

License No. _____ Mileage _____

| QUAN. | DESCRIPTION | PRICE | AMOUNT |
|--------------------------|------------------------|-------|--------|
| <input type="checkbox"/> | GALS./LITERS LEAD FREE | | |
| <input type="checkbox"/> | GALS./LITERS REGULAR | | |
| <input type="checkbox"/> | GALS./LITERS DIESEL | | |
| <input type="checkbox"/> | QTS. OIL | | |
| TAX | | | |
| TOTAL | | | |

ALL claims and returned goods MUST be accompanied by this bill.

0001001 Rec'd by _____ Printed in U.S.A. *Thank You*

SS-236 - Register Form
Service Station, 4" x 6½" overall
Imprint area 1" x 3½"
Min. qty. 250

SS-236-2 2-part Carbonless 5# per 1000
SS-236-3 3-part Carbonless 7# per 1000

FREE MACHINE
with your order of
1,000 or more imprinted
Register Forms!
See page 56.



See page 4-17 for more Automotive Forms.

NOTE:



Includes your company's name, address and phone number in one of four colors!



Choose a seven or six-digit starting number with an A-Z (except letters I and O) prefix for your imprint form at no extra charge! Otherwise, we will start with 0001001.

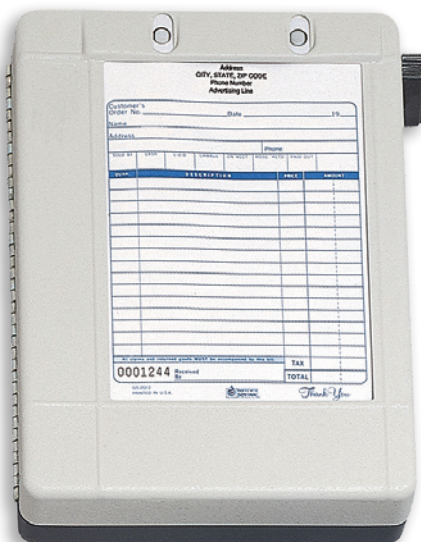
Blank forms will be sequentially numbered unless specified otherwise.



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



Register Machines



Register Machine - Metal

For three sizes of forms. Features pop-out drawer, thumb ejector and rubber feet.

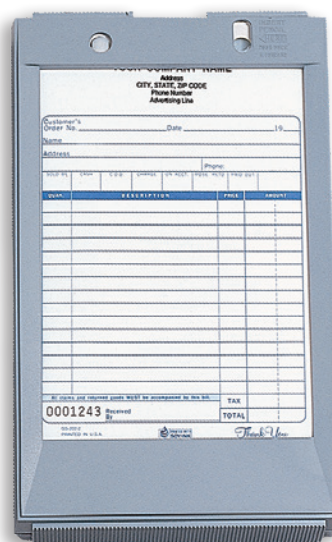
Min. qty. 1

MAC-9972, 4" x 6", 4" x 6½"

Holds: 250 2pt, 160 3pt, 125 4pt
4# each

MAC-9975, 5½" x 8½"

Holds: 240 2pt, 140 3pt, 120 4pt
6# each



Register Machine - Heavy Plastic

For three sizes of forms.

2# each

Min. qty. 1

MAC-9970, 4" x 6", 4" x 6½"

Holds: 160 2pt, 110 3pt, 80 4pt

MAC-9973, 5½" x 8½"

Holds: 160 2pt, 110 3pt, 80 4pt



Register Machine - Plastic

For three sizes of forms.

1# each

Min. qty. 1

MAC-9968, 4" x 6", 4" x 6½"

Holds: 100 2pt, 75 3pt, 50 4pt

MAC-9969, 5½" x 8½"

Holds: 120 2pt, 70 3pt, 60 4pt

FREE MACHINE!
Choose from **MAC-9968**
or **MAC-9969**.

Please request yours when you
order 1000 or more register forms.

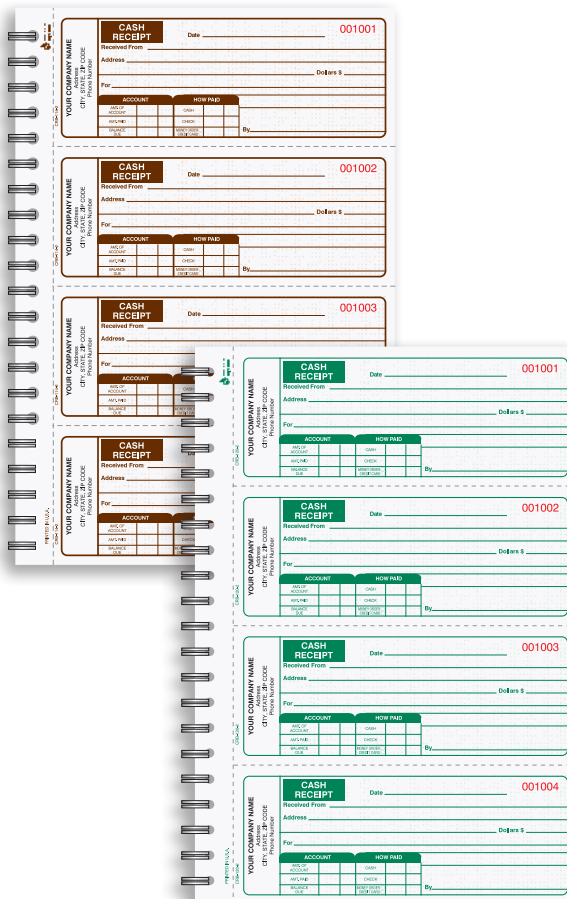
NOTE:

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

! Use a Sturdy Aluminum Form Holder for your Snap-A-Part Forms. See page 38.

Forms are subject to change as products are updated.

Cash Receipt Books



CRB-114, 119, 120 - Wire-Bound Book

Cash Receipt Book, 7½" x 11" overall

Receipt size 6¾" x 2¾"

Imprint area ½" x 2¼"

2 pt-300 receipts per book.

3 pt-200 receipts per book.

Min. qty. 5 books

CRB-114-2

2-part Carbonless

Brown

6# per 5 books

CRB-119-2

2-part Carbonless

Blue

6# per 5 books

CRB-120-2

2-part Carbonless

Green

6# per 5 books

CRB-114-3

3-part Carbonless

Brown

6# per 5 books

CRB-119-3

3-part Carbonless

Blue

6# per 5 books

CRB-120-3

3-part Carbonless

Green

6# per 5 books

NOTE:



Includes your company's name, address and phone number in one of four colors!



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

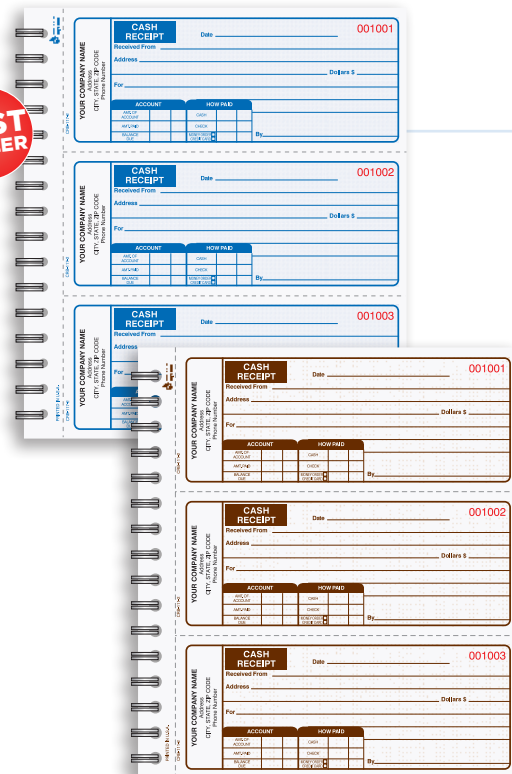
Blank forms will be sequentially numbered unless specified otherwise.



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



**BEST
SELLER**



CRB-111, 117, 118 - Wire-Bound Book

Cash Receipt Book, 8¼" x 7½" overall

Receipt size 6¾" x 2¾"

Imprint area ½" x 2¼"

2 pt-225 receipts per book.

3 pt-150 receipts per book.

Min. qty. 5 books

CRB-111-2

2-part Carbonless

Brown

5# per 5 books

CRB-117-2

2-part Carbonless

Blue

5# per 5 books

CRB-118-2

2-part Carbonless

Green

5# per 5 books

CRB-111-3

3-part Carbonless

Brown

5# per 5 books

CRB-117-3

3-part Carbonless

Blue

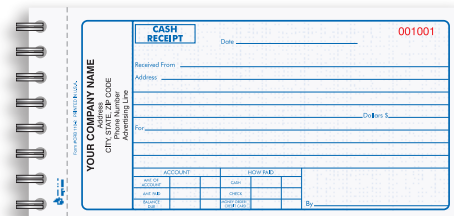
5# per 5 books

CRB-118-3

3-part Carbonless

Green

5# per 5 books



CRB-110 - Wire-Bound Book

Cash Receipt Book, 7¾" x 4¼" overall

Imprint area 1" x 3½"

2 pt-75 receipts per book.

3 pt-50 receipts per book.

Min. qty. 5 books

CRB-110-2

2-part Carbonless

3# per 5 books

CRB-110-3

3-part Carbonless

3# per 5 books

To view most forms in greater detail visit

bfands.com

Purchase Orders

**BEST
SELLER**

POB-312-3 - Wire-Bound Book

Purchase Order Book, 11" x 8½" overall
Receipt size 8½" x 2¾"
Imprint area ¾" x 2½"
200 receipts per book.
Envelopes available on page 88. (9906)
3-part Carbonless
6# per 5 books
Min. qty. 5 books

POB-311-3 - Wire-Bound Book

Purchase Order Book, 6¾" x 8¼" overall
Receipt size 6¾" x 2¾"
Imprint area ½" x 2¼"
150 receipts per book.
Envelopes available on page 88. (9906)
3-part Carbonless
5# per 5 books
Min. qty. 5 books

NC-124 - Wire-Bound Book

Purchase Order Book, 8¼" x 11" overall
Receipt size 7½" x 2¾"
Imprint area ½" x 5½"
2pt-200 receipts per book.
3pt-200 receipts per book.
Envelopes available on page 88. (9906)
Min. qty. 5 books

NC-124-2

2-part Carbonless
5# per 5 books

NC-124-3

3-part Carbonless
7# per 5 books

PCC-702, PO-701 - Snap-A-Part

Purchase Order, 8½" x 8½" overall
Imprint area 1" x 4"
Envelopes available on page 88. (9907)
Min. qty. 250

PCC-702-3

3-part Carbonless
20# per 1000

PCC-702-4

4-part Carbonless
26# per 1000

PO-701-3

3-part Carbon
22# per 1000

PCC-708-3 - Snap-A-Part

Purchase Order, 8½" x 8½" overall
Imprint area 1" x 4"
Envelopes available on page 88. (9907)
3-part Carbonless
20# per 1000
Min. qty. 250

NOTE:



Includes your company's name, address and phone number in one of four colors!



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



POCC-704, PO-703 - Snap-A-Part

Purchase Order, 8½" x 7" overall

Imprint area 1" x 4"

Envelopes available on page 88. (9907)

Min. qty. 250

POCC-704-2

2-part Carbonless
12# per 1000

POCC-704-3

3-part Carbonless
16# per 1000

PO-703-3

3-part Carbon
18# per 1000

PO-703-4

4-part Carbon
25# per 1000

**BEST
SELLER**

POCC-707, PO-700 - Snap-A-Part

Purchase Order, 8½" x 11" overall

Imprint area 1" x 4"

Envelopes available on page 88. (9907)

Min. qty. 250

POCC-707-2

2-part Carbonless
16# per 1000

POCC-707-3

3-part Carbonless
25# per 1000

POCC-707-4

4-part Carbonless
32# per 1000

POCC-707-5

5-part Carbonless
40# per 1000

PO-700-2

2-part Carbon
19# per 1000

PO-700-3

3-part Carbon
29# per 1000

PO-700-4

4-part Carbon
39# per 1000

POCC-706 - Snap-A-Part

Purchase Order, 5½" x 8½" overall

Imprint area ¾" x 3"

Envelopes available on page 88. (9919)

Min. qty. 250

POCC-706-2

2-part Carbonless
9# per 1000

POCC-706-3

3-part Carbonless
13# per 1000

POCC-717-3 - Snap-A-Part

Purchase Order, 8½" x 11" overall

Imprint area 1" x 4"

Envelopes available on page 88. (9907)

Bilingual

3-part Carbonless

25# per 1000

Min. qty. 250

NOTE:

! For an English/Spanish Bilingual Purchase Order, POCC-717 is the form you need.

60

BBLCC-620, BBL-621, 321 - Snap-A-Part

Freight Bill/Bill of Lading, 8½" x 5½" overall

Imprint area 1" x 3"

Numbered by request only.

Min. qty. 250

BBLCC-620-5

5-part Carbonless
21# per 1000

BBL-621-5

5-part Carbon
26# per 1000

BBL-321-5*

5-part Carbon
26# per 1000

*California version not shown.

SOCC-629, SO-620 - Snap-A-Part

Shipping Order, 8½" x 7" overall

Imprint area 1" x 3½"

Envelopes available on page 88. (9906)

Min. qty. 250

SOCC-629-3

3-part Carbonless
16# per 1000

SO-620-3

3-part Carbon
18# per 1000

PLCC-630 - Snap-A-Part

Packing List, 8½" x 7" overall

Imprint area ¾" x 4"

Envelopes available on page 88. (9907)

Min. qty. 250

PLCC-630-2

2-part Carbonless
11# per 1000

PLCC-6303-3

3-part Carbonless
16# per 1000

RV-643-3 - Snap-A-Part

Return to Vendor Form, 8½" x 7" overall

Imprint area 1" x 3½"

Envelopes available on page 88. (9906, 9907)

3-part Carbonless

16# per 1000

Min. qty. 250

NOTE:



**COMPANY
IMPRINT**

Includes your company's name, address
and phone number in one of four colors!

Numbering

Forms will **NOT** be sequentially numbered
unless specified otherwise.



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and
number of parts selected in your order
unless otherwise specified.

3-5 DAY IMPRINT
1 DAY BLANK
SHIPPING
(with no special features)



PLE-9430 - Envelope

Packing List Envelope, 4½" x 5½" overall

For use with item PLCC-630.

1-part, 9# per 1000

Min. qty. 500

Shipping & Receiving

DUPLICATE

DRIVER'S DAILY LOG

- General Instructions for Completing Log
- Sample Log
- Eight-Hour Recap with Instructions
- Daily Vehicle Condition Report

Meets the requirements of
THE UNITED STATES DEPARTMENT OF TRANSPORTATION

FOR THE MONTH OF _____ YEAR _____

CARRIER _____ DRIVER _____

ADDRESS _____ ADDRESS _____

CITY _____ STATE _____ CITY _____ STATE _____

FINDER --- PLEASE RETURN THIS BOOK TO DRIVER OR CARRIER

Cover

DRIVER'S VEHICLE CONDITION / INSPECTION REPORT

COMPLETION OF THIS REPORT REQUIRED BY THE DULY FEDERAL MOTOR CARRIER SAFETY REGULATIONS.

DATE _____ Truck or Trailer No. _____ Mileage this Month _____ 1st Trailer No. _____
Daily No. _____ Location _____ 2nd Trailer No. _____

Check Box That Applies:

☐ There were no defects or deficiencies detected in this motor vehicle that would cause mechanical breakdown or effect the safety of this vehicle's operation.

☐ Defects or deficiencies were detected in this motor vehicle that could cause mechanical breakdown or effect the safety of this vehicle's operation.

Defects or deficiencies were detected on: ☐ Truck or Trailer Please describe in detail below problem areas for maintenance repairs.
☐ Trailer

DRIVER'S SIGNATURE _____

DATE _____

☐ Repair Made ☐ No Repair Needed for safe operation of vehicle

MECHANIC'S SIGNATURE _____ DRIVER'S SIGNATURE _____

Backer

DRIVER'S DAILY LOG

YOUR COMPANY NAME

ADDRESS • CITY, STATE, ZIP CODE

1. OFF DUTY

2. SLEEPING

3. DRIVING

4. ON DUTY

REMARKS

Shipping documents

FROM _____ TO _____

Inside Page

DDL-143-2 - Driver's Log Book

Stitch bound with wraparound cover, 8½" x 5½" overall
Imprint area ½" x 3¼"
31 sets per book, now includes pencil carbon.
Not available numbered.
2-part Carbonless
4# per 10 books
Min. qty. 10 books

DDL-343-2 - Driver's Log Book (No DVIR Backer)

Stitch bound with wraparound cover, 8½" x 5½" overall
Imprint area ½" x 3¼"
31 sets per book.
Not available numbered.
2-part Carbonless
4# per 10 books
Min. qty. 10 books

DELIVERY RECEIPT

001001

YOUR COMPANY NAME

Address

CITY, STATE, ZIP CODE

Phone Number

Advertising Line

DATE

QUANTITY

PRODUCT NO.

DESCRIPTION

NO. PACKAGES

WEIGHT

RECEIVED BY

INITIALS

DRCC-642 - Snap-A-Part

Delivery Receipt, 5½" x 8½" overall
Imprint area 1" x 3"
Min. qty. 250

DRCC-642-2

2-part Carbonless
9# per 1000

DRCC-642-3

3-part Carbonless
13# per 1000

RECEIVING FORM

001001

YOUR COMPANY NAME

Address

CITY, STATE, ZIP CODE

Phone Number

Advertising Line

DATE

QUANTITY

PRODUCT NO.

DESCRIPTION

NO. PACKAGES

WEIGHT

RECEIVED BY

INITIALS

RFCC-641, RF-640 - Snap-A-Part

Receiving Form, 5½" x 8½" overall
Imprint area 1" x 3"
Min. qty. 250

RFCC-641-3

3-part Carbonless
13# per 1000

RF-640-3

3-part Carbon
16# per 1000

STOCK REQUISITION

To Purchasing Dept.

DATE

QUANTITY

PRODUCT NO.

DESCRIPTION

NO. PACKAGES

WEIGHT

RECEIVED BY

INITIALS

REQCC-574-3 - Snap-A-Part

Stock Requisition Form, 8½" x 5½" overall
Not available imprinted.
Numbered by request only.
3-part Carbonless
13# per 1000
Min. qty. 250

NOTE:



Includes your company's name, address and phone number in one of four colors!



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



INVCC-755, INV-754 (Ruled), INVCC-765, INV-764 (Unruled) - Snap-A-Part

Invoice, 8 1/2" x 7" overall

Imprint area 1" x 4"

Envelopes available on page 88. (9907)

Min. qty. 250

INVCC-755-2 INVCC-755-3 INVCC-755-4

2-part Carbonless
11# per 1000

3-part Carbonless
16# per 1000

4-part Carbonless
22# per 1000

INV-754-2

2-part Carbon
12# per 1000

INV-754-3

3-part Carbon
18# per 1000

INV-754-4

4-part Carbon
25# per 1000

INVCC-765-2 Unruled

2-part Carbonless
11# per 1000

INVCC-765-3 Unruled

3-part Carbonless
16# per 1000

INVCC-765-5 Unruled

5-part Carbonless
28# per 1000

INV-764-3 Unruled

3-part Carbon
18# per 1000

INV-764-4 Unruled

4-part Carbon
25# per 1000

**BEST
SELLER**

INVCC-750, INV-751 - Snap-A-Part

Invoice, 8 1/2" x 11" overall

Imprint area 1" x 4"

Envelopes available on page 88. (9907)

Min. qty. 250

INVCC-750-2

2-part Carbonless
16# per 1000

INVCC-750-3

3-part Carbonless
25# per 1000

INVCC-750-4

4-part Carbonless
32# per 1000

INV-751-3

3-part Carbon
29# per 1000

INV-751-4

4-part Carbon
39# per 1000

INV-751-5

5-part Carbon
48# per 1000

NOTE:



**COMPANY
IMPRINT**

Includes your company's name, address and phone number in one of four colors!



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



INVCC-760 - Snap-A-Part

Invoice, 8 1/2" x 5 3/8" overall

Imprint area 3/4" x 3"

Envelopes available on page 88. (9907)

Min. qty. 250

INVCC-760-2

2-part Carbonless
9# per 1000

INVCC-760-3

3-part Carbonless
13# per 1000

INVCC-760-4

4-part Carbonless
17# per 1000

INVCC-753, INV-752 - Snap-A-Part

Invoice, 8½" x 8½" overall

Imprint area 1" x 4"

Envelopes available on page 88. (9907)

Min. qty. 250

INVCC-753-3 INVCC-753-4

3-part Carbonless

20# per 1000

4-part Carbonless

26# per 1000

INV-752-3 INV-752-4

3-part Carbon

22# per 1000

4-part Carbon

31# per 1000

INVCC-757-3 - Snap-A-Part

Invoice, 8½" x 7" overall

Imprint area 1" x 4"

Envelopes available on page 88. (9907)

3-part Carbonless

16# per 1000

Min. qty. 250

INVCC-767-3 - Snap-A-Part

Invoice, 8½" x 7" overall

Imprint area 1" x 4"

Bilingual

3-part Carbonless

16# per 1000

Min. qty. 250

NOTE:

! If you need an English/Spanish Bilingual Invoice, try the INVCC-767.

NOTE:



**COMPANY
IMPRINT**

Includes your company's name, address and phone number in one of four colors!



Choose a six-digit number for your imprinted form, or seven-digit for all register forms at no extra charge! Otherwise, we will start with 001001 or 0001001. Four, five and custom seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



[illegible]

INVCC-759-3 - Snap-A-Part

Invoice, 8½" x 11" overall

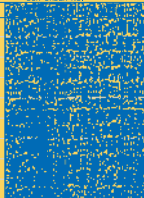
Imprint area 1" x 4"

Envelopes available on page 88. (9907)

3-part Carbonless

25# per 1000

Min. qty. 250

|  | | | | | | | | |
|--|-----|--------------|-------------|-----------------|----------------|---|-----------------------------------|--|
| YOUR COMPANY NAME Address CITY, STATE, ZIP CODE Phone Number Advertising Line | | | | | | | PACKING LIST 001001 | |
| DATE: | | | | | | | | |
| S O L I D | | | | CURT, ORDER NO. | DATE SHIPPED | | | |
| | | | | SHIPPED VIA | TERMS | | | |
| | | | | SALESMAN | | | | |
| | | | | T.O.B. | CURB ORDER NO. | | | |
| QTY, ORDERED | B/O | QTY, SHIPPED | DESCRIPTION | | |  | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| PRINTED IN U.S.A. <i>Thank You</i> | | | | | | | | |

Part 4 packing list with blackout.

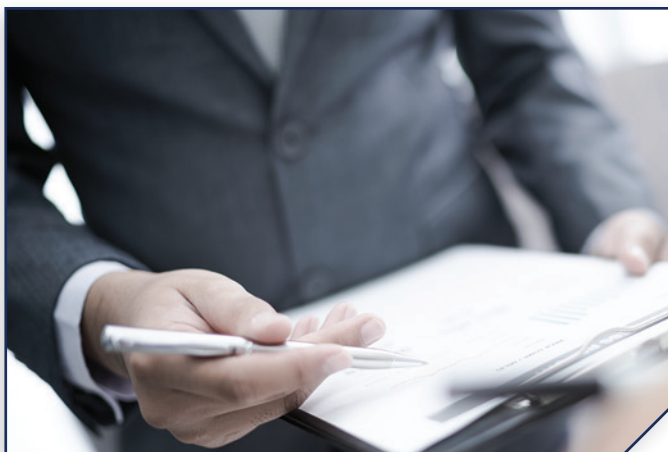
Imprint area 1" x 3"

Min. qty. 250

INV-781-4

4-part Carbon

25# per 1000



PRINTED WITH SOY INK

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

STATEMENT

DATE

Detach and Return This Stub With Remittance. Amt. Remitted \$

| DATE | CHARGES AND CREDITS | BALANCE |
|------|---------------------|---------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

STCC-687-2 PRINTED IN U.S.A. Your Check is Your Receipt *Thank You*

**STCC-679 (Unruled), STCC-689 (Ruled),
ST-678 (Unruled), ST-688 (Ruled) - Snap-A-Part**

Statement, 5½" x 7" overall
Imprint area 1" x 4"
Numbered by request only.
Envelopes available on page 89. (9915)
Min. qty. 250

STCC-679-2 (Unruled)
2-part Carbonless
8# per 1000

STCC-689-2 (Ruled)
2-part Carbonless
8# per 1000

STCC-689-3 (Ruled)
3-part Carbonless
11# per 1000

ST-678-2 (Unruled)
2-part Carbon
9# per 1000

ST-688-2 (Ruled)
2-part Carbon
9# per 1000

PRINTED IN U.S.A. PRINTED WITH SOY INK

STATEMENT

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

DATE

DETACH AND MAIL WITH YOUR CHECK. YOUR CANCELLED CHECK IS YOUR RECEIPT.

| DATE | DESCRIPTION | CHARGES | CREDITS | BALANCE |
|------|-------------|---------|---------|---------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
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| | | | | |

STCC-679-2 *Thank You* PAID BY CHECK NO.

**STCC-687 (Ruled), STCC-677 (Unruled),
ST-686 (Ruled) - Snap-A-Part**

Statement, 5½" x 7" overall
Imprint area 1" x 4"
Numbered by request only.
Envelopes available on page 89. (9915)
Min. qty. 250

STCC-687-2 (Ruled)
2-part Carbonless
8# per 1000

STCC-677-2 (Unruled)
2-part Carbonless
8# per 1000

ST-686-2 (Ruled)
2-part Carbon
9# per 1000

NOTE:

COMPANY IMPRINT

Includes your company's name, address and phone number in one of four colors!

MULTI-PART COLOR SEQUENCE

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

Color code your collections with Collection Forms (page 68) and Business Reply Envelopes (page 87).



LS-5730 - Navy

LS-5731 - Hunter Green

LS-5732 - Burgundy (shown)

Laser Statement

Blank front and back.

Perforation at 3 $\frac{1}{16}$ " from top of form.

Not available imprinted or numbered.

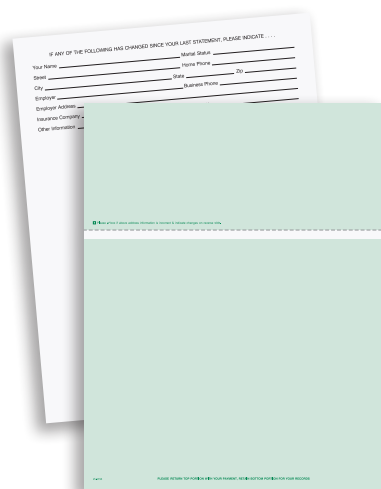
Envelopes available on page 88. (9910)

8 $\frac{1}{2}$ " x 11" overall

1-part

11# per 1000

Min. qty. 500



LS-5733 - Navy

LS-5734 - Hunter Green (shown)

LS-5735 - Burgundy

Laser Statement

Change of address backer.

Perforation at 3 $\frac{1}{16}$ " from top of form.

Not available imprinted or numbered.

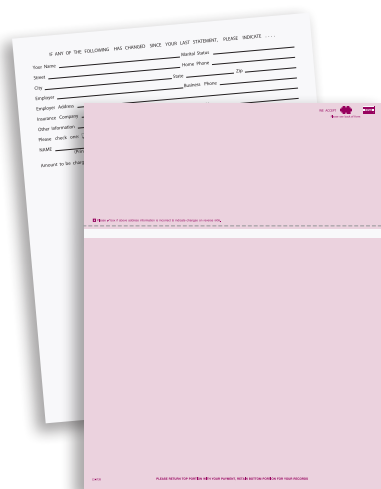
Envelopes available on page 88. (9910)

8 $\frac{1}{2}$ " x 11" overall

1-part

11# per 1000

Min. qty. 500



LS-5736 - Navy

LS-5737 - Hunter Green

LS-5738 - Burgundy (shown)

Laser Statement

Mastercard & Visa on front.

Change of address & credit card info on back.

Perforation at 3 $\frac{1}{16}$ " from top of form.

Not available imprinted or numbered.

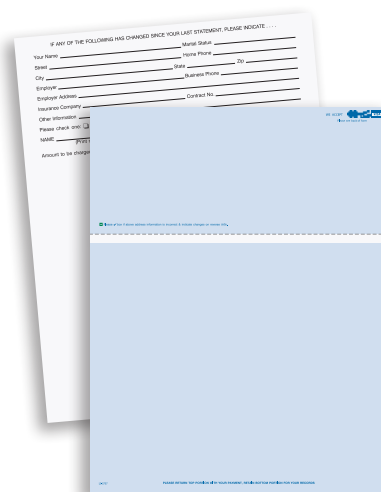
Envelopes available on page 88. (9910)

8 $\frac{1}{2}$ " x 11" overall

1-part

11# per 1000

Min. qty. 500



LS-5739 - Navy (shown)

LS-5740 - Hunter Green

LS-5741 - Burgundy

Laser Statement

Mastercard, Visa & Discover on front.

Change of address & credit card info on back.

Perforation at 3 $\frac{1}{16}$ " from top of form.

Not available imprinted or numbered.

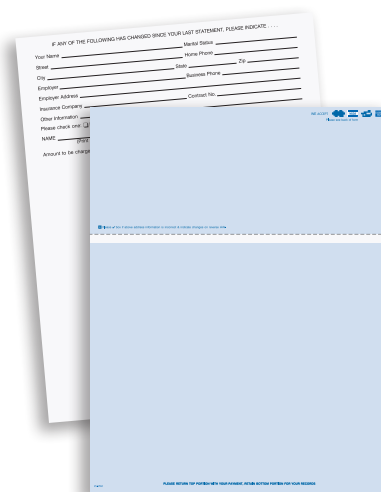
Envelopes available on page 88. (9910)

8 $\frac{1}{2}$ " x 11" overall

1-part

11# per 1000

Min. qty. 500



LS-5742 - Navy (shown)

LS-5743 - Hunter Green

Laser Statement

Mastercard, Visa, Discover & American Express on front.

Change of address & credit card info on back.

Perforation at 3 $\frac{1}{16}$ " from top of form.

Not available imprinted or numbered.

Envelopes available on page 88. (9910)

8 $\frac{1}{2}$ " x 11" overall

1-part

11# per 1000

Min. qty. 500

FINAL NOTICE!

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

CUSTOMER REPLY:

☐ FULL PAYMENT ENCLOSED
☐ PARTIAL PAYMENT ENCLOSED IN THE AMOUNT OF \$ _____
☐ REMITTANCE PREVIOUSLY MAILED ON _____ CHECK NO. _____

COMMENTS:

INVOICE NO. _____
 DATE DUE _____
 AMOUNT DUE \$ _____

IF SINCE WE HAVE NOT BEEN ABLE TO CONTACT YOU OF THE IMPORTANCE OF PAYING YOUR ACCOUNT, EVERY EFFORT WILL BE MADE TO REACH YOU TO MAKE SURE YOUR REMITTANCE IS UP TO DATE. BUT TO THAT END, REMITTANCE PREVIOUSLY MAILED WILL BE PRESUMED. REMITTANCE PREVIOUSLY MAILED IS NOT UP TO YOU, YOUR PREFERENCE IS TO HAVE YOUR REMITTANCE.

PAST DUE

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

CUSTOMER REPLY:

☐ FULL PAYMENT ENCLOSED
☐ PARTIAL PAYMENT ENCLOSED IN THE AMOUNT OF \$ _____
☐ REMITTANCE PREVIOUSLY MAILED ON _____ CHECK NO. _____

COMMENTS:

WHEN THE ACCOUNT OF A GOOD CUSTOMER LIKE YOU GETS BEHIND, WE KNOW THERE'S USUALLY A GOOD REASON. WOULD YOU MIND SHARING WITH US THE REASON FOR NON-PAYMENT OF YOUR BALANCE DUE? THERE MAY BE SOME WAY WE CAN HELP. IF THE PAST DUE AMOUNT HAS BEEN OVERLOOKED, WE'D APPRECIATE YOUR CHECK. THANK YOU.

INVOICE NO. _____
 DATE DUE _____
 AMOUNT DUE \$ _____

DID YOU FORGET?

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

CUSTOMER REPLY:

☐ FULL PAYMENT ENCLOSED
☐ PARTIAL PAYMENT ENCLOSED IN THE AMOUNT OF \$ _____
☐ REMITTANCE PREVIOUSLY MAILED ON _____ CHECK NO. _____

COMMENTS:

SOMETIMES ALL OF US FORGET TO PAY AN INVOICE AND APPRECIATE A REMINDER. IF YOUR CHECK IS ALREADY IN THE MAIL, PLEASE ACCEPT OUR THANKS. OTHERWISE, WE'LL LOOK FORWARD TO RECEIVING PAYMENT WITHIN THE NEXT FEW DAYS.

INVOICE NO. _____
 DATE DUE _____
 AMOUNT DUE \$ _____

A REMINDER

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

CUSTOMER REPLY:

☐ FULL PAYMENT ENCLOSED
☐ PARTIAL PAYMENT ENCLOSED IN THE AMOUNT OF \$ _____
☐ REMITTANCE PREVIOUSLY MAILED ON _____ CHECK NO. _____

COMMENTS:

PLEASE DON'T OBLIVIOUS TO OUR REMINDER THAT THERE IS A BALANCE DUE ON YOUR ACCOUNT, WHICH MAY HAVE ESCAPED YOUR ATTENTION. SO IF YOU HAVEN'T YET SENT US A CHECK, WE'LL APPRECIATE ONE RIGHT AWAY. IF IT'S ALREADY IN ROUTE, THANK YOU.

INVOICE NO. _____
 DATE DUE _____
 AMOUNT DUE \$ _____

RECEIVED
PRINTED IN U.S.A.

• COLLECTION NOTICE • take proper action •

YOUR COMPANY NAME
P. O. Box
CITY, STATE, ZIP CODE
Phone Number

ACCOUNT NO. _____
 AMOUNT PAST DUE: _____
 PAST DUE SINCE: _____

ATTENTION: _____

TAKE ACTION

DATE REMINDER WAS SENT: FIRST SECOND FINAL
 COLLECTION FOLLOW-UP

** Thank You **

• FINAL NOTICE • your payment is overdue •

YOUR COMPANY NAME
P. O. Box
CITY, STATE, ZIP CODE
Phone Number

ACCOUNT NO. _____
 AMOUNT PAST DUE: _____
 PAST DUE SINCE: _____

ATTENTION: _____

FINAL NOTICE

DATE REMINDER WAS SENT: FIRST SECOND FINAL
 COLLECTION FOLLOW-UP

** Thank You **

• CHECK THE DATE • your payment is late •

YOUR COMPANY NAME
P. O. Box
CITY, STATE, ZIP CODE
Phone Number

ACCOUNT NO. _____
 AMOUNT PAST DUE: _____
 PAST DUE SINCE: _____

ATTENTION: _____

Monthly Calendar

DATE REMINDER WAS SENT: FIRST SECOND FINAL
 COLLECTION FOLLOW-UP

** Thank You **

• JUST A REMINDER • time is running out •

YOUR COMPANY NAME
P. O. Box
CITY, STATE, ZIP CODE
Phone Number

ACCOUNT NO. _____
 AMOUNT PAST DUE: _____
 PAST DUE SINCE: _____

ATTENTION: _____

DO YOU KNOW WHAT TIME IT IS?

DATE REMINDER WAS SENT: FIRST SECOND FINAL
 COLLECTION FOLLOW-UP

** Thank You **

IF YOU HAVE ALREADY MAILED US YOUR REMITTANCE, PLEASE DISCARD THIS STATEMENT.

CMCC-574-4 - Snap-A-Part

Collection Form, 8½" x 3¼" overall

Imprint area ¾" x 2½"

Not available numbered.

Envelopes available on page 88. (9909)

4-part, Carbonless

12# per 1000

Min. qty. 250

NOTE:



**COMPANY
IMPRINT**

Includes your company's name, address and phone number in one of four colors!



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
 (with no special features)

Business Reply Envelopes, available in colors to match each consecutive message. See page 87.

CMCC-575-4 - Snap-A-Part

Collection Memo, 8½" x 7" overall

Imprint area 1" x 4"

Not available numbered.

Envelopes available on page 88. (9909, 9911)

4-part, Carbonless

22# per 1000

Min. qty. 250

[illegible]


**COMPANY
IMPRINT**



**MULTI-PART
COLOR SEQUENCE**

**STARTING**
NUMBER

PRINTED IN U.S.A.



YOUR COMPANY NAME

Address

CITY, STATE, ZIP CODE

Phone Number

Advertising Line

DEBIT MEMO

001001

SHIPPED TO

| DEBIT MEMO DATE | YOUR ORDER NO. | INVOICE DATE | YOUR INVOICE NO. | TERMS | TOLU | DATE RETURNED | RETURNED VIA |
|------------------|----------------|--------------|------------------|-------|------|----------------------|--------------|
| QUANTITY | DESCRIPTION | | | | | PRICE | AMOUNT |
| | | | | | | | |
| REASON FOR DEBIT | | | | | | AUTHORIZED SIGNATURE | |

WE DEBIT YOUR ACCOUNT AS SHOWN

06/07/73

[illegible]

69

RMCC-848, RM-858 - Snap-A-Part
Reply Memo, Ruled, 8½" x 7" overall
Imprint area ¾" x 3½"
Envelopes available on page 88. (9906)
Min. qty. 250

RMCC-848, RM-858 - Snap-A-Part

Reply Memo, Ruled, 8½" x 7" overall
Imprint area ¾" x 3½"
Envelopes available on page 88. (9906)
Min. qty. 250

RMCC-848-2 2-part, Carbonless 11# per 1000
RMCC-848-3 3-part, Carbonless 16# per 1000
RM-858-3 3-part, Carbon 18# per 1000

RMCC-868-3 - Snap-A-Part
Reply Memo, Unruled, 8½" x 6½" overall
Imprint area ¾" x 3½"
Envelopes available on page 88. (9906)
3-part, Carbonless
16# per 1000
Min. qty. 250

RMCC-868-3 - Snap-A-Part

Reply Memo, Unruled, 8½" x 6½" overall
Imprint area ¾" x 3½"
Envelopes available on page 88. (9906)
3-part, Carbonless
16# per 1000
Min. qty. 250

MRM-810-3 - Snap-A-Part
Message/Reply Memo, 8½" x 6½" overall
Imprint area ¾" x 3½"
Envelopes available on page 88. (9909, 9911)
3-part, Carbonless
16# per 1000
Min. qty. 250

MRM-810-3 - Snap-A-Part

Message/Reply Memo, 8½" x 6½" overall
Imprint area ¾" x 3½"
Envelopes available on page 88. (9909, 9911)
3-part, Carbonless
16# per 1000
Min. qty. 250

MRM-859-3 - Snap-A-Part
Message/Reply Memo, 8½" x 6½" overall
Imprint area ¾" x 3"
Envelopes available on page 88. (9906)
3-part, Carbonless
18# per 1000
Min. qty. 250

MRM-859-3 - Snap-A-Part

Message/Reply Memo, 8½" x 6½" overall
Imprint area ¾" x 3"
Envelopes available on page 88. (9906)
3-part, Carbonless
18# per 1000
Min. qty. 250

NOTE:



Includes your company's name, address and phone number in one of four colors!



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



Self-Inking Stamps
make your job easier.
See page 99.

PRINTER MARK
SOY INK

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

memo-letter

TO: _____ DATE: _____
SUBJECT: _____

REPRODUCTION
PRINTED IN U.S.A.

MLCC-802-2 - Snap-A-Part

Memo Letter, 8½" x 7¾" overall

Imprint area 1" x 4"

Envelopes available on page 88. (9909, 9911)

2-part, Carbonless

12# per 1000

Min. qty. 250

PRINTER MARK
SOY INK

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

Memo

TO: _____ DATE: _____
SUBJECT: _____

REPRODUCTION
PRINTED IN U.S.A.

MLCC-803 - Snap-A-Part

Memo Letter, 8½" x 7¾" overall

Imprint area 1" x 4"

Envelopes available on page 88. (9910, 9911)

Min. qty. 250

MLCC-803-2

2-part, Carbonless

12# per 1000

MLCC-803-3

3-part, Carbonless

17# per 1000

PRINTER MARK
SOY INK

PHONE MEMO

TO: _____ DATE: _____ TIME: _____
FROM: _____ AREA CODE + TELEPHONE NO. (OPTIONAL)
EXTENSION # _____

RECEIVED

Phone ☐ Call ☐ Return ☐ Mail ☐ Fax ☐ Other ☐ Other ☐

REPRODUCTION
PRINTED IN U.S.A.

PM-101-2 - Wire-Bound Book Phone Memo Book

Each message measures 5¼" x 2¾", 5¼" x 8¼" overall

150 messages per book.

Not available imprinted.

2-part, Carbonless

4# per 5 books

Min. qty. 5 books

PRINTER MARK
SOY INK

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

Memo

TO: _____ DATE: _____
SUBJECT: _____

SIGNED _____

☐ Please reply ☐ No reply necessary

REPRODUCTION
PRINTED IN U.S.A.

MLCC-800-2 - Snap-A-Part

Memo Letter, 8½" x 7¾" overall

Imprint area 1" x 4"

Envelopes available on page 88. (9910, 9911)

2-part, Carbonless

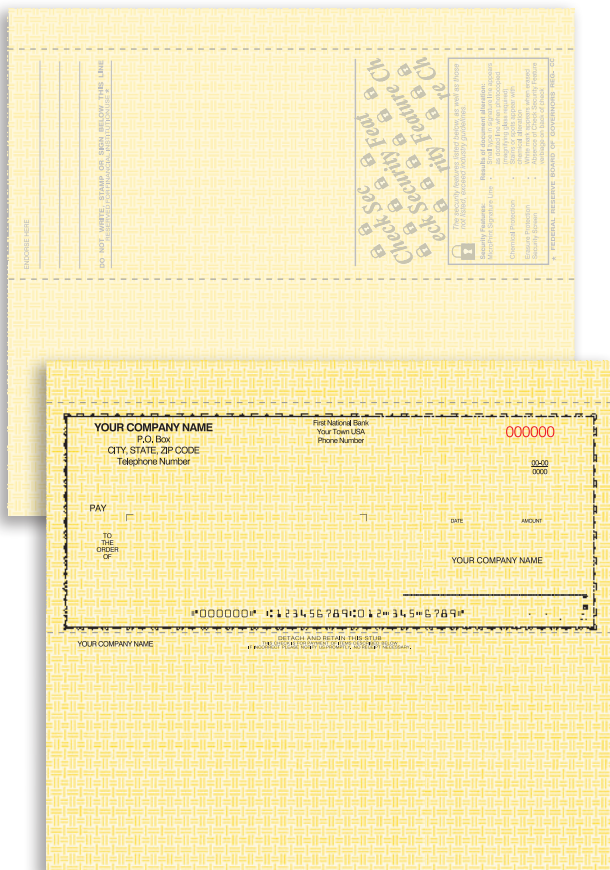
12# per 1000

Min. qty. 250

Creative Designs at a Great Price!

It's easier than ever to design your checks with our pre-designed checks and vouchers.

STEP 1: Choose from three convenient check formats: Traditional, Personal and Conventional.



Check Style 1 - Traditional

8½" x 7" overall

Envelopes available on page 88. (9908)

Min. qty. 250

Check Style 1-2

2-part, Carbonless

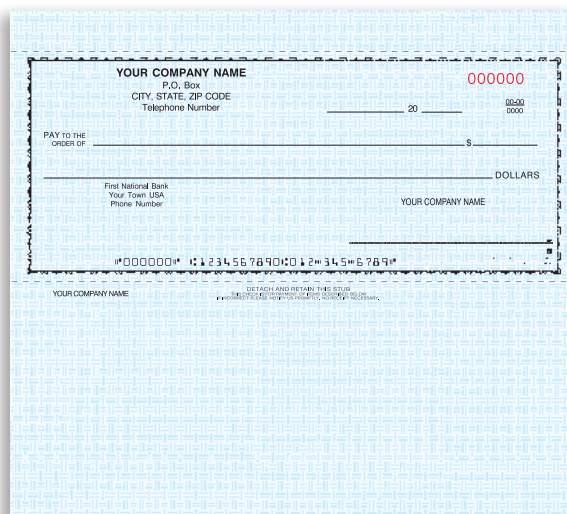
15# per 1000

Check Style 1-3

3-part, Carbonless

21# per 1000

Parts 2 and 3 are pre-punched on left, making storage of copies convenient.



Check Style 2 - Personal

8½" x 7" overall

Envelopes available on page 88. (9908)

Min. qty. 250

Check Style 2-2

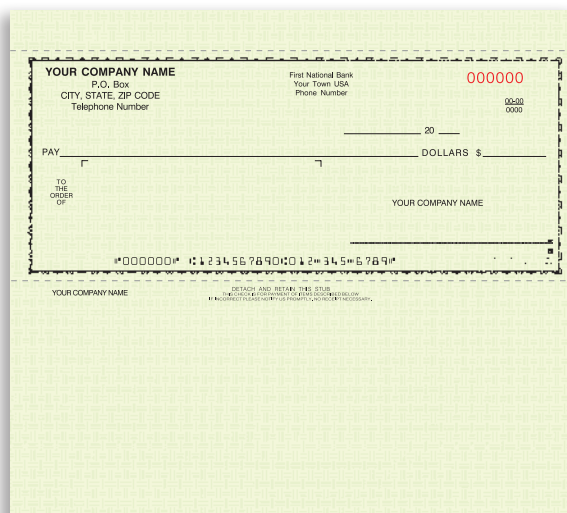
2-part, Carbonless

15# per 1000

Check Style 2-3

3-part, Carbonless

21# per 1000



Check Style 3 - Conventional

8½" x 7" overall

Envelopes available on page 88. (9908)

Min. qty. 250

Check Style 3-2

2-part, Carbonless

15# per 1000

Check Style 3-3

3-part, Carbonless

21# per 1000

- **General or General 2** - Great for applications that require maximum space.
- **Dual Purpose** - Designed for recording payroll or general disbursements.
- **Blank** - Useful when the purpose of the voucher varies.

Voucher Style 1 - General Purpose

STEP 4: Choose up to three carbonless parts. All copies are consecutively numbered and “Not Negotiable” is always printed on copies for optimum safety.

Voucher Style 2 - General 2

Voucher Style 3 - Dual Purpose

Voucher Style 4 - Blank

SCCC - Accounts Payable Security Check

Snap-A-Part, 8½" x 7" overall

Imprint area $\frac{3}{4}$ " x 4"

Parts 2 and 3 are punched on left.

Envelopes available on page 88. (9908)

Min. qty. 250

Screened Background Colors: 380 Blue, 381 Red, 382 Green

383 Brown, 384 Gray

Marble Background Colors: 480 Blue, 481 Red, 482 Green, 483 Brown

SCCC-380-2, 381-2, 382-2, 383-2, 384-2, 480-2, 482-2

2-part Carbonless

15# per 1000

SCCC-380-3, 381-3, 382-3, 383-3, 384-3, 480-3, 481-3, 482-3, 483-3

3-part, Carbonless

21# per 1000

 COMPANY
IMPRINT

Includes your company's name, address
and phone number in one of four colors!




Starting Number: Choose a six-digit starting number for your imprinted form at no extra charge! Otherwise, we will start with 001001. Four, five and seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.





SOV NIK

FORM 0004-0003
PRINTED IN U.S.A.

VOIDANCE: Do not remove this document because you may lose your important benefits from your work place.

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number

First National Bank
Your Town USA
Phone Number

00-00
0000

000000

DATE _____

PAY **DOLLARS &**

TO THE ORDER OF _____

YOUR COMPANY NAME

AUTHORIZED SIGNATURE

Do not sign
Do not date

⑈000000⑈ ⑆1234567890⑆ 123456789⑈

EMPLOYER'S STATEMENT
DETACH BEFORE GIVING
EMPLOYEE NAME _____

| PAY PERIOD | | EARNINGS | | | | DEDUCTIONS | | | | | | NET PAY |
|------------|-------|----------|---------|----------|-------|------------|------|--------------|----------|------------|--|---------|
| ENDD | START | RATE | REGULAR | OVERTIME | TOTAL | SCL | FICA | Med. Wk. Tax | MEDICARE | SL Wk. Tax | | |
| | | | | | | | | | | | | |

| INVOICE DATE | DESCRIPTION | GROSS AMOUNT | DEDUCTIONS | NET AMOUNT | BENEFIT PLAN ACCOUNT NO. | PLAN ACCOUNT |
|--------------|-------------|--------------|------------|------------|--------------------------|--------------|
| | | | | | | |

PLEASE DETACH BEFORE
DEPOSITING CHECK

YOUR COMPANY NAME, RO. Box, City, State, Zip Code

THIS CHECK IS TENDERED BY FULL PAYMENT
OF INVOICES DATED ABOVE

DCCC - Dual-Purpose Security Check

Snap-A-Part, 8½" x 7" overall

Imprint area $\frac{3}{4}$ " x 4"

Parts 2 and 3 are punched on left.

Envelopes available on page 88. (9908)

Min. qty. 250

Screened Background Colors: 390 Blue, 392 Green, 394 Gray

Marble Background Colors: 470 Blue, 472 Green, 473 Brown

DCCC-390-2, 392-2, 394-2, 470-2, 472-2, 473-2

DCCC-330-2,
2-part, Carbonless

15# per 1000

DCCC-390-3, 392-3, 394-3, 472-3

DCCC-390-3,
3-part, Carbonless

21# per 1000

YOUR COMPANY NAME
P.O. Box
CITY, STATE, ZIP CODE
Telephone Number

First National Bank
Your Town USA
Phone Number

000000 000000

DATE

PAY TO THE ORDER OF YOUR COMPANY NAME

DOLLARS \$

AUTHORIZED SIGNATURE

1000000001 1234567890123456789

| DATE | DESCRIPTION | INVOICE NO. | AMOUNT | DEBIT | CREDIT | NET AMOUNT |
|------|-------------|-------------|--------|-------|--------|------------|
| | | | | | | |

RECEIVING PRINTED IN U.S.A. YOUR COMPANY NAME

SCCC, SC - Accounts Payable Check

Snap-A-Part, 8½" x 7" overall

Imprint area ¾" x 4"

Parts 2 and 3 are punched on left.

Envelopes available on page 88. (9908)

Min. qty. 250

Carbonless Colors: 616 Brown, 617 Green, 618 Gray

619 Red, 627 Blue

Carbon Colors: 607 Blue, 608 Gray, 611 Brown

614 Green

SCCC-616-2, 617-2, 618-2, 619-2, 627-2

2-part, Carbonless

15# per 1000

SCCC-616-3, 617-3, 618-3, 619-3, 627-3

3-part, Carbonless

21# per 1000

SC-607-3, 608-3, 611-3, 614-3

3-part, Carbon

23# per 1000

YOUR COMPANY NAME
P.O. Box
CITY, STATE, ZIP CODE
Telephone Number

First National Bank
Your Town USA
Phone Number

0000 0000 000000

DATE

PAY TO THE ORDER OF YOUR COMPANY NAME

DOLLARS \$

AUTHORIZED SIGNATURE

1000000001 1234567890123456789

| DATE | DESCRIPTION | INVOICE NO. | AMOUNT | DEBIT | CREDIT | NET AMOUNT |
|------|-------------|-------------|--------|-------|--------|------------|
| | | | | | | |

RECEIVING PRINTED IN U.S.A. YOUR COMPANY NAME

DCCC, DC - Dual-Purpose Check

Snap-A-Part, 8½" x 7" overall

Imprint area ¾" x 4"

Parts 2 and 3 are punched on left.

Envelopes available on page 88. (9908)

Min. qty. 250

Carbonless Colors: 615 Blue, 622 Red, 623 Brown

626 Green, 628 Gray

Carbon Colors: 610 Blue

DCCC-615-2, 622-2, 623-2, 626-2

2-part, Carbonless

15# per 1000

DCCC-615-3, 622-3, 623-3, 626-3, 628-3

3-part, Carbonless

21# per 1000

DC-610-3

3-part, Carbon

23# per 1000

VOUCHER CHECK

RECEIVING PRINTED IN U.S.A.

YOUR COMPANY NAME, P.O. Box, City, State, Zip Code

YOUR COMPANY NAME
P.O. Box
CITY, STATE, ZIP CODE
Telephone Number

First National Bank
Your Town USA
Phone Number

0000 0000 000000

DATE

PAY TO THE ORDER OF YOUR COMPANY NAME

DOLLARS \$

AUTHORIZED SIGNATURE

1000000001 1234567890123456789

DCB, DCG - Dual-Purpose Voucher Check

Snap-A-Part, 8½" x 7" overall

Imprint area ¾" x 4"

Parts 2 and 3 are punched on left.

Envelopes available on page 88. (9908)

Min. qty. 250

DCB- 612-3

3-part, Carbonless

23# per 1000

Blue

DCG- 613-3

3-part, Carbon

23# per 1000

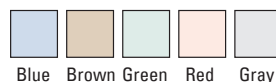
Gold

NOTE:

When Ordering Checks

Be sure to send a voided check or bank specification sheet to ensure correct MICR encoding.

Marble or Screened Background Colors



Includes your company's name, address and phone number in one of four colors!



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



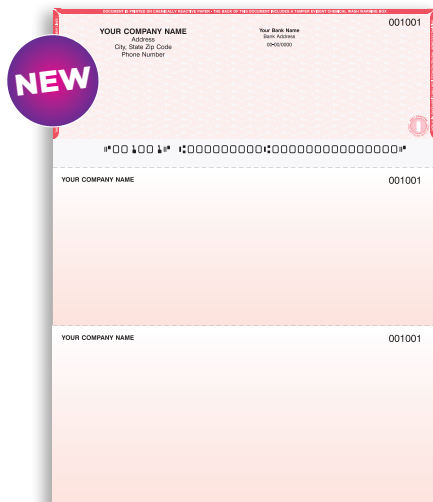
Starting Number: Choose a six-digit starting number for your imprinted form at no extra charge! Otherwise, we will start with 001001. Four, five and seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



High-Security Features

Chemical-Reactive Box, Chemical-Reactive Paper, Microprint Endorsement Lines, Warning Band, Diagonal Dimensional Backer, Invisible Embedded Fibers, Thermochromic Icon and Padlock Icon. **Compatible with Quickbooks.** Additional printing in body of check and vouchers available on request.



LC- 5764, 5765, 5766, 5767, 5768, 5769, 5775, 5783, 5785

Laser Checks 8½" x 11" overall

Imprint area 7/8" x 6"

Center Position

Top Section 8½" x 3½"

Middle Section 8½" x 3½"

Bottom Section 8½" x 4"

Colors: 5764 Teal, 5765 Burgandy, 5766 Gray, 5767 Purple, 5768 Red, 5769 Yellow, 5775 Brown, 5783 Blue, 5785 Green

Available in black ink only

1-part, 11# per 1000

Min. qty. 250



LC- 5779, 5780, 5781, 5782, 5784, 5786

Laser Checks 8½" x 11" overall

Imprint area 7/8" x 6"

Center Position

Top Section 8½" x 3½"

Middle Section 8½" x 3½"

Bottom Section 8½" x 4"

Colors: 5779 Red, 5780 Purple, 5781 Gray, 5782 Burgandy, 5784 Blue, 5786 Green

Available in black ink only

1-part, 11# per 1000

Min. qty. 250



LC- 5774, 5787, 5788, 5789

Laser Checks 8½" x 11" overall

Imprint area 7/8" x 6"

Bottom Position

Top Section 8½" x 4"

Middle Section 8½" x 3½"

Bottom Section 8½" x 3½"

Colors: 5774 Burgandy, 5787 Red, 5788 Gray, 5789 Green

Available in black ink only

1-part, 11# per 1000

Min. qty. 250



LC-5770, 5771, 5772

General Purpose Laser Checks, 8½" x 11" overall

Top Position

Imprint area 1½" x 3¼"

Corresponding Envelopes 9854, 9855

Colors: 5770 Blue, 5771 Green, 5772 Brown

Available in black ink only

1-part, 11# per 1000

Min. qty. 250



LC-5776, 5777, 5778

General Purpose Laser Checks, 8½" x 11" overall

Center Position

Imprint area 1½" x 3¼"

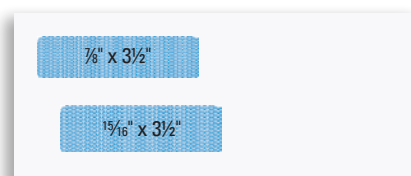
Corresponding Envelopes 9856, 9857

Colors: 5776 Blue, 5777 Green, 5778 Brown

Available in black ink only

1-part, 11# per 1000

Min. qty. 250



ENV-9854 (Gummed), 9855 (Self Seal)

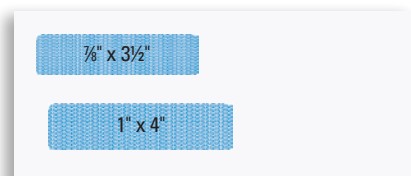
Double Window Envelopes (Corresponds with Checks 5770-5772)

3¼" x 8¾" overall

Not available imprinted.

7# per 500

Min. qty. 500



ENV-9856 (Gummed), 9857 (Self Seal)

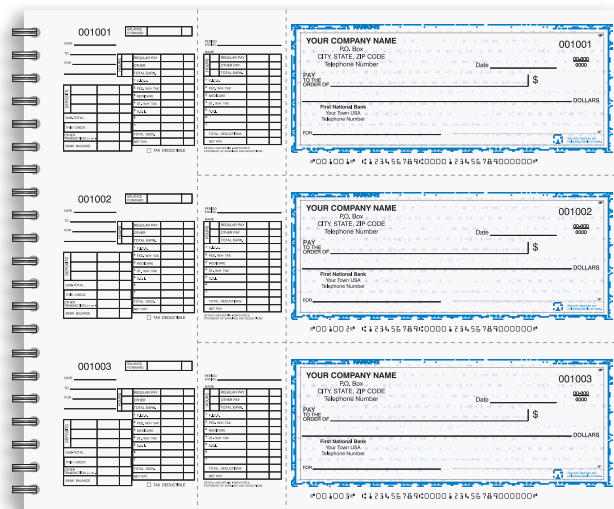
Double Window Envelopes (Corresponds with Checks 5776-5778)

3¼" x 8¾" overall

Not available imprinted.

7# per 500

Min. qty. 500



DFC-147, 148, 125, 127 - Wire Bound

Payroll Checks, 7 1/4" x 3 3/8"

13" x 11" overall

Company imprint area 5/8" x 3 1/2"

Bank imprint area 3/8" x 2 1/8"

2-Part - 150 Checks/50 Sheet Sets.

1-Part - 300 Checks/100 Sheets.

Available in black ink only.

Envelopes available on page 88. (9910)

Colors: DFC-147 Green, DFC-148 Blue, DFC-125 Yellow, DFC-127 Red

DFC-147-1, 148-1, 125-1, 127-1

1-part, Carbonless

3# per 2 books

Min. qty. 1 book

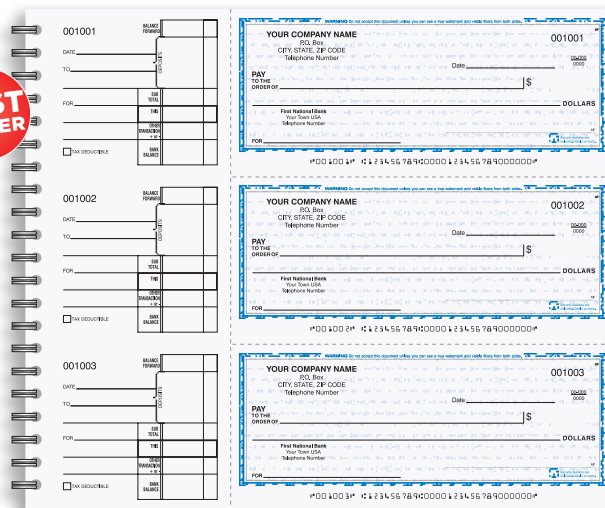
DFC-147-2, 148-2

2-part, Carbonless

6# per 2 books

Min. qty. 2 books

**BEST
SELLER**



DFC-144, 145, 121, 122, 123 - Wire Bound

General Expense Checks, 8 1/2" x 3 3/8"

13" x 11" overall

Company imprint area 5/8" x 3 1/2"

Bank imprint area 3/8" x 2 1/8"

2-Part - 150 Checks/50 Sheet Sets.

1-Part - 300 Checks/100 Sheets.

Available in black ink only.

Envelopes available on page 88. (9910)

Colors: DFC-144 Green, DFC-145 Blue, DFC-121 Yellow, DFC-122 Brown

DFC-123 Red

DFC-144-1, 145-1, 121-1, 122-1, 123-1

1-part, Carbonless

3# per 2 books

Min. qty. 1 book

DFC-144-2, 145-2, 121-2, 122-2, 123-2

2-part, Carbonless

6# per 2 books

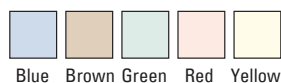
Min. qty. 2 books

NOTE:

When Ordering Checks

Be sure to send a voided check or bank specification sheet to ensure correct MICR encoding.

Screened Background Colors



Starting Number: Choose a six-digit starting number for your imprinted form at no extra charge! Otherwise, we will start with 001001. Four, five and seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



Photocopy and write your present check MICR number in the boxes below or use your bank specification sheet.



Please note: Any numbers to the left of the numbers within the ■ symbols are not needed to process your order.

A = ■ - = ■ B = Blank



7-Ring Binder Checks

DFC-190, 191, 192 - 7-Ring Binder Checks

Payroll Checks, 7 $\frac{1}{4}$ " x 3"
 13" x 9" overall
 Company imprint area $\frac{5}{8}$ " x 3 $\frac{1}{2}$ "
 Bank imprint area $\frac{5}{8}$ " x 2 $\frac{1}{8}$ "
 1-Part – 300 Checks/100 Sheets.
 2-Part – 300 Checks/100 Sheet Sets.
 Available in black ink only.
 Min. qty. 300
Colors: 190 Green, 191 Blue, 192 Red
DFC-190-1, 191-1, 192-1
 1-part,
 3# per 300
DFC-190-2, 191-2
 2-part, Carbonless
 6# per 300

DFC-333, 334, 335 - 7-Ring Binder Checks

General Expense Checks, 8 $\frac{1}{4}$ " x 3"
 13" x 9" overall
 Company imprint area $\frac{5}{8}$ " x 3 $\frac{1}{2}$ "
 Bank imprint area $\frac{5}{8}$ " x 2 $\frac{1}{8}$ "
 1-Part – 300 Checks/100 Sheets.
 2-Part – 300 Checks/100 Sheet Sets.
 Available in black ink only.
 Min. qty. 300
Colors: 333 Green, 334 Blue, 335 Red
DFC-333-1, 334-1, 335-1
 1-part,
 3# per 300
DFC-333-2, 334-2, 335-2
 2-part, Carbonless
 6# per 300

See page 84 for 7-Ring Binder.

**BEST
SELLER**

DFC-142, 143, 136, 137, 174, 175, 176 - 3-Ring Binder Checks

General Expense Checks, 8½" x 3½"

13" x 11" overall

Company imprint area ⅝" x 3½"

Bank imprint area ⅝" x 2½"

1-Part - 300 Checks/100 Sheets.

2-Part - 300 Checks/100 Sheet Sets.

Available in black ink only.

Envelopes available on page 88. (9910)

Min. qty. 300

Colors: 142 & 136 Green, 143 & 137 Blue, 174 Yellow, 175 Brown, 176 Red

DFC-142-1, 143-1, 174-1, 175-1, 176-1

1-part,

3# per 300

DFC-136-2, 137-2, 174-2, 175-2, 176-2

2-part, Carbonless

6# per 300

DFC-138, 139, 134, 135, 182, 183, 184 - 3-Ring Binder Checks

Payroll Checks, 7½" x 3½"

13" x 11" overall

Company imprint area ⅝" x 3½"

Bank imprint area ⅝" x 2½"

1-Part - 300 Checks/100 Sheets.

2-Part - 300 Checks/100 Sheet Sets.

Envelopes available on page 88. (9910)

Min. qty. 300

Colors: 138 & 134 Green, 139 & 135 Blue, 182 Yellow, 183 Brown, 184 Red

DFC-138-1, 139-1, 182-1, 183-1, 184-1

1-part,

3# per 300

DFC-134-2, 135-2

2-part, Carbonless

6# per 300

NOTE:

When Ordering Checks

Be sure to send a voided check or bank specification sheet to ensure correct MICR encoding.

Screened Background Colors



Blue Brown Green Red Yellow



Starting Number: Choose a six-digit starting number for your imprinted form at no extra charge! Otherwise, we will start with 001001. Four, five and seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



See page 84 for 3-Ring Binders.

Photocopy and write your present check MICR number in the boxes below or use your bank specification sheet.

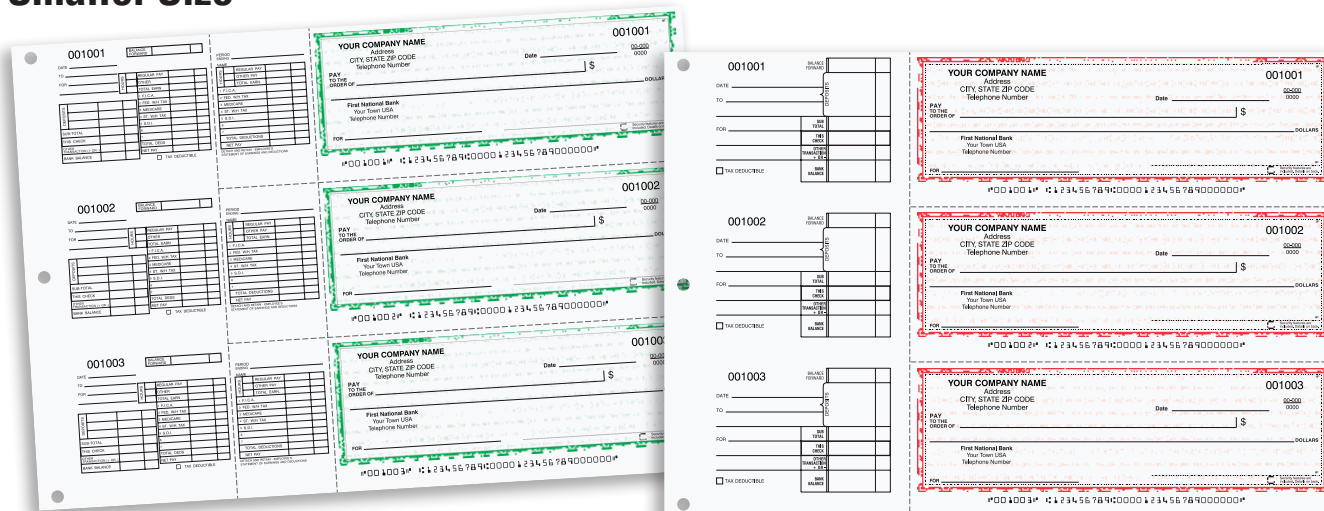
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 43 | 42 | 41 | 40 | 39 | 38 | 37 | 36 | 35 | 34 | 33 | 32 | 31 | 30 | 29 | 28 | 27 | 26 | 25 | 24 | 23 | 22 | 21 | 20 | 19 | 18 | 17 | 16 | 15 | 14 | 13 |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|

Please note: Any numbers to the left of the numbers within the ■ symbols are not needed to process your order.

A = ■ - = ■ B = Blank

Forms are subject to change as products are updated.

Smaller Size

**DFC-104, 186, 187 - 3-Ring Binder Checks**

Payroll Checks, 7¼" x 3"

13" x 9" overall

Company imprint area ¾" x 3½"

Bank imprint area ¾" x 2⅞"

1-Part – 300 Checks/100 Sheets.

2-Part – 300 Checks/100 Sheet Sets.

Available in black ink only.

Envelopes available on page 88. (9906)

Min. qty. 300

Colors: 104 Green, 186 Blue, 187 Red

DFC-104-1, 186-1, 187-1

1-part,

3# per 300

DFC-186-2, 187-2

2-part, Carbonless

6# per 300

DFC-054, 046, 045 - 3-Ring Binder Checks

General Expense Checks, 8¼" x 3"

13" x 9" overall

Company imprint area ¾" x 3½"

Bank imprint area ¾" x 2⅞"

1-Part – 300 Checks/100 Sheets.

2-Part – 300 Checks/100 Sheet Sets.

Available in black ink only.

Envelopes available on page 88. (9906)

Min. qty. 300

Colors: 054 Green, 046 Blue, 045 Red

DFC-054-1, 046-1, 045-1

1-part,

3# per 300

DFC-054-2, 046-2, 045-2

2-part, Carbonless

6# per 300

NOTE:**When Ordering Checks**

Be sure to send a voided check or bank specification sheet to ensure correct MICR encoding.

Screened Background Colors

Blue Brown Green Red Yellow



Starting Number: Choose a six-digit starting number for your imprinted form at no extra charge! Otherwise, we will start with 001001. Four, five and seven-digit numbering available at an additional charge.

Blank forms will be sequentially numbered unless specified otherwise.



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

**Convenience for Office or Away**

New print technology now provides improved print quality. Choose from selections on pages 80 and 81:

- Two General Expense formats (8¼" x 3" or 8½" x 3⅜"), which contain a large stub area for ease in recording your payment details.
- The more compact Payroll/General Expense formats (7¼" x 3" or 7½" x 3⅜"), which include one or two stubs for easy record keeping.

Every check order includes 45 free deposit slips.

A second microprint signature line is available upon request.

See page 84 for 3-Ring Binders.

Photocopy and write your present check MICR number in the boxes below or use your bank specification sheet.

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 43 | 42 | 41 | 40 | 39 | 38 | 37 | 36 | 35 | 34 | 33 | 32 | 31 | 30 | 29 | 28 | 27 | 26 | 25 | 24 | 23 | 22 | 21 | 20 | 19 | 18 | 17 | 16 | 15 | 14 | 13 |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|

Please note: Any numbers to the left of the numbers within the symbols are not needed to process your order.

A = - = B = Blank

Deposit Tickets

**BEST
SELLER**

DT-400 Booked

Deposit Ticket, 7" x 3 1/2" overall

Imprint area 3/4" x 5"

50 sets per book.

Available in black ink only.

Not available numbered.

Min. qty. 2 books

DT-400-2

2-part, Carbonless
1# per 2 books

DT-400-3

3-part, Carbonless
2# per 2 books

DT-410 Booked

Deposit Ticket, 8 1/8" x 3 1/2" overall

Imprint area 5/8" x 2"

50 sets per book.

Available in black ink only.

Not available numbered.

Min. qty. 2 books

DT-410-2

2-part, Carbonless
1# per 2 books

DT-410-3

3-part, Carbonless
2# per 2 books

DT-411 Booked

Deposit Ticket, 8" x 3 1/2" overall

Imprint area 5/8" x 4"

50 sets per book.

Available in black ink only.

Not available numbered.

Min. qty. 2 books

DT-411-2

2-part, Carbonless
1# per 2 books

DT-411-3

3-part, Carbonless
2# per 2 books

DT-417 Booked

Deposit Ticket, 8 1/8" x 3 3/8"

Imprint area 5/8" x 4"

1-Part - 100 deposit ticket/sheets per book.

39 lines total: 16 front, 23 back.

2-Part - 50 sets per book.

3-Part - 50 sets per book.

17 lines front for multi-part.

Available in black ink only.

Not available numbered.

Min. qty. 2 books

DT-417-1

1-part, Carbonless
1# per 2 books

DT-417-2

2-part, Carbonless
1# per 2 books

DT-417-3

3-part, Carbonless
2# per 2 books

DT-412 Booked

Deposit Ticket, 8" x 3 1/2" overall

Imprint area 1 1/4" x 2 1/2"

50 sets per book.

Available in black ink only.

Not available numbered.

Min. qty. 2 books

DT-412-2

2-part, Carbonless
1# per 2 books

DT-412-3

3-part, Carbonless
2# per 2 books

NOTE:

When Ordering Deposit Tickets

Be sure to send a deposit ticket or bank specification sheet to ensure correct MICR encoding.



**MULTI-PART
COLOR SEQUENCE**

Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

**3-5
DAY
SHIPPING**

Forms are subject to change as products are updated.

DT-414-1 - 3-Ring Deposit Tickets

Payroll Deposit Tickets, 7 $\frac{1}{8}$ " x 3 $\frac{1}{8}$ "

13" x 11" overall

1-Part – 300 Deposit Tickets/100 Sheets.

Available in black ink only.

2# per 100 sheets

Min. qty. 100 sheets

DT-413-1 - 3-Ring Deposit Tickets

General Expense Deposit Tickets, 8 $\frac{1}{8}$ " x 3 $\frac{1}{8}$ "

13" x 11" overall

1-Part – 300 Deposit Tickets/100 Sheets.

Available in black ink only.

2# per 100 sheets

Min. qty. 100 sheets

Smaller Size

DT-415-1 - 3-Ring Deposit Tickets

General Expense Deposit Tickets, 8 $\frac{1}{4}$ " x 3"

13" x 9" overall

1-Part – 300 Deposit Tickets/100 Sheets

Available in black ink only.

2# per 100 sheets

Min. qty. 100 sheets

DT-416-1 - 3-Ring Deposit Tickets

Payroll Deposit Tickets, 7 $\frac{1}{4}$ " x 3"

13" x 9" overall

1-Part – 300 Deposit Tickets/100 Sheets.

Available in black ink only.

2# per 100 sheets

Min. qty. 100 sheets

Photocopy and write your present check MICR number in the boxes below or use your bank specification sheet.

43 42 41 40 39 38 37 36 35 34 33 32 31 30 29 28 27 26 25 24 23 22 21 20 19 18 17 16 15 14 13

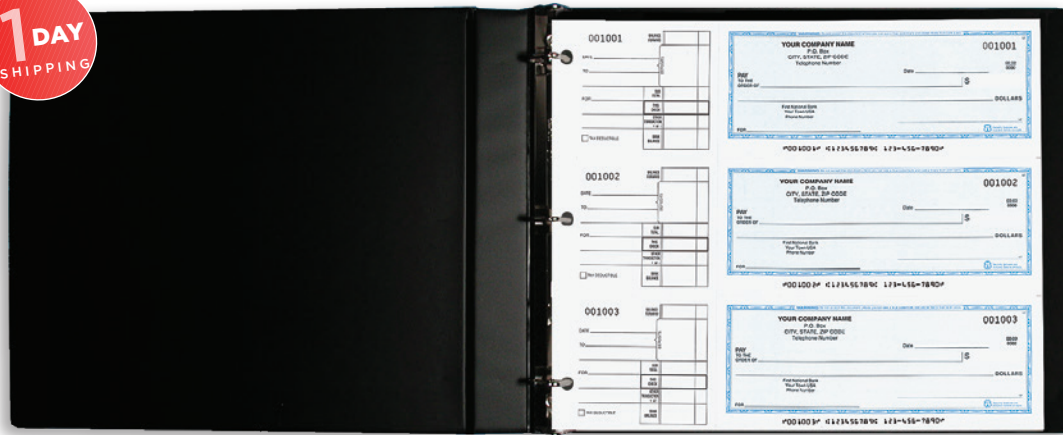
Please note: Any numbers to the left of the numbers within the ■ symbols are not needed to process your order.

A = ■ - = ■ B = Blank

To view most forms in greater detail visit bfands.com



RB-9988
7-Ring Check Binder, 13" x 10"
Vinyl
Checks not included.
1# per binder

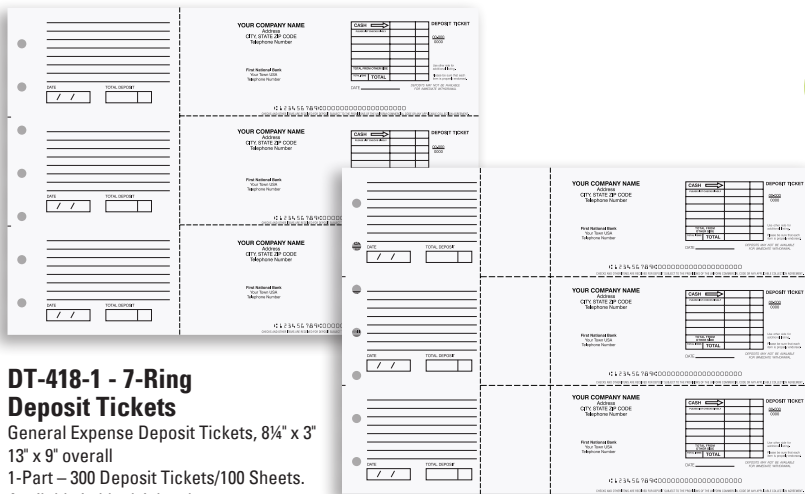


RB-9984
3-Ring Check Binder, 14 1/4" x 11 1/2"
Vinyl
Checks not included.
1# per binder

RB-9985 - SMALLER SIZE
3-Ring Check Binder, 14" x 10"
Vinyl
Checks not included.
1# per binder

RB-9987
3-Ring Check Binder, 14 1/4" x 11 1/2"
55 Gauge Polyethylene
Checks not included.
1# per binder

Smaller Size



DT-418-1 - 7-Ring Deposit Tickets
General Expense Deposit Tickets, 8 1/4" x 3"
13" x 9" overall
1-Part - 300 Deposit Tickets/100 Sheets.
Available in black ink only.
2# per 100 sheets
Min. qty. 100 sheets

DT-419-1 - 7-Ring Payroll Deposit Tickets
Payroll Deposit Tickets, 7 1/4" x 3"
13" x 9" overall
1-Part - 300 Deposit Tickets/100 Sheets.
Available in black ink only.
2# per 100 sheets
Min. qty. 100 sheets



Thank you for banking with us!

Thinking about starting a savings account for your child?

Ask us about our Youth Accounts!

Sample Artwork

www.YourCreditUnionOne.com

ENV-4421
Teller Helper Envelope
7" x 3 3/4" overall
Front imprint area 3 3/4" x 7"
Flap imprint area 2 1/2" x 3/4"
Latex self seal.
3# per 250
Min. qty. 100

Your custom art will be used. 1-color to 4-color, same low price.

See page 79-81 for Binder Checks.

85



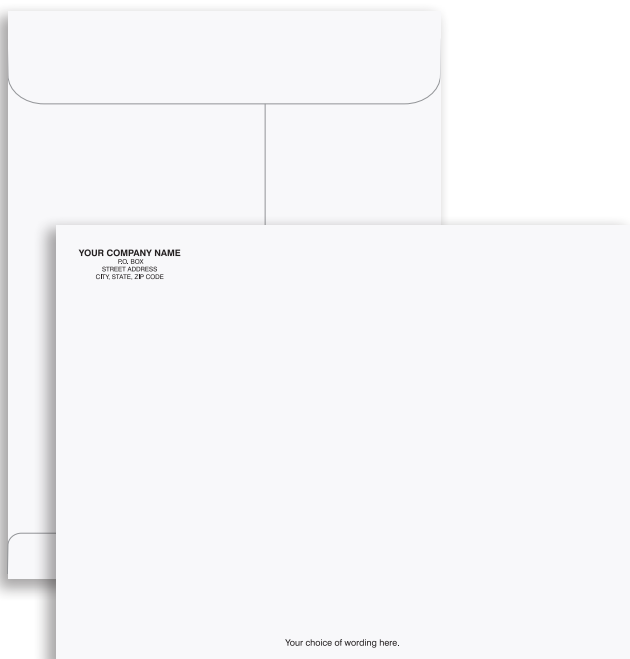
ENV-9835 - Kraft® Catalog Envelope

Open end, 9" x 12" overall
Imprint area 8" x 10 3/4"
Back printing not available.
38# per 1000
Min. qty. 100



ENV-9837 - Kraft® Catalog Envelope

Open end, 10" x 13" overall
Imprint area 9" x 12"
Back printing not available.
44# per 1000
Min. qty. 100



ENV-9833 - White 28# Booklet Envelope

Open end, 9 1/2" x 12 1/2" overall
Imprint area 8 3/4" x 11 1/4"
Back printing not available.
42# per 1000
Min. qty. 100

ENV-9831 - White 24# Catalog Envelope

Open end, 6" x 9" overall
Imprint area 5 3/4" x 8 1/4"
Back printing not available.
38# per 1000
Min. qty. 100



ENV-9832 - White 28# Booklet Envelope

Open side, 6" x 9" overall
Imprint area 5 3/4" x 8 1/4"
Back printing not available.
24# per 1000
Min. qty. 100

ENV-9834 - White 28# Booklet Envelope

Open side, 9" x 12" overall
Imprint area 8 3/4" x 11 1/4"
Back printing not available.
28# per 1000
Min. qty. 100

NOTE:



COMPANY
IMPRINT

Includes your company's name, address
and phone number in one of four colors!
For blank forms, call for pricing.



! For blank envelopes call for pricing.



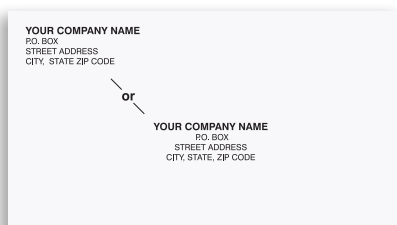
ENV-9814-9815 - #6 1/4 Envelopes

3 1/2" x 6" overall

Colors: 9814 Gray, 9815 Blue

5# per 500

Min. qty. 500



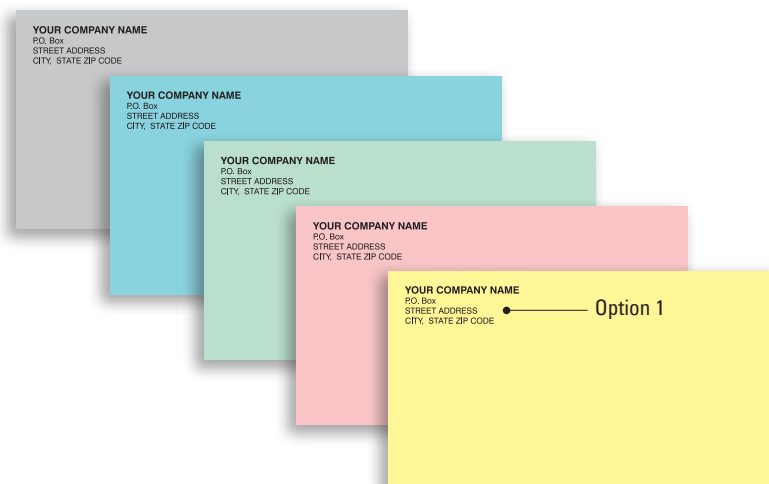
ENV-9823 - #6 3/4 Envelopes

Tinted, 3 5/8" x 6 1/2" overall

White

5# per 500

Min. qty. 500



ENV-9824-9829 - #6 3/4 Envelopes

3 5/8" x 6 1/2" overall

Colors: 9824 Gray, 9825 Blue, 9826 Green, 9827 Pink

9829 Canary

5# per 500

Min. qty. 500



ENV-9805-9810 - #9 Envelopes

3 5/8" x 8 7/8" overall

Colors: 9805 Blue, 9806 Green, 9807 Pink, 9809 Canary, 9810 Creme

7# per 500

Min. qty. 500

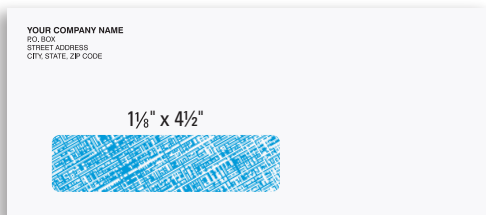
NOTE:

Three imprint options available in all sizes.

1 - Upper Left

2 - Center

3 - Barcoded - Upper Left or Center

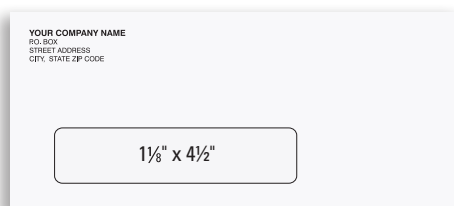


ENV-9901 - #10 Envelope

Security window, 4 $\frac{1}{8}$ " x 9 $\frac{1}{2}$ " overall

8# per 500

Min. qty. 500

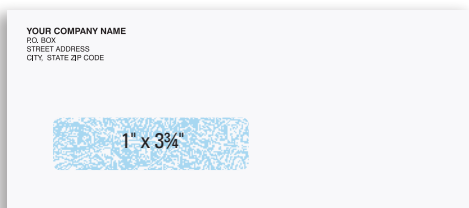


ENV-9909 - #9 Envelope

Single window, 3 $\frac{3}{8}$ " x 8 $\frac{7}{8}$ " overall

7# per 500

Min. qty. 500

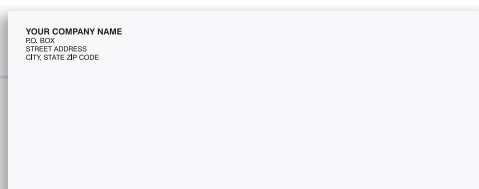


ENV-9905 - #9 Automotive Invoice Envelope

Security window, 3 $\frac{3}{8}$ " x 8 $\frac{7}{8}$ " overall

7# per 500

Min. qty. 500



ENV-9910 - #10 Envelope

Regular (no window), 4 $\frac{1}{8}$ " x 9 $\frac{1}{2}$ " overall

8# per 500

Min. qty. 500

ENV-9963 - #10 Envelope

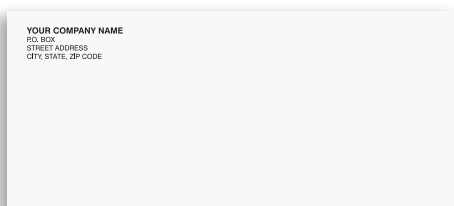
Regular (no window), 4 $\frac{1}{8}$ " x 9 $\frac{1}{2}$ " overall,

Recycled

8# per 500

Min. qty. 500

**BEST
SELLER**

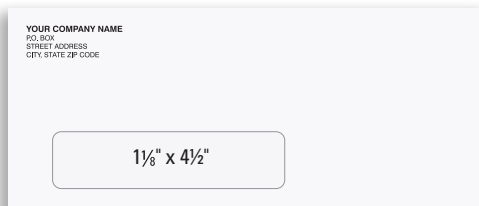


ENV-9906 - #9 Envelope

Regular (no window), 3 $\frac{3}{8}$ " x 8 $\frac{7}{8}$ " overall

7# per 500

Min. qty. 500



ENV-9911 - #10 Envelope

Single window, 4 $\frac{1}{8}$ " x 9 $\frac{1}{2}$ " overall

8# per 500

Min. qty. 500

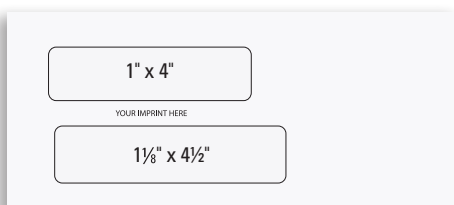
ENV-9964 - #10 Envelope

Single window, 4 $\frac{1}{8}$ " x 9 $\frac{1}{2}$ " overall,

Recycled

8# per 500

Min. qty. 500

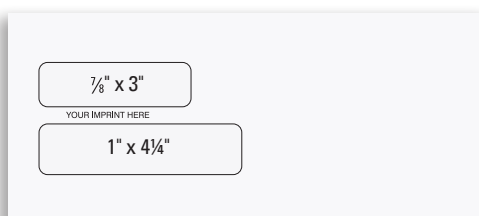


ENV-9907 - #9 Envelope

Double window, 3 $\frac{3}{8}$ " x 8 $\frac{7}{8}$ " overall

7# per 500

Min. qty. 500

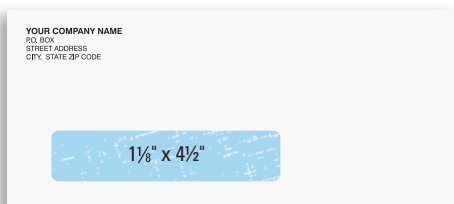


ENV-9912 - #10 Envelope

Double window, 4 $\frac{1}{8}$ " x 9 $\frac{1}{2}$ " overall

8# per 500

Min. qty. 500

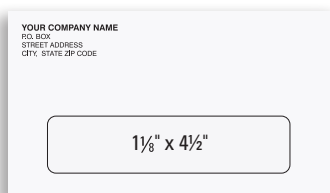


ENV-9908 - #9 Envelope

Security window, 3 $\frac{3}{8}$ " x 8 $\frac{7}{8}$ " overall

7# per 500

Min. qty. 500

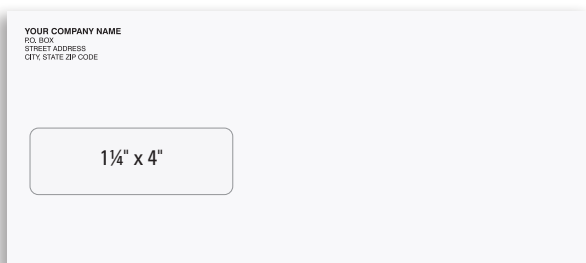


ENV-9913 - #6 $\frac{3}{4}$ Envelope

Single window, 3 $\frac{5}{8}$ " x 6 $\frac{1}{2}$ " overall

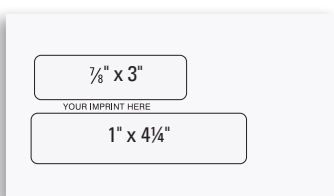
5# per 500

Min. qty. 500



ENV-9914 - #14 Envelope

Single window, 5" x 11 7/16" overall
Available printed and blank.
10# per 500
Min. qty. 500



ENV-9915 - #6 3/4 Envelope

Double window, 3 3/8" x 6 1/2" overall
5# per 500
Min. qty. 500

See page 33 for Claims Envelopes.
See page 77 for more Check Envelopes.

NOTE:

Envelope Window Positioning

| Item | Bottom | Left |
|-----------------|---------|---------|
| 9901 | 1/2" | 7/8" |
| 9905 | 1 3/16" | 7/8" |
| 9907 Top Window | 2 1/4" | 1 3/16" |
| Bottom Window | 9/16" | 7/8" |
| 9908 | 1/2" | 7/8" |
| 9909 | 1/2" | 7/8" |
| 9911 | 1/2" | 7/8" |
| 9912 Top Window | 2 1/4" | 1 1/16" |
| Bottom Window | 7/8" | 5/8" |
| 9913 | 9/16" | 7/8" |
| 9914 | 1 3/16" | 3/8" |
| 9915 Top Window | 2 1/16" | 1/2" |
| Bottom Window | 3/4" | 7/16" |
| 9918 | 1/2" | 7/8" |
| 9939 | 1/2" | 7/8" |

Need Special Information Added to the Face of Your Envelope?

You can choose from:

- Statement Enclosed
- Reply Requested
- Important Information
- Bill Enclosed
- Open Immediately
- Special Offer

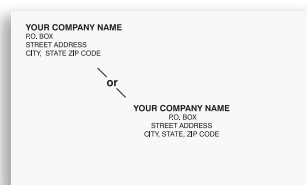
or Submit Your Own Copy



Includes your company's name, address and phone number in one of four colors! For blank forms, call for pricing.

! Don't see the envelope you need? We can get it for you.

Recycled Envelopes are 24# White Recovery which meets or exceeds the 30% recycled content guidelines for EPA. Available in #10 (ENV-9963) regular no window or #10 (ENV-9964) single window versions.



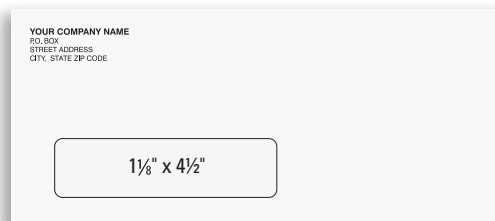
ENV-9916 - #6 1/4 Envelope

Regular (no window), 3 1/2" x 6" overall
5# per 500
Min. qty. 500

ENV-9919 - #6 3/4 Envelope

Regular (no window), 3 7/8" x 6 1/2" overall
5# per 500
Min. qty. 500

See page 87 for imprint position options.

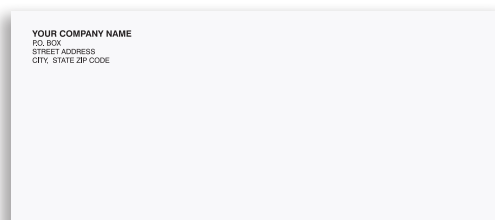


ENV-9917 - #10 Envelope

Self-sealing (no window), 4 1/8" x 9 1/2" overall
Available printed and blank.
8# per 500
Min. qty. 500

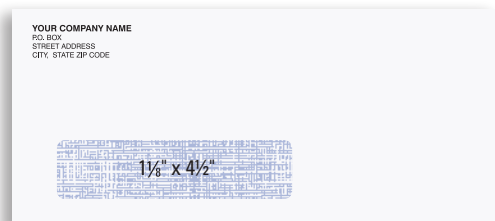
ENV-9918 - #10 Envelope

Self-sealing, single window, 4 1/8" x 9 1/2" overall
Available printed and blank.
8# per 500
Min. qty. 500



ENV-9937 - #10 Envelope

Tinted regular (no window), 4 1/8" x 9 1/2" overall
See page xx for imprint position options.
Available printed and blank.
8# per 500
Min. qty. 500



ENV-9939 - #10 Envelope

Tinted, self-sealing, single window 4 1/8" x 9 1/2" overall
Available printed and blank.
8# per 500
Min. qty. 500

ENV-9938 - #10 Envelope

Tinted, self-sealing (no window) 4 1/8" x 9 1/2" overall
Available printed and blank.
8# per 500
Min. qty. 500



Create the Perfect Form

You can create a form that works for you. You have the choice of eight perf positions or no perf. Add one or two file holes in the top or bottom or three hole punches for a binder.

Finish your form with one or all of these **FREE** options.

- One of our Stock Logos from pages 121-123
- Stock Logo as a phantom
- White, Navy Blue, Hunter Green or Burgundy paper
- Choice of Form Identifier

We will print your 1-color Full-Page Custom Design for an additional art charge.

Note: Blank My Choice CreationsSM colors are the same as imprinted price per lot. For blank white stock.

NOTE:

Available in White or Three Great Colors!



Burgundy
PMS-1955

Hunter Green
PMS-336

Navy Blue
PMS-294

For Blank White Stock, deduct 30%.

FREE! – Add a Form Identifier

For available types, see page 93.

- | | | |
|-------------------|--------------|-----------------|
| • Statement | • Past Due | • Receipt |
| • Purchase Order | • Proposal | • Bulletin |
| • Sales Order | • Reminder | • Urgent |
| • Packing List | • Invoice | • Credit Memo |
| • Overdue Account | • Work Order | • Change Notice |
| • Thank You | • Quotation | • Final Notice |
| • Debit Memo | • Memo | • Requisition |
| • Agreement | • Estimate | • Job Invoice |

Sample **STATEMENT**



COMPANY
IMPRINT

Includes your company's name, address and phone number in one of four colors!

5-7 DAY IMPRINT

1 DAY BLANK
SHIPPING
(with no special features)

**BEST
SELLER**



My Choice Creations 8½" x 11" Perforated Stock

Hole punches available.

Not available numbered.

Position:

- 5701 & 5711 No Perf
- 5702 & 5712 Equal Thirds
- 5703 & 5713 3½" from Top
- 5704 & 5714 3½" from Bottom
- 5705 & 5715 3⅔" from Bottom
- 5706 & 5716 2¼" from Rt. Edge
- 5708 & 5718 ½" from Lt. Edge
- 5709 & 5719 Equal Halves

LF-5701, 5702, 5703, 5704, 5705, 5706, 5708, 5709

20# stock

11# per 1000

Min. qty. 250

LF-5711, 5712, 5713, 5714, 5715, 5716, 5718, 5719

24# stock

11# per 1000

Min. qty. 250

Don't Forget Your Compatible Envelopes. All My Choice CreationsSM forms fit our standard #10 envelope (ENV-9910, no window). See page 88.

Reliable. Dependable. Professional. Make the best impression with your business stationery.

Your business stationery, letterhead, envelopes and business cards are important investments. They can be the first impression your client receives about your business. Make that image one that will impress your clients with its professionalism and consistency.



Full-Color Envelopes

| | |
|---------------|---------------------|
| 495660 | 495670 |
| #10 Regular | #9 Regular |
| 8# per 500 | 8# per 500 |
| Min. qty. 250 | Min. qty. 250 |
| 495680 | 495690 |
| #10 Window | #9 Window with Tint |
| 8# per 500 | 8# per 500 |
| Min. qty. 250 | Min. qty. 250 |

NOTE:



! No Bleeds. Digital Files are required.



495650 - Business Stationery Package

24# white accent opaque paper
Card stock is 65#
No Watermark
Letterhead 8½" x 11"
#10 Envelope 4½" x 9½"
Business Cards 3½" x 2"
24# per 1000
Min. qty. 250

Choose a typestyle, paper stock and ink color for attractive, matching business stationery. Give your stationery a finished look by adding your company logo or choose one of our stock logos from pages 121-123. You can also submit your own custom art.



20# Watermark Stationery

Card stock not available.

323000 Letterhead

White
11# per 1000
Min qty. 500

333000 Envelope

White
10# per 1000
Min qty. 500

24# 25% Cotton Stationery

Card stock not available.

324000 Letterhead

White
11# per 1000
Min qty. 500

334000 Envelope

White
10# per 1000
Min qty. 500

24# Linen Stationery

Card stock not available.

325100 Letterhead

White
11# per 1000
Min qty. 500

336100 Envelope

White
10# per 1000
Min qty. 500

24# White Accent Opaque

No Watermark.

493000 Letterhead

White
11# per 1000
Min qty. 500

494000 Envelope

White
10# per 1000
Min qty. 500

495000 Card*

White
3# per 1000
Min qty. 500

*Card Stock is 65# White Accent Opaque.

24# Sulphite Ultra White Stationery

No Watermark.

493640 Letterhead

Ultra White
11# per 1000
Min qty. 500

495640 Card*

Ultra White
3# per 1000
Min qty. 500

*Card Stock is 80# Sulphite Cover 95% brightness - Bright White.

24# Classic Laid Stationery

Watermarked.

Classic Laid - not available in 4-color.
Bleeds not available.

493240 Letterhead

Antique Gray
11# per 1000
Min qty. 500

494240 Envelope

Antique Gray
10# per 1000
Min qty. 500

24# Strathmore Stationery

Watermarked.

Bleeds not available.

493440 Letterhead

Ultimate White
11# per 1000
Min qty. 500

493480 Letterhead

Natural White
11# per 1000
Min qty. 500



24# Classic Linen Stationery

Watermarked.

Classic Linen - not available in 4-color.

Bleeds not available.

494040 Envelope

Antique Gray

10# per 1000

Min qty. 500

493080 Letterhead

Baronial Ivory

11# per 1000

Min qty. 500

494080 Envelope

Baronial Ivory

10# per 1000

Min qty. 500

495080 Card*

Baronial Ivory

3# per 1000

Min qty. 500

*Card Stock is 80# Classic Linen Cover.

495160 Card*

Avon Brilliant White

3# per 1000

Min qty. 500

*Card Stock is 80# Classic Linen Cover.

NOTE:

- Thermography will NOT be used unless specified otherwise. Thermography is NOT laser compatible.

- Black ink is standard. Other colors available at an upcharge.
- Blank stationery is available.
- Paper samples are available.

Additional PMS Ink Colors

Colors shown are approximate.

| | | | | | | | |
|-----------------|------------------|------------------|----------------------|-------------------|-------------------|-------------------|-----------------|
| | | | | | | | |
| Blue PMS 293 | Black PMS | Red PMS 185 | Blue PMS Reflex | Hunter PMS 336 | Maroon PMS 202 | Orange PMS 165 | Navy PMS 294 |
| | | | | | | | |
| Blue PMS 300 | Green PMS 347 | Brown PMS 463 | Burgundy PMS 1955 | Gray PMS 430 | Yellow PMS | | |

Features available at additional charge. Call for details!

Color Other Than Black

2-Color Combo

Proof

4-color process - letterhead and business cards additional charges
- not available in Thermography

Available Typestyles

TA1 Bookman

TA2 Bookman Bold

TA3 Bookman Italic

TA4 Bookman Bold Italic

TB1 Helvetica

TB2 Helvetica Bold

TB3 Helvetica Italic

TB4 Helvetica Bold Italic

TC1 Cloister Black

TD1 Zapf Chancery

TE1 Brush Script

TE2 Brush Script Bold Italic

TF1 Kabel Md

TF2 Kabel Md Bold

TG1 Galliard

TG2 Galliard Bold

TG3 Galliard Italic

TG4 Galliard Bold Italic

TH1 Helvetica Narrow

TH2 Helvetica Narrow Bold

TJ1 Benguait

TJ2 Benguait Bold

TJ3 Benguait Italic

TJ4 Benguait Bold Italic

Sizes

Letterhead 8½" x 11", Envelopes 4½" x 9½", Cards 2" x 3½"

Back Printing

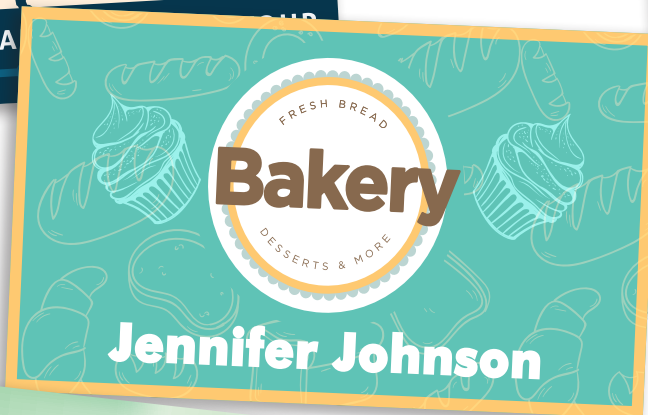
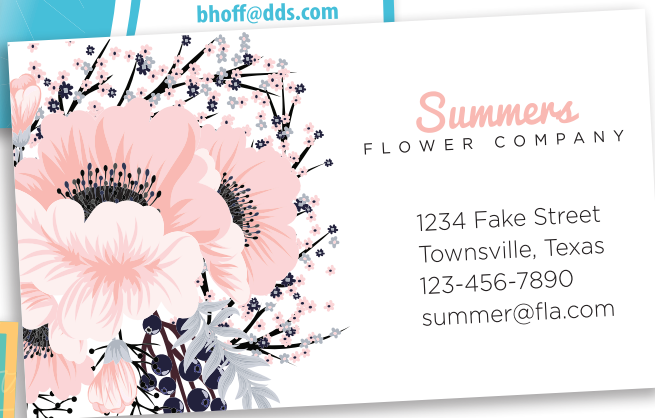
Back printing in one color is available on business cards for an additional cost.



Includes your company's name, address and phone number in one of four colors! For blank forms, call for pricing.



4-Color Process Digital Business Cards



4-Color Process Digital Business Cards, 10 pt. C1S White

491200

4CP/Blank
3# per 1000
Min. qty. 500

491210

4CP/4CP
3# per 1000
Min. qty. 500

4-Color Process Digital Business Cards, 12 pt. C1S White

491220

4CP/Blank
3# per 1000
Min. qty. 500

491230

4CP/4CP
3# per 1000
Min. qty. 500

4-Color Process Digital Business Cards, 10 pt. C2S White

491240

4CP/Blank
3# per 1000
Min. qty. 500

491250

4CP/4CP
3# per 1000
Min. qty. 500

4-Color Process Digital Business Cards, 12 pt. C2S White

No thermography available.

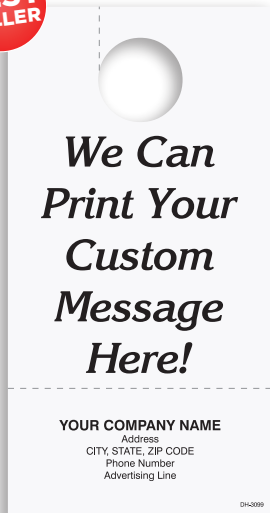
491260

4CP/Blank
3# per 1000
Min. qty. 500

491270

4CP/4CP
3# per 1000
Min. qty. 500

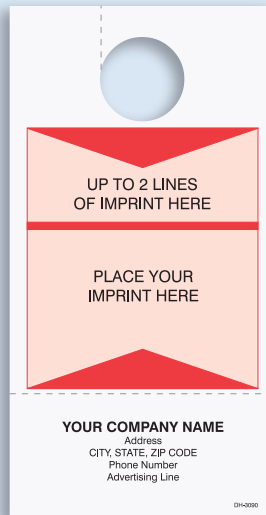
**BEST
SELLER**



DH-3099

Custom Door Hanger
Available Formats: 3090, 3097, 3098
Same as 3091 with perf
Imprint areas: Top 3 5/8" x 3 1/4",
Bottom 1 1/4" x 3 1/8"
6# per 1000
Min. qty. 500

Format Options



Format-3090

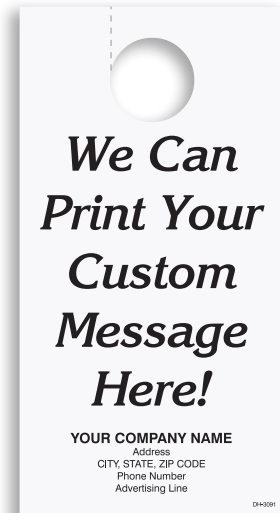
Red Door Hanger
Custom with Perf
Imprint area: Top 1/2" x 3"
Middle 1 1/4" x 3"
Bottom 1 1/4" x 3 1/8"
6# per 1000
Min. qty. 500

Format-3097

Blue Door Hanger
Custom with Perf
Imprint area: Top 1/2" x 3"
Middle 1 1/4" x 3"
Bottom 1 1/4" x 3 1/8"
6# per 1000
Min. qty. 500

Format-3098

Green Door Hanger
Custom with Perf
Imprint area: Top 1/2" x 3"
Middle 1 1/4" x 3"
Bottom 1 1/4" x 3 1/8"
6# per 1000
Min. qty. 500



DH-3091

Custom Door Hanger
Available Formats: 3093, 3094
Imprint area 5" x 3 1/8"
6# per 1000
Min. qty. 500

NOTE:

Additional PMS Ink Colors

Colors shown are approximate.



Features available at additional charge. Call for details!

Color Other Than Black
2-Color Combo
Proof
4-color process - no bleeds

Stock

100# White Tag



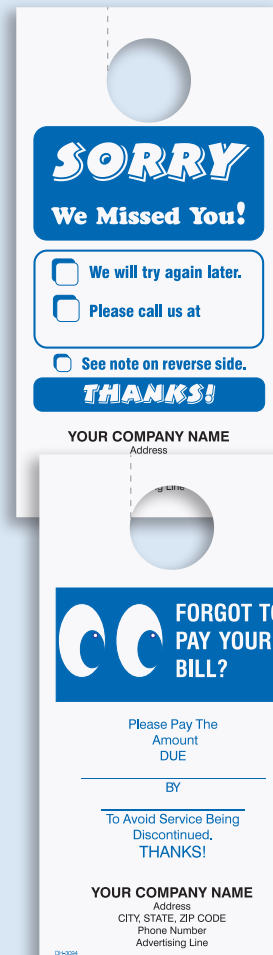
Includes your company's name, address
and phone number in one of four colors!



! Choose from one of our standard formats or submit your custom copy.

! Back printing available on most door hangers for an additional charge.

Format Options



Format-3093

Sorry We Missed You
Door Hanger
Imprint area 1" x 3 1/8"
6# per 1000
Min. qty. 500



Format-3094

Utility Door Hanger
Imprint area 1" x 3 1/8"
6# per 1000
Min. qty. 500



Blank Tags - Colored

CSU - 513X - Size 5, 2½" x 4¾"

CSU - 813X - Size 8, 3½" x 6¼"

Order by size and color.

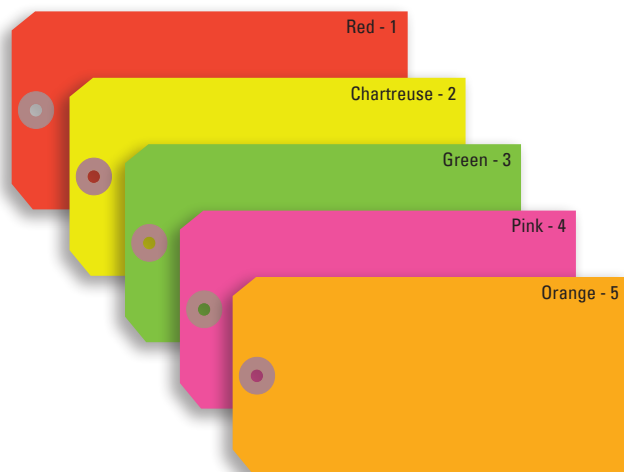
Replace "X" in Cat. No. with the number that corresponds with your choice of color.

Min. qty. 1000

CSU - 513X **CSU - 813X**

6# per 1000

10# per 1000



Blank Tags - Fluorescent Colored

FCSU - 539X - Size 5, 2½" x 4¾"

FCSU - 839X - Size 8, 3½" x 6¼"

Order by size and color.

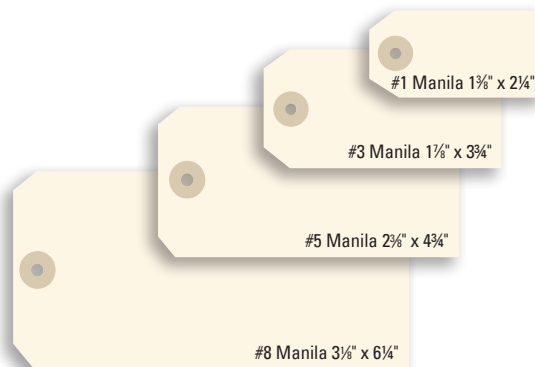
Replace "X" in Cat. No. with the number that corresponds with your choice of color.

Min. qty. 1000

FCSU - 539X **FCSU - 839X**

6# per 1000

10# per 1000



Blank Tags - Manila

SU-1131, 3131, 5131, 8131

Min. qty. 1000

SU-1131

Size 1

4# per 1000

SU-3131

Size 3

4# per 1000

SU-5131*

Size 5

6# per 1000

SU-8131*

Size 8

10# per 1000

Tag Connectors*

1209 Twine - Cut String - 12", No.9 Gauge

1226 Loose Wire - 12", No.26 Gauge

Min. qty. 1000

*Image not shown.

NOTE:

#5 & #8 Tags

Colored or manila tags can be crash imprinted & numbered.

Black ink standard.

Colors others than black are available for additional charge.

4-color process is available for additional charge.

Additional charges:

330036 imprint charge

330037 numbering charge

330038 stringing charge

#1 & #3 Tags

Not available imprinted or numbered.

5-7 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)

STR-302, STC-305, STB-301 - Tag

Repair Tag, 3 1/8" x 9" overall

Imprint area $\frac{3}{4}" \times 2\frac{3}{4}"$

Pre-strung. Available in black ink only. No choice of starting number.

Min. qty. 500

Colors: STB 301 Blue, STR 302 Salmon, STC 305 Yellow

STR-302-1 STC-305-2, STR-302-3

1-part
16# per 1000

STB-301-2
2-part, Carbon
18# per 1000

3-part, Carbon
20# per 1000

TR-3510 - Tag

Manila Repair Tag, 2 $\frac{7}{8}$ " x 5 $\frac{1}{2}$ " overall

Pre-strung. Not available imprinted.

No choice of starting number.

1-part

8# per 1000

Min. qty. 500

STR-307-1 - Tag

Repair Tag, 3 1/8" x 5 1/2" overall

Imprint area $\frac{3}{4}" \times 2\frac{3}{4}"$

Pre-strung. Black ink only.

Mylar reinforced back.

1-part

8# per 1000

Min. qty. 500

STR-317 - Tag

Repair Tag, 3 $\frac{1}{3}$ " x 6 $\frac{1}{4}$ " overall

Imprint area 1" x 3"

Pre-strung. Black ink only.

Mylar reinforced back.

Min. qty. 500

STR-317-2

2-part, Carbonless
10# per 1000

STR-317-3

3-part, Carbonless
12# per 1000

NOTE:

! We also offer Valet Parking Tags. See page 29.

! Back of STR-317 and STR-307 are reinforced with mylar.

To view most forms in greater detail visit

bfands.com




STWCC-313-2 - Tag
 Manila Inventory Tag, 3% x 6% overall
 Not available imprinted.
 Additional charge for specific starting number.
 2-part, Carbonless
 10# per 1000
 Min. qty. 500



STWCC-323-2 - Tag
Inventory Tag, 3/8" x 6 1/4" overall
Not available imprinted. No choice of starting number.
2-part, Carbonless
8# per 1000
Min. qty. 500

[illegible]

TL3509 - Tag
Manila Lay-Away Tag, 3 1/8" x 7" overall
Pre-strung. Not available imprinted. No choice
of starting number.
1-part
11# per 1000
Min. qty. 500

| | | | | | | | | |
|---|---|---|-----------------------------|-------|----------|------------|---|-------------|
| DATE INVENTORY |  | Even Tag Co. 663 TAG NO. 04464 | ARTICLE OR KIND OF MATERIAL | | | | TAG NO. 04464 | |
| | | | ARTICLE OR KIND OF MATERIAL | | | | UNIT | |
| AMOUNT | UNIT | COUNTED BY | AMOUNT | | SIZE | COUNTED BY | AMOUNT | |
| | | | BLDG. | | LOCATION | PRICED BY | CHECKED BY | UNIT PRICE |
| | | | SEC. | FLOOR | | | | |
| | | | REMARKS | | | | | TOTAL VALUE |
| | | | | | | | DATE | |
| * Unit means Singles, Pairs, Pcs., Lbs., Ft., Yds., Gals., Reams, Etc. Enter only one item on tag. All tags must be accounted for. | | | | | | | If notations are made on back mark X here. | |

TI-3513 - Tag
Manila Inventory Tag, 3 3/8" x 6 5/8" overall
Pre-strung. Not available imprinted. No choice
of starting number.
1-part
9# per 1000
Min. qty. 500

NOTE:

5-7 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)



**NOT FOR
PUBLICATION**

320009 & 320013 Ideal 4911 Self-Inking Stamps

Impression Area: $1\frac{1}{8}" \times \frac{3}{8}"$ (35mm x 9.5mm)
Maximum three lines of copy.
Free bottle of ink included.

320009 Black

320013 Red



Mara Beth Stevens
1234 West End Drive
Chicago, IL 60611
312-555-1212

320010 & 320014 Ideal 4913 Self-Inking Stamps

Impression Area: $2\frac{3}{8}" \times \frac{5}{8}"$ (60mm x 16mm)
Maximum four lines of copy.
Free bottle of ink included.

320010 Black

320014 Red



PAY TO THE ORDER OF
1ST LOCAL BANK AND TRUST
E. GRAND STREET BRANCH
FOR DEPOSIT ONLY
CLASSIC EDITION, INC.
ACCT. #123-45-678

320011 & 320015 Ideal 4914 Self-Inking Stamps

Impression Area: $2\frac{1}{4}" \times \frac{7}{8}"$ (57mm x 22mm)
Maximum seven lines of copy.
Free bottle of ink included.

320011 Black

320015 Red



HANDLE WITH CARE!
DO NOT X-RAY
COMPUTER DISCS

320012 & 320016 Ideal 4926 Self-Inking Stamps

Impression Area: $2\frac{3}{4}" \times 1\frac{1}{8}"$ (70mm x 35mm)
Maximum nine lines of copy.
Free bottle of ink included.

320012 Black

320016 Red



Received
Jan 19, 2024
Simply Sara's Clothing

320017-320020 Self-Inking Date Stamps

Impression Area: $1\frac{1}{8}" \times \frac{1}{4}"$ (35mm x 6mm)
Black ink only.

320017 Date Stamp Only

320018 Date Stamp "Paid"

320019 Date Stamp "Received"

320020 Date Stamp "Faxed"

NOTE:



**Impressions are
customizable with
your info. Comes
pre-inked.**

Pressure-Sensitive Shipping Labels

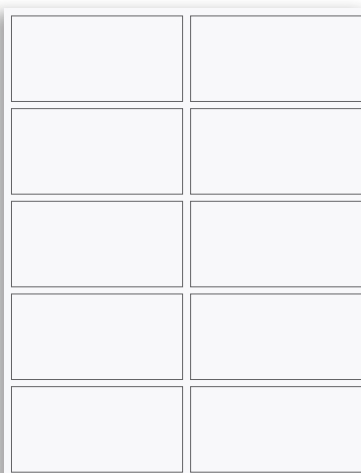
50# Laser Label stock (premium white) with no ooze permanent adhesive.

100 label sheets per box.

No bleeds available. Sheet size 8½" x 11".

3# per 100 sheets

Min. qty. 100

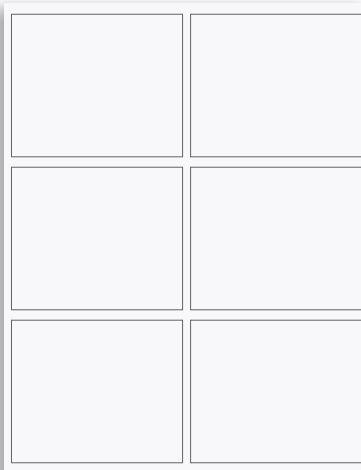


353394 & 393394

Label size 4" x 2"

Compatible with Avery #5163

10 labels per sheet

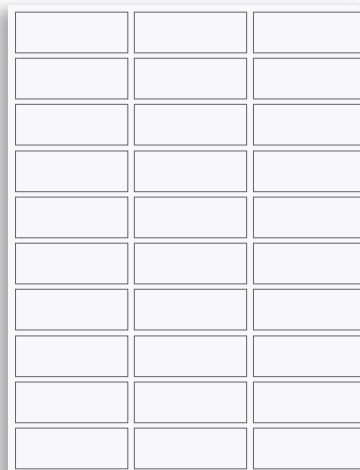


353393 & 393393

Label size 4" x 3½"

Compatible with Avery #5164

6 labels per sheet



353397 & 393397

Label size 2½" x 1"

Compatible with Avery #5160

30 labels per sheet



4-color process is available for an additional charge.

Imprint size:

393393 - 3⅞" x 3"

393394 - 3⅞" x 1⅞"

393397 - 2½" x ⅞"

0108 - Pressure-Sensitive Shipping Labels - All Formats

Label 4" x 3 1/3"

Imprint Area 7/8" x 3"

Additional charge for 2-color ink

See page 105 for ink color selections for Format 1191.

6 labels per sheet

3# per 100 sheets

Min. qty. 100

Format A

Format 0101

Format 0102

Format 1171

Format B

Format 0103

Format C

Format 1181

Format 1191 - Custom
Imprint Size 3 1/2" x 3"

Format D

NOTE:



Includes your company's name, address and phone number in one of four colors!

3-5 DAY IMPRINT
1 DAY BLANK SHIPPING
(with no special features)



For Shipping Forms, see pages 60-62.

Gift Certificates

**BEST
SELLER**

A Gift For
You

Gift Certificate

001001

THIS CERTIFICATE ENTITLES _____ DATE _____
TO A GIFT VALUED AT _____ \$ _____
THIS GIFT PRESENTED BY _____
YOUR COMPANY NAME
Address _____
CITY, STATE, ZIP CODE _____
Phone Number _____
Advertising Line _____
EXPIRES _____
AUTHORIZED SIGNATURE _____

Gift Certificate

001002

THIS CERTIFICATE ENTITLES _____ DATE _____
TO A GIFT VALUED AT _____ \$ _____
THIS GIFT PRESENTED BY _____
YOUR COMPANY NAME
Address _____
CITY, STATE, ZIP CODE _____
Phone Number _____
Advertising Line _____
EXPIRES _____
AUTHORIZED SIGNATURE _____

GC-784-3 - Wraparound Book

Gift Certificate, 8½" x 3½"

Imprint area ¾" x 3½"

7" x 8½" overall

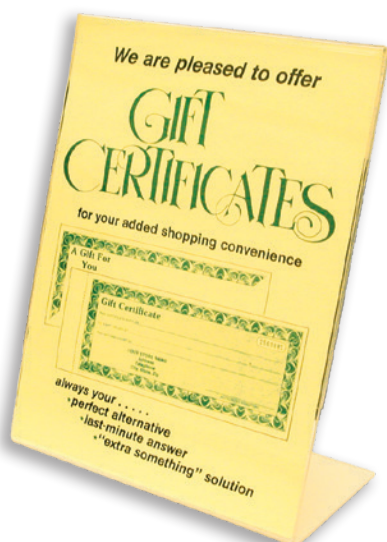
100 Gift Certificates, 50 sheet sets.

Envelopes included.

3-part, Carbonless

12# per 5 books

Min. qty. 5 books



GCD-784

Gift Certificate Display

8½" x 11"

2# each

Min. qty. 1

**5-7
DAY
SHIPPING**



GC-779 - 4-Color Gift Certificates

Gift Certificate, 7¼" x 3¼"

Printed on 100lb white cover stock.

Full bleeds available for an additional charge.

Specify custom artwork or format choice when ordering.

2-part is white/canary.

Envelopes included.

5# per 250

Min. qty. 100

GC-779-1 GC-779-2

1-part

2-part

**Send your custom artwork or choose
one of our predesigned formats.**



Format:
Amber



Format:
Blue Deco



Format:
Library

A Gift For You

**FREE envelopes when you order
items: GC-784 or GC-779**

NOTE:



**COMPANY
IMPRINT**

Includes your company's name, address
and phone number in one of four colors!



Choose a six-digit number for your
imprinted form, or seven-digit for all register
forms at no extra charge! Otherwise, we
will start with 001001 or 0001001. Four,
five and custom seven-digit numbering
available at an additional charge.

Blank forms will be sequentially
numbered unless specified otherwise.



Colors correspond to sequence and
number of parts selected in your order
unless otherwise specified.

3-5 DAY IMPRINT

**1 DAY BLANK
SHIPPING**
(with no special features)

Forms are subject to change as products are updated.



GC-790-2, GC-791-2, GC-792-2, GC-793-2 - Wire-Bound Book

Gift Certificate, 8½" x 11" overall
Certificate size 8½" x 3½"
Imprint area 1" x 4"
150 certificates per book.
Available imprinted & blank.
2-part, Carbonless
4# per 2 books
Min. qty. 2 books (300 sheets)
Imprinted Carbonless Colors: GC-790 Blue, GC-791 Red GC-792 Green, GC-793 Balloons

NOTE:

Available background options (Item E)

Select from three background colors or balloon pattern for gift certificates.



Red



Blue



Green

Keep all your certificates together by binding 50 in a book with a wraparound cover for an additional charge.



GC-780-2, GC-781-2, GC-782-2, GC-783-2, GC-785-2, GC-786-2, GC-787-2, GC-788-2, - Snap-A-Part

Gift Certificates, 8½" x 3½" overall

Imprint area 1" x 4"

2-part, Carbonless

5# per 250

Min. qty. 250

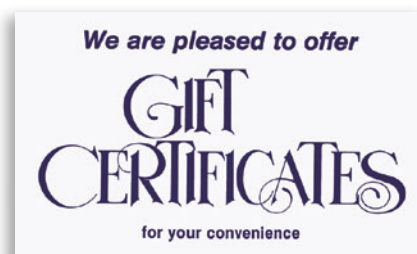
Marble Background Colors: GC-780 Blue, GC-781 Red GC-782 Green, GC-783 Orange

Screened Background Colors: GC-785 Blue, GC-786 Red GC-787 Green, GC-788 Orange

FREE when you order items: GC-790-793, GC-780-783 or GC-785-788



Envelopes



Countertop Sign

**7-10
DAY
SHIPPING**



Add color with a FREE flood coat!

Bic® Sticky Notes™ 320119, 320120

4" x 3" pads
Imprint area 3" x 4"
Adhesive is on the 4" side.
Min. qty. 500

320119 25 pages per pad
22# per 500 pads

320120 50 pages per pad
44# per 500 pads



Bic® Sticky Notes™ 320117, 320118

3" x 3" pads
Imprint area 3" x 3"
Min. qty. 500

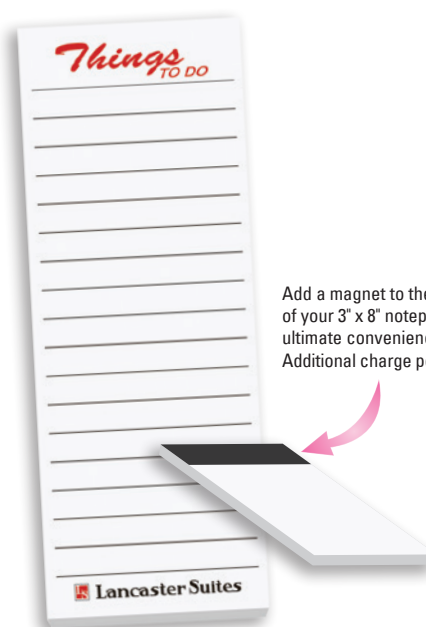
320117 25 pages per pad
16# per 500 pads

320118 50 pages per pad
32# per 500 pads



491275, 491276

Card Calendar, 3½" x 8½" overall
491275: 4-color/blank
491276: 4-color/black
9# per 1000
Min. qty. 50



Add a magnet to the back of your 3" x 8" notepad for ultimate convenience!
Additional charge per pad.

Bic® Sticky Notes™ 320121, 320122

3" x 8" pads
Imprint area 8" x 3"
Adhesive is on the 3" side.

320121 25 pages per pad
44# per 500 pads

320122 50 pages per pad
56# per 500 pads

Minimum Quantity: 500

Paper Colors: White (Add color with a FREE flood coat.)

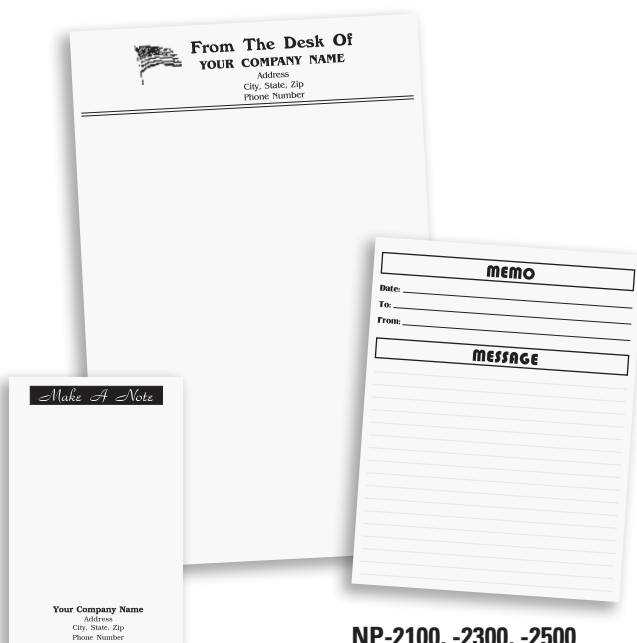
Imprint Colors: Black, Red, Yellow, Orange, Light Orange, Navy, Reflex Blue, Blue, Royal, Purple, Plum, Burgundy, Lime, Green, Teal, Forest Green, Magenta, Brown, Cyan, Warm Gray.

Price includes a 4-color process imprint. Converting 4-color process will not guarantee a perfect match to spot color.

Specifications: Text can be as small as 6 point type. Lines must be 0.5 point thick. Floodcoat 10-30% tint recommended. Phantom - 10% tints work best.

- No setup charges.
- No additional charge for phantom (ghost) imprints, flood coating or bleeds.
- Change the paper color on one side by printing a flood coat.

Forms are subject to change as products are updated.



NP-2000, -2200, -2400

Note Pads

100 sheets per pad.
No bleeds available.
Min. qty. 8 pads

NP-2000

2¾" x 4¼" overall
2# per 8 pads

NP-2200

4¼" x 5½" overall
3# per 8 pads

NP-2400

5½" x 8½" overall
5# per 8 pads

NP-2100, -2300, -2500

Note Pads

50 sheets per pad.
No bleeds available.
Min. qty. 8 pads

NP-2100

2¾" x 4¼" overall
1# per 8 pads

NP-2300

4¼" x 5½" overall
2# per 8 pads

NP-2500

5½" x 8½" overall
3# per 8 pads

NOTE:

Additional PMS Ink Colors

Colors shown are approximate.

| | | | | | | |
|-----------------|-----------------|------------------|--------------------|----------------------|-------------------|-------------------|
| | | | | | | |
| Blue PMS 293 | Black PMS | Red PMS 185 | Blue PMS Reflex | Hunter PMS 336 | Maroon PMS 202 | Orange PMS 165 |
| | | | | | | |
| Navy PMS 294 | Blue PMS 300 | Green PMS 347 | Brown PMS 463 | Burgundy PMS 1955 | Gray PMS 430 | Yellow PMS |

Features available at additional charge. Call for details!

Color Other Than Black
2-Color Combo
Proof



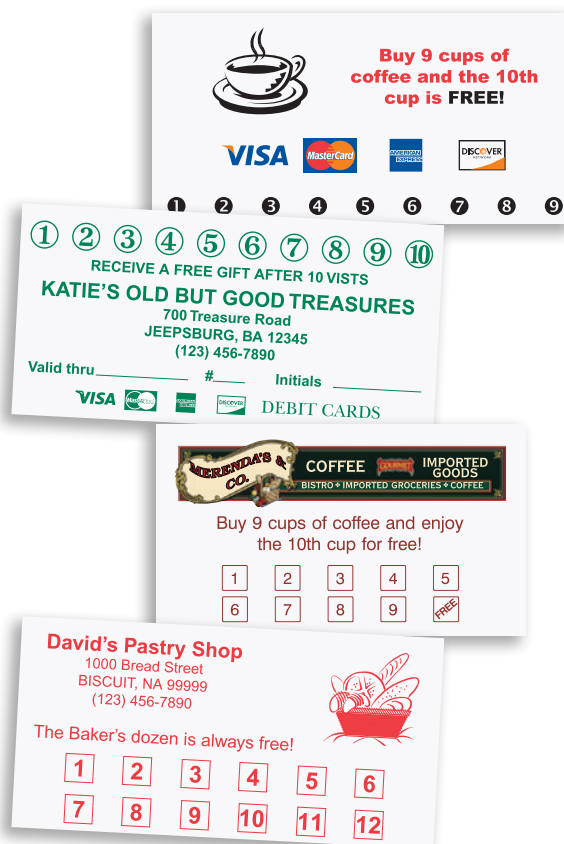
Includes your company's name, address and phone number in one of four colors!



Submit Your Layout for Custom Punch Cards!

These are great for:

- Beauty Shops & Spas
- Coffee Shops
- Restaurants
- Video/DVD Rentals
- Insurance Agencies
- Pet Stores
- And More...



DC-4601 - Punch Cards

3½" x 2" overall
Imprint area 1½" x 3"
Black ink is standard. Other colors are available at an upcharge.
Back printing available for an additional charge
Printed on 65# White Accent Opaque Card Stock.
Bleeds available.
4-color is available for an additional charge.
1-part
3# per 1000
Min. qty. 500

Writing Instruments



Grip Roller



Grip Roller Gold



Mark-It™



Brite Liner Grip®

320077 BIC® Grip Roller & 320078 Grip Roller Gold Pens

Min. qty. 300

Ink Colors: Black or Blue - Fine Point.

Pen Colors: White, Navy, Light Gray, Forest Green, Charcoal, Burgundy, Black, (Red & Blue on GR). All pens have black grip.

Imprint Colors: White, Black, Yellow, Navy, Pink, Red, Burgundy, Purple, Teal, Reflex Blue, Process Blue, Maroon, Green, Orange, Charcoal, Brown, Forest Green, Cream, Metallic Silver (except on white barrel).

Imprint Area: 1½" x ⅝" Cap or Barrel.

Choose barrel or cap imprint. If not specified, imprint will be on cap.

Note: Includes 1-color imprint on cap or barrel. Additional colors will incur additional charges.

320127 BIC® Mark-It™ Permanent Marker

Min. qty. 300

Ink Colors: Black or Blue - Fine Point.

Trim/Grip Colors: Black or Blue.

Barrel Colors: White only.

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Imprint Area: 1½" x ⅝" Cap or Barrel.

Choose barrel or cap imprint. If not specified, imprint will be on cap.

Note: Includes 1-color imprint on cap or barrel. Additional colors will incur additional charges.

320079 BIC® Brite Liner Grip®

Min. qty. 300

Barrel Colors with Matching Ink: Yellow, Pink, Green, Orange, Blue.

All include textured, gray rubber grip & matching clip.

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Imprint Area: 1½" x ⅝" Cap or Barrel.

Choose barrel or cap imprint. If not specified, imprint will be on cap.

Note: Includes 1-color imprint on cap or barrel. Additional colors will incur additional charges.

**BEST
SELLER**

320060 BIC® Clic Stic® & 320061 Clic Stic® Grip Pens

Min. qty. 300

Ink Colors: Blue, Black or Red - Medium Point, Black or Blue - Fine Point.

320060 Barrel/Trim Colors: Clear, Purple, Teal, Red, Black, Silver, Burgundy, Navy, Cream, Blue, Forest Green, Yellow, White, Green, Orange, Pink, Metallic Dark Blue, Metallic Red, Metallic Green, Metallic Brown, Metallic Orange, Metallic Sand.

Barrel Imprint Area: 2½" x ¾"

320061 Barrel Colors: White Only.

Trim Colors: Black, Blue, Forest Green, Purple, Red, Navy, Pink, Burgundy, Yellow.

Barrel Imprint Area: 1¾" x ½"

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Choose 1 barrel & 1 trim color.

Note: Includes 1-color imprint on barrel. Additional colors will incur additional charges.

Clip Imprint Area: 1½" x ⅝" for an additional charge.



Clic Stic®



Clic Stic® Grip

320062 BIC® Widebody Grip® & 320063 Widebody Grip® Color Pens

Min. qty. 300

Ink Colors: Blue, Black or Red - Medium Point, Blue or Black - Fine Point.

320063 Barrel Color: White Only.

Grip and Trim: Black, Purple, Yellow, Red, Blue, Forest Green, Orange, Pink, Navy, Burgundy (Grip and Trim must be the same color).

320062 Barrel/Trim Colors: Silver (Barrel only), Black, White, Navy, Cream, Yellow, Teal, Blue, Red, Forest Green, Purple, Burgundy.

Grip: Black Only.

Choose 1 barrel & 1 trim color.

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Barrel Imprint Areas:

Option 1: 2½" x ⅝" Barrel imprint on opposite side of clip.

Option 2: 1½" x 1" Barrel imprint aligned with clip, when there is a clip imprint.

Note: Includes 1-color imprint on barrel. Additional colors will incur additional charges.

Clip Imprint Area: ¾" x ⅝" for an additional charge.



BIC® Widebody Grip®



BIC® Widebody Grip® Color

320095 BIC® Velocity® Gel

Min. qty. 150

Barrel Colors: Black or Blue.

Barrel matches the ink color.

Ink Colors: Black or Blue Gel Ink - Medium Point.

Barrel Imprint Area: 1¾" x ⅞" Additional charge for a second color.

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Note: Includes 1-color imprint on barrel.



BIC® Velocity® Gel

320130 BIC® Style® Clear

Min. qty. 500

Ink Colors: Black ink - Medium Ballpoint.

Barrel Colors: Blue, Green, Purple, Red. Cap matches barrel color.

Imprint Area: Barrel: 2¼" x ¾"

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Note: Includes 1-color imprint on barrel. Additional colors will incur additional charges.



BIC® Style® Clear

NOTE:

NO NO SETUP CHARGES!

7-10
DAY
SHIPPING

! Allow three extra days for proof.



 Protrusion Grip™

320124 BIC® Protrusion Grip™

Min. qty. 50

Ink Colors: Black ink - Medium Ballpoint.

Barrel Colors: Copper, Black, Blue, Silver. All include polished chrome plated trim and clip.

Imprint Area: Barrel Screen Printing: 1½" x ½", opposite clip. Screen printing price includes 1-color barrel imprint.

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Note: Black velour sleeve included.



 Pencil Solid

320114 Wooden Pencil Solid

Min. qty. 500

Barrel Colors: Red, Blue, Neon Green, Yellow, Black, Orange, Navy, Silver, Purple, White, Pink.

Specifications: Pencil has a gold ferrule, white eraser & #2 graphite lead.

Barrel Imprint Area: 4" x ¾"

Imprint Colors: White, Black, Red, Yellow, Orange, Pink, Navy, Reflex Blue, Process Blue, Purple, Burgundy, Maroon, Green, Teal, Forest Green, Brown, Charcoal, Cream, Metallic Blue, Metallic Green, Metallic Gold, Metallic Magenta, Metallic Copper, Metallic Silver.

Note: Includes 1-color imprint on barrel. Additional colors will incur additional charges.



 Media Clic™



Media Clic™ Grip



 Media Clic™

320125 BIC® Media Clic™ & 320126 Media Clic™ Grip

Min. qty. 300

Ink Colors: Black or Blue ink. Medium Ballpoint.

Barrel/Trim Colors: Media Clic: Black, Forest Green, Light Blue, Navy, Pink, Red, Silver, Yellow, White. Choose 1 barrel & 1 trim color.

Media Clic Grip: Black, Forest Green, Light Blue, Navy, Pink, Red, Yellow. Media Clic Grip White Barrel only.

Imprint Area: Barrel: 2½" x ¾", Clip: 1½" x ½"

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Note: Includes 1-color imprint on barrel. Additional colors will incur additional charges.

NOTE:

NO NO SETUP CHARGES!

7-10
DAY
SHIPPING

! Allow three extra days for proof.

320128 BIC® Mechanical Pencils

Min. qty. 300

Lead/Eraser: .7mm Lead, White Erasers.

Barrel Colors: Black, Navy or White.

Clip Imprint Area: $1\frac{5}{16}" \times \frac{3}{32}"$ for an additional charge

Barrel Imprint Area: $2\frac{1}{8}" \times \frac{3}{4}"$

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Note: Includes 1 - .7mm #2 graphite lead and 1-color imprint on barrel. Additional imprint colors will incur additional charges.



BIC® Media Clic™

320075 BIC® Round Stic® Pens

Min. qty. 500

Ink Colors: Blue or Black - Fine Point, Blue, Black, Red or Purple - Medium Point.

Barrel/Trim Colors: Clear, Purple, Teal, Red, Black, Silver, Burgundy, Navy, Blue, Cream, Forest Green, Yellow, White, Pink, Orange, Green, Metallic Dark Blue, Metallic Green, Metallic Orange, Metallic Red.

Choose 1 barrel & 1 trim color.

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Barrel Imprint Area: $2\frac{1}{2}" \times \frac{3}{4}"$

Note: Includes 1-color imprint on barrel. Additional imprint colors will incur additional charges.



BIC® Round Stic®

320065 BIC® Tri-Stic® & 320066 Tri-Stic® Clear Pens

Min. qty. 300

Ink Colors: 320065: Black or Blue - Fine Point.

320066: Black, Blue or Red - Medium Point.

320065 Barrel/Trim Colors: Navy, Black, Forest Green, Blue, Yellow, Red, Teal, Cream, Purple, White, Green, Orange, Burgundy, Pink.

320066 Clear Barrel Colors: Pink, Blue, Orange, Green, Purple, Clear, Black, Royal Blue, Red.

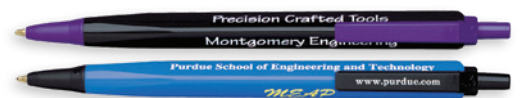
Trim Colors: Transparent White Ice only.

Imprint Colors: Black, Brown, Burgundy, Charcoal, Green, Maroon, Navy, Orange, Forest Green, Pink, Process Blue, Purple, Red, Reflex Blue, Teal, White, Yellow, Cream, Metallic Gold, Metallic Silver, Metallic Blue, Metallic Copper, Metallic Green, Metallic Magenta.

Imprint Area: $3" \times \frac{7}{32}"$ per panel

Copy and imprint color may be different on each side at no additional cost.

Clip Imprint Area: $1\frac{1}{8}" \times \frac{7}{32}"$ for an additional charge



BIC® Tri-Stic®



BIC® Tri-Stic® Clear

Forms That Work for Your Business

Use these three easy steps to place your order:

- Step 1** - Choose the sales book size
- Step 2** - Determine parts needed
- Step 3** - Send us your camera-ready art

To personalize your sales book, add a custom or stock logo.
Choose up to two colors to complete your book.

Back printing and part-to-part art changes are not available.

All original – each part is individually printed.

2-Part Carbonless - Stitched - 50 Sets Per Book

| Cat. No. | Size | Last Pt. Perfed | Book Constr. | Pts. | Wt. 10 Bks |
|-------------|-----------------|-----------------|--------------|------|------------|
| DFCSB-828-2 | 3 3/8" x 8 1/2" | Yes | Economy | 2 | 4# |
| DFMB-034-2 | 5 1/2" x 8 1/2" | No | Manifold | 2 | 5# |
| DFCSB-827-2 | 5 1/2" x 8 1/2" | Yes | Economy | 2 | 5# |
| DFMB-063-2 | 8 1/2" x 7" | No | Manifold | 2 | 7# |
| DFMB-037-2 | 8 1/2" x 8 1/2" | No | Manifold | 2 | 8# |
| DFMB-036-2 | 8 1/2" x 11" | No | Manifold | 2 | 9# |
| DFMB-020-2 | 8 1/2" x 14" | No | Manifold | 2 | 10# |

3-Part Carbonless - Stitched - 50 Sets Per Book

| Cat. No. | Size | Last Pt. Perfed | Book Constr. | Pts. | Wt. 10 Bks |
|-------------|-----------------|-----------------|--------------|------|------------|
| DFCSB-828-3 | 3 3/8" x 8 1/2" | Yes | Economy | 3 | 6# |
| DFMB-034-3 | 5 1/2" x 8 1/2" | No | Manifold | 3 | 8# |
| DFCSB-827-3 | 5 1/2" x 8 1/2" | Yes | Economy | 3 | 8# |
| DFMB-063-3 | 8 1/2" x 7" | No | Manifold | 3 | 10# |
| DFMB-037-3 | 8 1/2" x 8 1/2" | No | Manifold | 3 | 12# |
| DFMB-036-3 | 8 1/2" x 11" | No | Manifold | 3 | 13# |
| DFMB-020-3 | 8 1/2" x 14" | No | Manifold | 3 | 15# |

Special Features

Call for details!

| | |
|--------|--------------------------------------|
| 310025 | Numbering on Imprinted Forms/Books |
| 310050 | 2-Hole Punch |
| 310056 | 3-Hole Punch |
| 310020 | Heavy/Full Custom Composition |
| 310015 | Medium Composition Changes/Deletions |
| 310014 | Light Composition |
| 310007 | Digital or Fax Proof |

NOTE:

Book Construction

- Manifold
 - Front Flap
 - White Stock
 - Wraparound Flap
 - Stitched & Taped (Black)
- Economy
 - No Front Flap
 - Manila Stock
 - Wraparound Flap
 - Stitched, No Tape

Maximum Imprint Area

| Form Size | Imprint Size |
|-----------------|--------------|
| 3 3/8" x 8 1/2" | 3 1/8" x 8" |
| 5 1/2" x 8 1/2" | 5" x 8" |
| 8 1/2" x 7" | 8" x 6 1/2" |
| 8 1/2" x 8 1/2" | 8" x 8" |
| 8 1/2" x 11" | 8" x 10 1/2" |
| 8 1/2" x 14" | 8" x 13 1/2" |



- ! **Ready-To-Go format or submit your custom art.**
- ! **Envelopes available, see page 88.**
- ! **Ready-To-Go formats, see pages 116-118.**

Whether stitched or wire-bound, a multiform book adds convenience and reduces the number of lost forms. You can also add a custom cover for a professional look. Use one of our convenient Ready-To-Go formats or submit your custom art to make your book exactly what you need.

Ordering Is Easy!

Choose:

- Number of forms per page: 2 to 8
- Type of book binding: Wire, Stitched, Economy
- Starting number (additional charge)
- Ink color
- Format: Ready-To-Go or Custom Art
- Optional special features
- Optional cover (additional charge)

Binding

Stitched

- Side-stitched for durability
- Heavy duty wire staples
- Wraparound flap
- Attractive matte black spine tape
- White stock front cover
- Economical

Wire

- Book lays flat when opened
- Plastic-coated heavy gauge wire
- Won't "spring" like spiral binding
- White stock front cover
- Top of the line




Economy

- Same as Wire, but with insert sheet instead of wraparound cover.

Ink Choices for Forms and Covers

The standard is black ink but you can choose more than one color or a color other than black.

Colors shown are approximate. No bleeds.

| | | | | | | |
|---|---|---|---|---|---|---|
|  |  |  |  |  |  |  |
| Blue PMS 293 | PMS Black | Red PMS 185 | PMS Reflex Blue | Hunter PMS 336 | Maroon PMS 202 | Orange PMS 165 |
|  |  |  |  |  |  |  |
| Navy PMS 294 | Blue PMS 300 | Green PMS 347 | Brown PMS 463 | Burgundy PMS 1955 | Gray PMS 430 | PMS Yellow |

Features available at additional charge. Call for Details!

Color Other Than Black
2-Color Combo
Proof

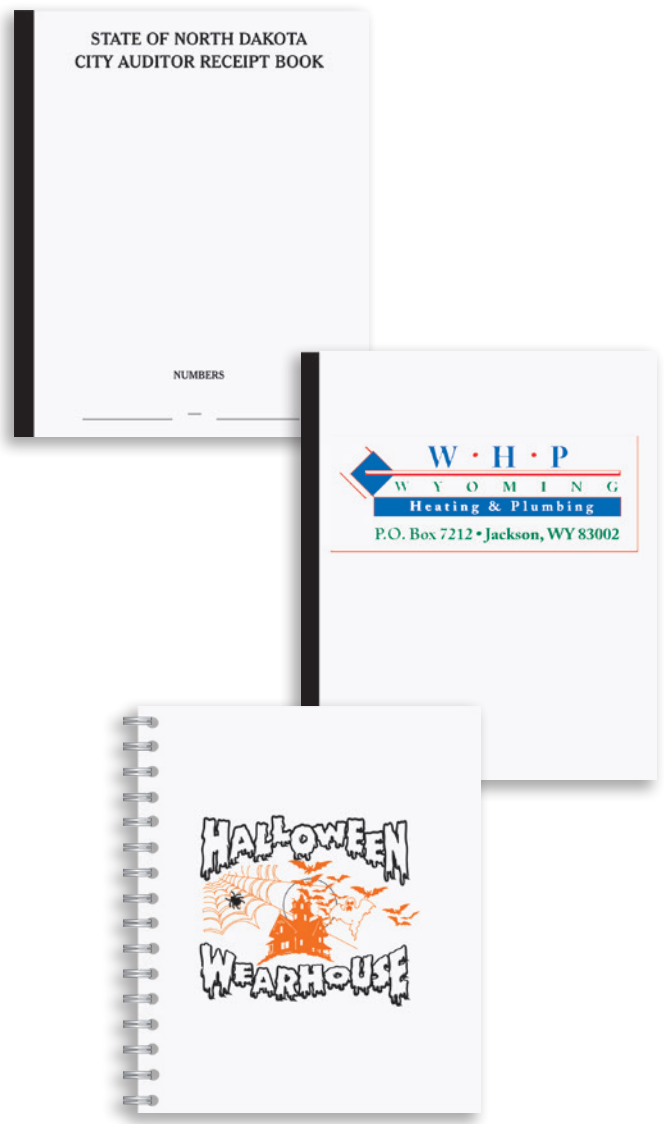
| Special Features | Call for details! |
|------------------|--------------------------------------|
| 310025 | Numbering on Imprinted Forms/Books |
| 310050 | 2-Hole Punch |
| 310056 | 3-Hole Punch |
| 310020 | Heavy/Full Custom Composition |
| 310015 | Medium Composition Changes/Deletions |
| 310014 | Light Composition |
| 310007 | Digital or Fax Proof |

Design the Perfect Cover

Once you have decided what you need in a book and how you want it bound, you can design the cover.

Covers are printed in black ink. If you want your cover printed in another color, we can do that at an additional charge. 4-color process is available for an additional charge.

Custom Book Covers are only available on stitched, wire-bound and manifold books. No close registration and printing is one side only.



Two-On-A-Page Books

Shown in Ready-To-Go Formats

YOUR COMPANY NAME
Address
 CITY, STATE, ZIP CODE
 Phone Number
 Advertising Line

PURCHASE ORDER
001001
SHOW THIS NUMBER ON
 YOUR INVOICE AND PACKAGES

TO: _____ DATE: _____

SHIP: MA _____

PLEASE ENTER OUR ORDER FOR THE FOLLOWING:

| QUAN. | DESCRIPTION | PRICE | AMOUNT |
|-------|-------------|-------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Change To: _____ Approved By: _____

YOUR COMPANY NAME
Address
 CITY, STATE, ZIP CODE
 Phone Number
 Advertising Line

PURCHASE ORDER
001002
SHOW THIS NUMBER ON
 YOUR INVOICE AND PACKAGES

TO: _____ DATE: _____

SHIP: MA _____

PLEASE ENTER OUR ORDER FOR THE FOLLOWING:

| QUAN. | DESCRIPTION | PRICE | AMOUNT |
|-------|-------------|-------|--------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Change To: _____ Approved By: _____

PURCHASE ORDER
YOUR COMPANY NAME
Address
 CITY, STATE, ZIP CODE
 Telephone

001001

TO: _____ DATE: _____

Req. No. _____

CHARGE TO: _____

| CODE | QTY. | DESCRIPTION | UNIT PRICE | AMOUNT |
|------|------|-------------|------------|--------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PLEASE, NO QUANTITY OR PRICE CHANGES ALLOWED TOTAL

SHOW THIS NUMBER ON YOUR INVOICE AND PACKAGES Approved by: _____

PURCHASE ORDER
YOUR COMPANY NAME
Address
 CITY, STATE, ZIP CODE
 Telephone

001002

TO: _____ DATE: _____

Req. No. _____

CHARGE TO: _____

| CODE | QTY. | DESCRIPTION | UNIT PRICE | AMOUNT |
|------|------|-------------|------------|--------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PLEASE, NO QUANTITY OR PRICE CHANGES ALLOWED TOTAL

SHOW THIS NUMBER ON YOUR INVOICE AND PACKAGES Approved by: _____

PO-12 - Ready-To-Go Format

Purchase Order, 8½" x 11" overall

Form size 8½" x 5½"

Imprint area ¾" x 5"

PO-22 - Ready-To-Go Format

Purchase Order, 8½" x 11" overall

Form size 8½" x 5½"

Imprint area ¾" x 5"

Sizes

| | |
|--------------------|-----------|
| Overall Size | 8½" x 11" |
| Form Size | 5½" x 8½" |
| Maximum Print Area | 5" x 8" |

See pages 116-118 for other Ready-To-Go formats.

NOTE:



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



❗ Back printing and part-to-part changes are not available. Last part is not perforated.

❗ All formats available with stitched or wire binding.

2-Part Carbonless - 100 Receipts/50 Sheet Sets

| Cat. No. | Bind | Last Pt. Perfed | Pts. | Wt. 10 Bks |
|----------|----------|-----------------|------|------------|
| 055-2 | Stitched | No | 2 | 9# |
| 057-2 | Wire | No | 2 | 9# |

3-Part Carbonless - 100 Receipts/50 Sheet Sets

| Cat. No. | Bind | Last Pt. Perfed | Pts. | Wt. 10 Bks |
|----------|----------|-----------------|------|------------|
| 055-3 | Stitched | No | 3 | 19# |
| 057-3 | Wire | No | 3 | 19# |

Forms are subject to change as products are updated.

Three-On-A-Page Books

Shown in Ready-To-Go Formats

2-Part Carbonless

| Cat. No. | # Sheet | # Receipts | | Last Pt. | | Wt. |
|----------|---------|------------|----------|----------|------|-------|
| DFCWB- | Sets | Bk | Bind | Perfed | Pts. | 5 Bks |
| 066-2 | 50 | 150 | Stitched | No | 2 | 8# |
| 068-2 | 50 | 150 | Wire | No | 2 | 8# |
| 060-2 | 63 | 189 | Stitched | No | 2 | 8# |
| 062-2 | 63 | 189 | Wire | No | 2 | 8# |
| 826-2 | 75 | 225 | Economy | No | 2 | 10# |
| 886-2 | 75 | 225 | Economy | Yes | 2 | 10# |
| 027-2 | 50* | 150 | Stitched | No | 2 | 7# |
| 028-2 | 50* | 150 | Wire | No | 2 | 7# |

*Note: Different form and overall size.

3-Part Carbonless

| Cat. No. | # Sheet | # Receipts | | Last Pt. | | Wt. |
|----------|---------|------------|----------|----------|------|-------|
| DFCWB- | Sets | Bk | Bind | Perfed | Pts. | 5 Bks |
| 066-3 | 50 | 150 | Stitched | No | 3 | 9# |
| 068-3 | 50 | 150 | Wire | No | 3 | 9# |
| 060-3 | 42 | 126 | Stitched | No | 3 | 9# |
| 062-3 | 42 | 126 | Wire | No | 3 | 9# |
| 826-3 | 50 | 150 | Economy | No | 3 | 10# |
| 886-3 | 50 | 150 | Economy | Yes | 3 | 10# |
| 027-3 | 50* | 150 | Stitched | No | 3 | 8# |
| 028-3 | 50* | 150 | Wire | No | 3 | 8# |

*Note: Different form and overall size.

4-Part Carbonless

| Cat. No. | # Sheet | # Receipts | | Last Pt. | | Wt. |
|----------|---------|------------|---------|----------|------|-------|
| DFCWB- | Sets | Bk | Bind | Perfed | Pts. | 5 Bks |
| 826-4 | 50 | 150 | Economy | No | 4 | 14# |

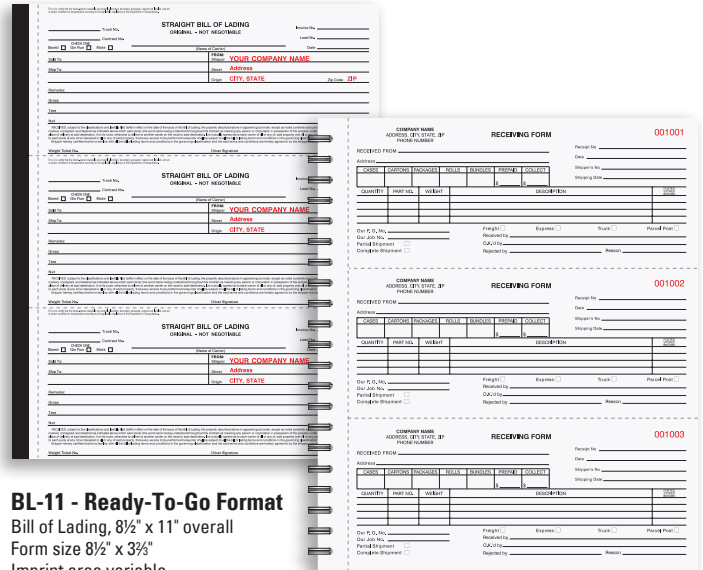
NOTE:



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



Ready-To-Go format or submit your custom art.



BL-11 - Ready-To-Go Format

Bill of Lading, 8½" x 11" overall
Form size 8½" x 3⅓"
Imprint area variable.

Sizes

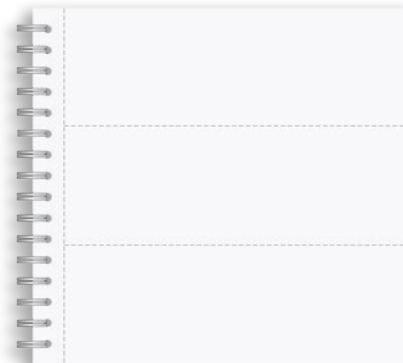
| | |
|--------------------|-----------|
| Overall Size | 8½" x 11" |
| Form Size | 8½" x 3⅓" |
| Maximum Print Area | 8" x 3" |

RF-13 - Ready-To-Go Format

Receiving Form, 8½" x 11" overall
Form size 8½" x 3⅓"
Imprint area ½" x 2¾"



**DFCWB-027
Stitched Book***
Overall: 9½" x 8¼"
Form size 8½" x 2¾"
Imprint area 2½" x 8"



**DFCWB-028
Wire-Bound Book***
Overall: 9¼" x 8¼"
Form size 8½" x 2¾"
Imprint area 2½" x 8"

*Special sizes.

Four-On-A-Page Books

RB-14 - Ready-To-Go Format
 Receipt Book, 8½" x 11" overall
 Form size 8½" x 2¾"
 Imprint area ½" x 4"

PO-24 - Ready-To-Go Format
 Purchase Order, 8½" x 11" overall
 Form size 8½" x 2¾"
 Imprint area ½" x 4"

PO-14 - Ready-To-Go Format
 Purchase Order, 8½" x 11" overall
 Form size 8½" x 2¾"
 Imprint area ½" x 4"

Sizes

| | |
|--------------------|-----------|
| Overall Size | 8½" x 11" |
| Form Size | 8½" x 2¾" |
| Maximum Print Area | 8" x 2½" |

NOTE:

- See page 111 for ink colors.
- All formats available with stitched or wire binding.
- Design the perfect cover, see page 111.
- Ready-To-Go format or submit your custom art.

2-Part Carbonless

| Cat. No. | # Sheet | # Receipts | Last Pt. | | | Wt. |
|----------|---------|------------|----------|------|---|-------|
| DFCWB- | Sets | Bk | Perfed | Pts. | | 5 Bks |
| 083-2 | 50 | 200 | Stitched | No | 2 | 8# |
| 088-2 | 50 | 200 | Wire | No | 2 | 8# |
| 070-2 | 63 | 252 | Stitched | No | 2 | 8# |
| 072-2 | 63 | 252 | Wire | No | 2 | 8# |
| 824-2 | 75 | 300 | Economy | No | 2 | 10# |
| 884-2 | 75 | 300 | Economy | Yes | 2 | 10# |

3-Part Carbonless

| Cat. No. | # Sheet | # Receipts | Last Pt. | | | Wt. |
|----------|---------|------------|----------|------|---|-------|
| DFCWB- | Sets | Bk | Perfed | Pts. | | 5 Bks |
| 083-3 | 50 | 200 | Stitched | No | 3 | 9# |
| 088-3 | 50 | 200 | Wire | No | 3 | 9# |
| 070-3 | 42 | 168 | Stitched | No | 3 | 9# |
| 072-3 | 42 | 168 | Wire | No | 3 | 9# |
| 824-3 | 50 | 200 | Economy | No | 3 | 10# |
| 884-3 | 50 | 200 | Economy | Yes | 3 | 10# |

4-Part Carbonless

| Cat. No. | # Sheet | # Receipts | Last Pt. | | | Wt. |
|----------|---------|------------|----------|------|---|-------|
| DFCWB- | Sets | Bk | Perfed | Pts. | | 5 Bks |
| 824-4 | 50 | 200 | Economy | No | 4 | 14# |

Forms are subject to change as products are updated.

Six-On-A-Page, Eight-On-A-Page

Ordering Is Easy!

Choose:

- Number of forms per page
- Type of book binding
- Starting number
- Ink color
- Ready-To-Go style or submit your custom art
- Provide imprint information

Sizes Six-On-A-Page

| | |
|--------------------|-----------|
| Overall Size | 11" x 9½" |
| Form Size | 4¾" x 3⅜" |
| Maximum Print Area | 4½" x 3" |

Sizes Eight-On-A-Page

| | |
|--------------------|-----------|
| Overall Size | 11" x 9½" |
| Form Size | 4¾" x 2¾" |
| Maximum Print Area | 4½" x 2½" |

PO-16 - Ready-To-Go Format
Purchase Order, 11" x 9½" overall
Form size 4¾" x 3⅜"
Imprint area 1" x 2"

PO-18 - Ready-To-Go Format
Purchase Order, 11" x 9½" overall
Form size 4¾" x 2¾"
Imprint area ½" x 2¼"

2-Part Carbonless - Six-On-A-Page

| Cat. No. | # Sheet | # Receipts | Last Pt. | | | |
|----------|---------|------------|----------|--------|------|-----------|
| DFCWB- | Sets | Bk | Bind | Perfed | Pts. | Wt. 5 Bks |
| 090-2 | 83 | 498 | Stitched | No | 2 | 9# |
| 092-2 | 83 | 498 | Wire | No | 2 | 9# |

3-Part Carbonless - Six-On-A-Page

| Cat. No. | # Sheet | # Receipts | Last Pt. | | | |
|----------|---------|------------|----------|--------|------|-----------|
| DFCWB- | Sets | Bk | Bind | Perfed | Pts. | Wt. 5 Bks |
| 090-3 | 56 | 336 | Stitched | No | 3 | 10# |
| 092-3 | 56 | 336 | Wire | No | 3 | 10# |

2-Part Carbonless - Eight-On-A-Page

| Cat. No. | # Sheet | # Receipts | Last Pt. | | | |
|----------|---------|------------|----------|--------|------|-----------|
| DFCWB- | Sets | Bk | Bind | Perfed | Pts. | Wt. 5 Bks |
| 095-2 | 83 | 664 | Stitched | No | 2 | 9# |
| 097-2 | 83 | 664 | Wire | No | 2 | 9# |

3-Part Carbonless - Eight-On-A-Page

| Cat. No. | # Sheet | # Receipts | Last Pt. | | | |
|----------|---------|------------|----------|--------|------|-----------|
| DFCWB- | Sets | Bk | Bind | Perfed | Pts. | Wt. 5 Bks |
| 095-3 | 56 | 448 | Stitched | No | 3 | 10# |
| 097-3 | 56 | 448 | Wire | No | 3 | 10# |

NOTE:



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



! See page 111 for available special features, ink colors and book binding.

! All formats available with stitched or wire binding.

! Back printing and part-to-part changes are not available.

! Ready-To-Go format or submit your custom art.

Predesigned Layout Options

NOTE:

Ordering Is Easy!

Choose:

- Number of forms per page
- Type of book binding: Wire, Stitched, Economy
- Starting number (additional charge)
- Ink color
- Format: Ready-To-Go or submit your custom art
- Provide imprint information
- Optional special features
- Optional cover (additional charge)

Binding

Stitched

- Side-stitched for durability
- Heavy duty wire staples
- Wraparound flap
- Attractive matte black spine tape
- White stock front cover
- Economical

Wire















- Book lays flat when opened
- Plastic-coated heavy gauge wire
- Won't "spring" like spiral binding
- Includes wraparound cover with flyleaf
- White stock front cover
- Top of the line

Economy

- Same as Wire, but with insert sheet instead of wraparound cover.

Ink Choices for Forms and Covers

The standard is black ink but you can choose more than one color or a color other than black. Colors shown are approximate. No bleeds.

| | | | | | | |
|---|---|---|---|---|---|---|
|  |  |  |  |  |  |  |
| Blue PMS 293 | PMS Black | Red PMS 185 | PMS Reflex Blue | Hunter PMS 336 | Maroon PMS 202 | Orange PMS 165 |
|  |  |  |  |  |  |  |
| Navy PMS 294 | Blue PMS 300 | Green PMS 347 | Brown PMS 463 | Burgundy PMS 1955 | Gray PMS 430 | PMS Yellow |

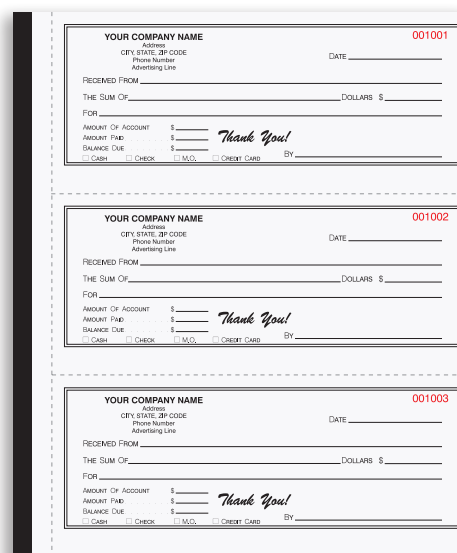
Features available at additional charge. Call for Details!

Color Other Than Black
2-Color Combo
Digital or Fax Proof

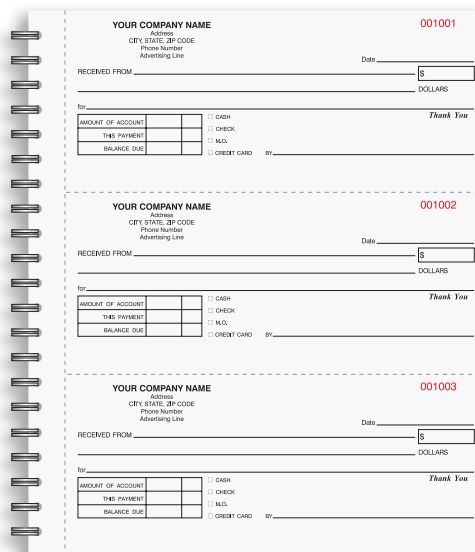


Colors correspond to sequence and number of parts selected in your order unless otherwise specified.

 All formats available with stitched or wire binding.



RB-13
Receipt Book
Form size 8½" x 3⅝"
Imprint area ¾" x 4"



RB-23
Receipt Book
Form size 8½" x 3⅝"
Imprint area 1" x 5"

RB-33
Receipt Book
Form size 8½" x 3⅔"
Imprint area ¼" x 2½"

P0-13
Purchase Order
Form size 8½" x 3⅔"
Imprint area ½" x 4"

PO-23
Purchase Order
Form size 8½" x 3⅔"
Imprint area ½" x 4"

CO-21
Change Order
Form size 8½" x 14"
Imprint area 1" x 4"

CO-11
Change Order
Form size 8½" x 11"
Imprint area 1" x 4"

IN-31
Invoice
Form size 8½" x 11"
Imprint area 1" x 4"

IN-21
Invoice
Form size 8½" x 8½"
Imprint area 1" x 4"

IN-11
Invoice
Form size 8½" x 7"
Imprint area 1" x 4"

Predesigned Layout Options

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

PURCHASE ORDER
001001

DATE: / /

TO: _____

ADDRESS: _____

SHIP TO: _____

ADDRESS: _____

| QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL |
|----------|-------------|------------|-------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |

REMARKS: _____

DATE: / /

APPROVED BY: _____

ALL PURCHASE ORDERS MUST BE PREPARED BY THE PURCHASER'S ACCOUNTING DEPARTMENT. IF THE PURCHASER'S ACCOUNTING DEPARTMENT IS NOT AVAILABLE, THE PURCHASER MUST OBTAIN A PURCHASE ORDER FROM THE PURCHASER'S ACCOUNTING DEPARTMENT.

P0-11
Purchase Order
Form size 5½" x 8½"
Imprint area ¾" x 3¼"

Page No. _____ of _____ Pages

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

PROPOSAL AND ACCEPTANCE
001001

PROPOSAL SUBMITTED TO: _____ PHONE: _____ DATE: _____

STREET: _____

CITY, STATE AND ZIP CODE: _____

PROPOSER: _____ DATE OF BOND: _____

WE HEREBY SUBMIT SPECIFICATIONS AND REQUESTS FOR: _____

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

We Propose herewith to furnish material and labor — complete in accordance with above specifications, for the sum of: _____ Dollars (\$ _____).

Payment to be made in full: _____

Accepted by: _____ Signature: _____

Accepted by: _____ Signature: _____

Date of Acceptance: _____

PA-11
Proposal & Acceptance
Form size 8½" x 11"
Imprint area 1" x 4"

PA-21
Proposal & Acceptance
Form size 8½" x 14"
Imprint area 1" x 4"

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

RECEIVING FORM
001001

DATE: / /

TO: _____

ADDRESS: _____

SHIP TO: _____

ADDRESS: _____

| QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL |
|----------|-------------|------------|-------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |

REMARKS: _____

DATE: / /

APPROVED BY: _____

ALL PURCHASE ORDERS MUST BE PREPARED BY THE PURCHASER'S ACCOUNTING DEPARTMENT. IF THE PURCHASER'S ACCOUNTING DEPARTMENT IS NOT AVAILABLE, THE PURCHASER MUST OBTAIN A PURCHASE ORDER FROM THE PURCHASER'S ACCOUNTING DEPARTMENT.

RF-11
Receiving Form
Form size 5½" x 8½"
Imprint area 1" x 4"

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

PURCHASE ORDER
001001

DATE: / /

TO: _____

ADDRESS: _____

SHIP TO: _____

ADDRESS: _____

| QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL |
|----------|-------------|------------|-------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |

REMARKS: _____

DATE: / /

APPROVED BY: _____

ALL PURCHASE ORDERS MUST BE PREPARED BY THE PURCHASER'S ACCOUNTING DEPARTMENT. IF THE PURCHASER'S ACCOUNTING DEPARTMENT IS NOT AVAILABLE, THE PURCHASER MUST OBTAIN A PURCHASE ORDER FROM THE PURCHASER'S ACCOUNTING DEPARTMENT.

P0-21
Purchase Order
Form size 8½" x 7"
Imprint area 1" x 4"

P0-31
Purchase Order
Form size 8½" x 8½"
Imprint area 1" x 4"

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

SALES ORDER
001001

DATE: / /

TO: _____

ADDRESS: _____

SHIP TO: _____

ADDRESS: _____

| QUANTITY | DESCRIPTION | PRICE | AMOUNT |
|----------|-------------|-------|--------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |

REMARKS: _____

DATE: / /

APPROVED BY: _____

ALL PURCHASE ORDERS MUST BE PREPARED BY THE PURCHASER'S ACCOUNTING DEPARTMENT. IF THE PURCHASER'S ACCOUNTING DEPARTMENT IS NOT AVAILABLE, THE PURCHASER MUST OBTAIN A PURCHASE ORDER FROM THE PURCHASER'S ACCOUNTING DEPARTMENT.

S0-11
Sales Order
Form size 8½" x 11"
Imprint area 1" x 4"

S0-21
Sales Order
Form size 8½" x 14"
Imprint area 1" x 4"

YOUR COMPANY NAME
Address
CITY, STATE, ZIP CODE
Phone Number
Advertising Line

GS-11
General Sales
Form size 5½" x 8½"
Imprint area 1" x 4"

DATE: / /

TO: _____

ADDRESS: _____

SHIP TO: _____

ADDRESS: _____

| QUANTITY | DESCRIPTION | PRICE | AMOUNT |
|----------|-------------|-------|--------|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |
| 11 | | | |
| 12 | | | |
| 13 | | | |
| 14 | | | |
| 15 | | | |

REMARKS: _____

DATE: / /

APPROVED BY: _____

ALL PURCHASE ORDERS MUST BE PREPARED BY THE PURCHASER'S ACCOUNTING DEPARTMENT. IF THE PURCHASER'S ACCOUNTING DEPARTMENT IS NOT AVAILABLE, THE PURCHASER MUST OBTAIN A PURCHASE ORDER FROM THE PURCHASER'S ACCOUNTING DEPARTMENT.

GS-11
General Sales
Form size 5½" x 8½"
Imprint area 1" x 4"

Design the Form You Need

Can't find a stock form that works for your business?

Design your own with the columns, lines and spaces you need. Add your company logo or use one of our stock logos (see pages 121-123) and choose up to two PMS colors for your form for an additional charge.

Back printing and part-to-part changes are not available. Available without stub. Please request this option when placing your order. All original – each part is individually printed.

1-Part Laser

| Cat. No. | Size | Pts. | Wt. per 1000 |
|-------------|-----------|------|--------------|
| DFCSF-829-1 | 8½" x 11" | 1 | 11# |

2-Part Carbonless - Snap-A-Part

| Cat. No. | Size | Last Pt. Perfed | Last Pt. Tag | Pts. | Wt. per 1000 |
|--------------|-----------|-----------------|--------------|------|--------------|
| DFCSF-823-2 | 4¼" x 7" | Yes | No | 2 | 8# |
| DFPC-089-2 | 5½" x 8½" | Yes | No | 2 | 10# |
| DFPC-099-2 | 8½" x 7" | Yes | No | 2 | 13# |
| DFPC-023-2 | 8½" x 8½" | Yes | No | 2 | 14# |
| DFPC-069-2 | 8½" x 11" | Yes | No | 2 | 16# |
| DFCSF-829-2* | 8½" x 11" | Yes | No | 2 | 16# |
| DFCSF-889-2* | 8½" x 11" | Yes | Yes | 2 | 25# |
| DFPC-079-2 | 8½" x 14" | Yes | No | 2 | 28# |
| DFPC-029-2 | 11" x 8½" | Yes | No | 2 | 16# |

3-Part Carbonless - Snap-A-Part

| Cat. No. | Size | Last Pt. Perfed | Last Pt. Tag | Pts. | Wt. per 1000 |
|--------------|-----------|-----------------|--------------|------|--------------|
| DFCSF-823-3 | 4¼" x 7" | Yes | No | 3 | 12# |
| DFPC-089-3 | 5½" x 8½" | Yes | No | 3 | 16# |
| DFPC-099-3 | 8½" x 7" | Yes | No | 3 | 19# |
| DFPC-023-3 | 8½" x 8½" | Yes | No | 3 | 22# |
| DFPC-069-3 | 8½" x 11" | Yes | No | 3 | 25# |
| DFCSF-829-3* | 8½" x 11" | Yes | No | 3 | 25# |
| DFCSF-889-3* | 8½" x 11" | Yes | Yes | 3 | 35# |
| DFPC-079-3 | 8½" x 14" | Yes | No | 3 | 39# |
| DFPC-029-3 | 11" x 8½" | Yes | No | 3 | 25# |

4-Part Carbonless - Snap-A-Part

| Cat. No. | Size | Last Pt. Perfed | Last Pt. Tag | Pts. | Wt. per 1000 |
|--------------|-----------|-----------------|--------------|------|--------------|
| DFPC-089-4 | 5½" x 8½" | Yes | No | 4 | 22# |
| DFPC-099-4 | 8½" x 7" | Yes | No | 4 | 25# |
| DFPC-069-4 | 8½" x 11" | Yes | No | 4 | 32# |
| DFCSF-829-2* | 8½" x 11" | Yes | No | 4 | 32# |
| DFCSF-889-4* | 8½" x 11" | Yes | Yes | 4 | 43# |
| DFPC-079-4 | 8½" x 14" | Yes | No | 4 | 39# |
| DFPC-029-4 | 11" x 8½" | Yes | No | 4 | 32# |

NOTE:

Maximum Imprint Area

| Form Size | Imprint Size |
|-----------|--------------|
| 4¼" x 7" | 3¾" x 6½" |
| 5½" x 8½" | 5" x 8" |
| 8½" x 7" | 8" x 6½" |
| 8½" x 8½" | 8" x 8" |
| 8½" x 11" | 8" x 10½" |
| 8½" x 14" | 8" x 13½" |
| 11" x 8½" | 10½" x 8" |



Colors correspond to sequence and number of parts selected in your order unless otherwise specified.



! ½" stub is standard.
* items are 5/8" stub.

Custom Register Forms are available. Call for details.

Full-Body Crash Printed!

Choose from one of four standard ink colors, red, green, blue or black, for your imprint. These forms are full-body crash imprinted so fine lines, screens and heavy solids do not reproduce well.

Place Your Copy
and Design Here

Snap-A-Part - 2-Part

| Cat. No. DFCC- | Size | Pts. | Wt. per 1000 |
|-------------------|-----------------|------|-----------------|
| 830-2 | 4 1/4" x 7" | 2 | 6# |
| 831-2 | 5 5/8" x 8 1/2" | 2 | 9# |
| 832-2 | 8 1/2" x 7" | 2 | 10# |
| 834-2 | 8 1/2" x 11" | 2 | 16# |
| 835-2* | 8 1/2" x 11" | 2 | 25# |

*Last part is manila tag.
No back printing available.

Snap-A-Part - 3-Part

| Cat. No. DFCC- | Size | Pts. | Wt. per 1000 |
|-------------------|-----------------|------|-----------------|
| 830-3 | 4 1/4" x 7" | 3 | 9# |
| 831-3 | 5 5/8" x 8 1/2" | 3 | 13# |
| 832-3 | 8 1/2" x 7" | 3 | 16# |
| 833-3 | 8 1/2" x 8 1/2" | 3 | 20# |
| 834-3 | 8 1/2" x 11" | 3 | 25# |
| 835-3* | 8 1/2" x 11" | 3 | 35# |
| 836-3* | 5 5/8" x 8 1/2" | 3 | 21# |
| 837-3* | 8 1/2" x 8 1/2" | 3 | 26# |

*Last part is manila tag.
No back printing available.

Snap-A-Part - 4-Part

| Cat. No. DFCC- | Size | Pts. | Wt. per 1000 |
|-------------------|-----------------|------|-----------------|
| 831-4 | 5 5/8" x 8 1/2" | 4 | 20# |
| 832-4 | 8 1/2" x 7" | 4 | 25# |
| 833-4 | 8 1/2" x 8 1/2" | 4 | 26# |
| 834-4 | 8 1/2" x 11" | 4 | 32# |
| 835-4* | 8 1/2" x 11" | 4 | 43# |
| 836-4* | 5 5/8" x 8 1/2" | 4 | 27# |

*Last part is manila tag.
No back printing available.

Special Features

| | |
|------------------|--------------------------------------|
| 310025 | Numbering on Imprinted Forms/Books |
| 310050 | 2-Hole Punch |
| 310056 | 3-Hole Punch |
| 310020 | Heavy/Full Custom Composition |
| 310015 | Medium Composition Changes/Deletions |
| 310014 | Light Composition |
| 330021 | Snaps Bound in Books of 50 |
| 310007 | Digital or Fax Proof |
| Call for pricing | |

NOTE:

Maximum Imprint Area

| Form Size | Imprint Size |
|-----------------|-----------------|
| 4 1/4" x 7" | 3 3/4" x 6 1/4" |
| 5 5/8" x 8 1/2" | 5" x 7 3/4" |
| 8 1/2" x 7" | 8" x 6 1/4" |
| 8 1/2" x 8 1/2" | 8" x 7 3/4" |
| 8 1/2" x 11" | 8" x 10 1/4" |



COMPANY
IMPRINT

Includes your company's name, address
and phone number in one of four colors!



MULTI-PART
COLOR SEQUENCE

Colors correspond to sequence and
number of parts selected in your order
unless otherwise specified.



Envelopes available, see page 88.





Appliance
AP-1



Appliance
AP-2



Appliance
AP-3



Appliance
AP-4



Appliance
AP-5



Appliance
AP-6



Appliance
AP-7



Appliance
AP-8



Appliance
AP-10



Auto Repair
AU-1



Auto Sales
AU-2



Auto Sales
AU-3



Auto Sales
AU-5



Auto Repair
AU-6



Auto Repair
AU-7



Auto Repair
AU-8



Auto Repair
AU-9



Auto Repair
AU-10



Auto Repair
AU-13



Auto Repair
AU-16



Auto Repair
AU-19



Auto Repair
AU-20



Auto Repair
AU-21



Auto Repair
AU-22



Auto Repair
AU-23



Beauty
BE-1



Beauty
BE-2



Beauty
BE-3



Beauty
BE-4



Beauty
BE-5



Beauty
BE-6



Building
BU-2



Building
BU-3



Building
BU-5



Building
BU-6



Building
BU-7



Building
BU-8



Building
BU-11



Building
BU-12



Building
BU-13



Building
BU-14



Building
BU-15



Building
BU-16



Building
BU-17



Carpet
CA-1



Carpet
CA-2



Carpet
CA-3



Carpet
CA-4



Carpet
CA-5



Cleaning
CL-2



Cleaning
CL-3



Cleaning
CL-4



Cleaning
CL-5



Cleaning
CL-6



Cleaning
CL-7



Cleaning
CL-9



Cleaning
CL-10



Cleaning
CL-11



Cleaning
CL-12



Cleaning
CL-13



Clothing
CS-1



Clothing
CS-2



Clothing
CS-3



Clothing
CS-4



Clothing
CS-5



Clothing
CS-6



Construction
CO-1



Construction
CO-3



Construction
CO-4



Construction
CO-6



Construction
CO-7



Construction
CO-8



Construction
CO-10



Drugs
DR-1



Drugs
DR-2



Drugs
DR-3



Drugs
DR-4



Drugs
DR-6



Electrical
EL-1



Electrical
EL-2



Electrical
EL-4



Electrical
EL-5



Electrical
EL-6



Exterminator
EX-1



Exterminator
EX-4



Exterminator
EX-5



Exterminator
EX-6



Exterminator
EX-7



Exterminator
EX-9



Farming
FA-1



Farming
FA-2



Farming
FA-3



Farming
FA-4



Farming
FA-5



Farming
FA-7



Farming
FA-8



Farming
FA-9



Farming
FA-10



Farming
FA-11

Stock Logos



Flooring
FL-1



Flooring
FL-5



Flooring
FL-6



Flooring
FL-7



Flooring
FL-8



Flooring
FL-9



Food
FO-1



Food
FO-2



Food
FO-3



Food
FO-4



Food
FO-5



Food
FO-6



Food
FO-7



Food
FO-8



Food
FO-9



Food
FO-10



Food
FO-11



Food
FO-12



Food
FO-13



Food
FO-14



Food
FO-15



Food
FO-16



Food
FO-17



Food
FO-18



Food
FO-20



Food
FO-21



Food
FO-22



Food
FO-23



Floral/Gift
GI-1



Floral/Gift
GI-2



Floral/Gift
GI-4



Floral/Gift
GI-5



Floral/Gift
GI-6



Floral/Gift
GI-7



Floral/Gift
GI-8



Floral/Gift
GI-12



Floral/Gift
GI-13



Floral/Gift
GI-14



Floral/Gift
GI-15



Floral/Gift
GI-16



Floral/Gift
GI-17



Floral/Gift
GI-18



Floral/Gift
GI-21



Floral/Gift
GI-22



Floral/Gift
GI-23



Floral/Gift
GI-24



Floral/Gift
GI-25



Floral/Gift
GI-26



Floral/Gift
GI-27



Floral/Gift
GI-28



Floral/Gift
GI-29



Furniture
FU-3



Furniture
FU-4



Furniture
FU-5



Furniture
FU-6



Heat/Air
HE-3



Heat/Air
HE-4



Heat/Air
HE-5



Heat/Air
HE-6



Heat/Air
HE-7



Heat/Air
HE-8



Heat/Air
HE-9



Heat/Air
HE-10



Heat/Air
HE-11



Home Repair
HO-3



Home Repair
HO-4



Home Repair
HO-6



Home Repair
HO-7



Home Repair
HO-12



Home Repair
HO-13



Home Repair
HO-14



Home Repair
HO-15



Home Repair
HO-18



Hotel/Motel
HM-1



Hotel/Motel
HM-2



Hotel/Motel
HM-3



Hotel/Motel
HM-4



Insurance
IN-1



Insurance
IN-2



Insurance
IN-3



Insurance
IN-4



Insurance
IN-6



Jewelry
JE-2



Jewelry
JE-3



Jewelry
JE-5



Jewelry
JE-6



Jewelry
JE-7



Jewelry
JE-8



Jewelry
JE-9



Jewelry
JE-10



Jewelry
JE-12



Jewelry
JE-13



Landscaping
LA-1



Landscaping
LA-2



Landscaping
LA-4



Landscaping
LA-5



Landscaping
LA-6



Landscaping
LA-7



Landscaping
LA-8



Locate the Perfect Form!

Finding the form you need is easy. We have provided this alphabetical index to help you find what you are looking for.

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Ordering Information

Logos

We will print one of the stock logos shown on pages 121-123 in this catalog at no additional charge. Logos can be positioned to the left, right, above or below your imprint, dependent on your total imprint size.

The stock logos shown in this catalog are only a sample of the hundreds available.

When requesting a stock logo, please specify by ID code.

Special Features

Options listed below meet most special needs for an additional charge. If you need a feature we haven't anticipated, call us!

Booking

Carbonless Snap-A-Part Forms can be booked into sets of 50 (stapled through the stub and wrapped with a heavy manila backer).

Padding

Guest Checks on pages 26-28 can be padded into sets (hot-glued together with a hard backer for writing support and security).

Packing (with drilled hole)

Most forms can be shrink wrapped in sets of 50 with a drilled hole at the top. Just order the item number followed by PK.

Packing (without drilled hole)

Most forms can be shrink wrapped in sets of 50 and 100 without a drilled hole (includes firm chipboard for sturdy packaging).

Extra Imprint Lines

Add additional lines of type (up to six lines) in the body of most imprinted forms.

Proof

We can fax or email a proof to you for any imprinted order. Please allow up to an extra two days if you request a proof.

Starting Numbers (4, 5 and 7 digits)

Register Forms must have a seven-digit starting number and are at no extra charge. All other imprinted forms have a six-digit number at no extra charge. Four, five and custom seven-digit numbering is available at an additional charge.

Forms Fulfillment

We will print your special forms in large quantities and warehouse them for you. Upon request, we'll send them with the appropriate branch or location information in quantities as low as 250. It's a convenient money-saver for companies with multiple offices, branches, locations or franchises.

Acceptable Programs (PC Based)

Adobe Acrobat Pro®: PDF Files

Adobe Indesign®

Adobe Illustrator®: Save as an EPS file. Create outlines on all fonts.

Macromedia® Freehand: Version 8.0 or less. Save as an EPS file.

CorelDraw™: Version 12.0 or less. Save as a normal CDR file.

Microsoft® Word 2000: Save as a DOC file. (NOT recommended for forms design)

Microsoft® Excel 2000: Save as an XLS file. (NOT recommended for forms design)

Microsoft® Publisher 2000: Save as a PUBLISHER file.

Photoshop®

File Information:

PDF files ARE accepted but files cannot be altered if changes are to be made.

All EPS and TIFF files used in creating the document must be included.

Art must be made to the correct size of the printed piece. Save a copy of each piece to be printed under a different file name. Include a copy of every file used in creating the document. Always keep copies of all files sent to the producing plant, as the plant is not responsible for loss or damage to your electronic media.

Acceptable compressed files: Stuffit Expander and WinZip® 7.0. Some problems have occurred opening Stuffit files.

Digital Press Files:

Print-quality PDF files needed or vector artwork. If specific Pantone color is needed, must use that Pantone swatch when being created. If no swatch is specified, will be printed in 4-color process.

Colors:

When assigning a color to art or text, please use spot colors, not process colors, unless 4-color process.

File Storage:

Zip disks, compact disks (CD) and email files are accepted.

Note:

Following these instructions does not guarantee the electronic art will output.

If sending electronic media is not possible, please send "unscreened," color-separated, black and white camera-ready artwork. Camera-ready artwork is not recommended due to the use of computer-to-plate process.

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